

Minutes of IQAC Meeting held on 19.10.2012

The Meeting was attended by the following members

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| Dr.S.Nehru | Principal, Chairman |
| Dr.V.Perumal Convenor | Associate Professor, Dept of Mathematics |
| Dr.A.Arjunan | Associate Professor, Dept of English |
| Dr.B.Maran | Associate Professor, Dept of Commerce |
| Dr.N.Thenpandian | Associate Professor, Dept of Bus.Administration |
| Mr.J.Balakumar | Associate Professor, Dept of Chemistry |
| Mrs.R.Loganayaki | Librarian |
| Mr.R.Raja Govindasamy | Director (SF) |
| Dr.R.Arputharaj | Assistant Professor, Dept of Commerce (SF) |
| Dr.V.Suresh Babu | NSS Programme Officer |
| Mr.A.Alagarsamy | Office Superintendent |

- Create Wi-Fi facility in the campus
- Install INFLIBNET facility in the Library
- Upgrade sport facilities in the college.
- It was decided that Dr.V.Perumal will continue as the IQAC coordinator.
- The IQAC team was reconstituted with new members and students representatives.
- It was decided to identify a staff representative from each department who will liaise with IQAC
- It was decided to orient new members of IQAC on the mechanism of expediting all activities and requirements of IQAC at all times.
- It was decided to request the management to allocate a separate room for IQAC

Minutes of IQAC Meeting held on 10.01.2013

The Meeting was attended by the following members

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| Dr.S.Nehru | Principal, Chairman |
| Dr.V.Perumal Convenor | Associate Professor, Dept of Mathematics |
| Dr.A.Arjunan | Associate Professor, Dept of English |
| Dr.B.Maran | Associate Professor, Dept of Commerce |
| Dr.N.Thenpandian | Associate Professor, Dept of Bus.Administration |
| Mr.J.Balakumar | Associate Professor, Dept of Chemistry |
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| Mr.A.Alagarsamy | Office Superintendent |

- On behalf of the Management, the Principal thanked the Director (SF), Coordinator of IQAC, the members of the Teaching and Non-Teaching staff, students and parents for their hard work and meticulous efforts for getting the institution 'A' grade accreditation by NAAC with CGPA 3.04.
- It was decided to have staff meeting to congratulate and honor the principal, coordinator, conveners of various criteria in the meeting.
- It is resolved to introduce more ICT Teaching Learning methods in the classrooms and make the teachers to use the smart classrooms regularly for ICT enabled teaching to the students.
- It was decided that one classroom of each departments in the Aided Wing may be fitted with an LCD Projector with appropriation from UGC funds receivable.
- Provide Hi-Speed Wi-Fi facilities in the Campus
- It was decided to request all the heads of the department to arrange for remedial classes to the students who failed in the semester examinations from second week of February.
- It is resolved to appoint a teacher coordinator for designing soft skill development programme for students on modular basis for all disciplines using allocated funds by UGC for this purpose.

ACTION TAKEN REPORT FOR THE YEAR 2012-2013

- Created Wi-Fi Networks 10Mbps speed (Fiber Optical Networking) in the Campus Point to Point Internet
- Installed INFLIBNET facility in the Library
- A separate room is allotted for IQAC
- Proposal is sent to UGC for financial assistance to construct Basketball Ground in the Sports Ground
- Remedial Classes are periodically arranged in every semester
- Proposals for Major and Minor Projects send to the UGC