

## **Annual Report of Internal Quality Assurance Cell**

**2021-2022**

- ✦ All Staff meeting was conducted on 6<sup>th</sup> October 2021 and requested the head , staff and the offices of both the streams to furnish the data of the previous years to upload AQAR for the year 2020-2021
- ✦ All seven criterion conveners meeting with the members is convened on 20<sup>th</sup>, 21<sup>st</sup> 22<sup>nd</sup> and 23<sup>rd</sup> of October 2021 and discussed all the questions of AQAR and asked them to collect the data from the institution as per the new format introduced by NAAC.
- ✦ NIRF Portal was opened and pre-registration was done on 26<sup>th</sup> October 2021 and successfully submitted it on 15<sup>th</sup> November 2021
- ✦ All India Survey on Higher Education portal was opened on 29<sup>th</sup> November and successfully registered on the same day.
- ✦ Three volumes of hard copy were submitted to UGC for Extension of Autonomy for which UGC sent a communication for onsite visit to institution with expert committee list on 3<sup>rd</sup> of December 2021
- ✦ Based on the communication, all staff meeting was convened and requested all the staff to prepare the institution for autonomy visit.
- ✦ Autonomy review visits were held on 23<sup>rd</sup> and 24<sup>th</sup> December 2021 and the experts handed over a sealed report to the institution.
- ✦ The conveners meeting for seven criterions was held on 4<sup>th</sup> Tuesday and discussed the gray areas and further requested them to focus and fulfill the grey areas before the institution goes for re-accreditation in September 2022
- ✦ IQAC office was shifted to the Autonomy Block on 5<sup>th</sup> January 2022
- ✦ Dr.R.Sofia and Dr.A.Arivuchelvam, IQAC Members were assigned on 6<sup>th</sup> January 2022 to collect data and submit NIRF in the scheduled time.
- ✦ Submitted a SWOC analysis of the institution to the management on 28<sup>th</sup> January 2022.



- ✚ A meeting was held for functional heads, HoD's NSS Programme officers and Club convenors in the presence of the Chairman to carry out the suggestions by the Internal Quality Assurance Cell on 29<sup>th</sup> January 2022.
- ✚ Prof. D.Vimala was appointed as the additional coordinator of IQAC on 2<sup>nd</sup> February 2022.
- ✚ All staff meeting was convened to the staff of the self- financing streams to discuss the first and second criterions - IQAC requested the staff to speed up the work as per the requirement of NAAC as the institution has planned to go for re-accreditation on 4<sup>th</sup> February 2022.
- ✚ NIRF was successfully submitted on 11<sup>th</sup> February 2022.
- ✚ Curriculum revised meeting was organized to the staff of self-financing streams of Tamil, B.Com CA and Social Work
- ✚ All India Higher Education Survey (AISHE) was submitted on 24<sup>th</sup> Feb 2022.
- ✚ A Special meeting was conducted to the staff of self-financing streams to discuss the third & fourth criterions on 4<sup>th</sup> March 2022.
- ✚ An IQAC member meeting was conducted on 5<sup>th</sup> April 2022 and reviewed the uploaded data of AQAR before submission.
- ✚ AQAR was successfully submitted on 6<sup>th</sup> April 2022.
- ✚ Capacity Building Programme for final year students was conducted on Essential Skills for Enormous Success on 8<sup>th</sup> April 2022. Dr. Lilly Golda, Assistant Professor of A.P.C Mahalaxmi College, Tuticorin was the Resource Person.
- ✚ A Seven Day Online Faculty Development Programme from 18<sup>th</sup> March 24<sup>th</sup> March was organised in collaboration with APC Mahalaxmi College and IQAC Cluster India on Enhancing Quality by Unearthing Innovative Practices – EQUIP 2022, 750 Teachers across the country attended the programme and were enlightened on various topics.
- ✚ Faculty Enhancement Programme was organised on Education 4.0 for Sustainable Economic Development on 27<sup>th</sup> April 2022, Dr.



Ramganes, Professor from Department of Education Technology, Bharathidasan University was the Resource Person.

- ✦ Student Enhancement Programme was organized for the final year students on 28<sup>th</sup>, 29<sup>th</sup> & 30<sup>th</sup> of April 2022 on Building Unique Selling Point . Dr. A. Lakshmi, Assistant Professor from Anna University, Dindivanam Campus was the Resource Person.
- ✦ A One Day Enhancement Programme was organised exclusively for the non-teaching staff on Soft Skills and Life Skills on 29<sup>th</sup> April 2022.
- ✦ A One Day Faculty Development Programme was organised on 30<sup>th</sup> April 2022. Principals, Vice Principals, Teachers and IQAC coordinators from 31 colleges participated in the event.

Dr. R. Ponmudiraj, Advisor from NAAC, Bangalore was the Resource Person.

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