



# **VERTICAL SOLUTIONS**

**We work for you**

## **Hiring partner for FOXCONN (I Phone manufacturing unit)**

**Plot No.M-2B,SIPCOT industrial Park, Phase**

**II, Hi-Tech SEZ,D TA,Area, Chennai-**

**Bangalore National Highway(NH4)**

**Sunguvarchatheram-602 106 Sriperampathur**

**Taluk, Kancheepuram Dist., Tamil Nadu,**

# NATURE OF JOB

- ✓ SMT PRODUCTION & KITTING
- ✓ PE (PROCESS ENGINEER IN SMT)
- ✓ TESTING IN SMT
- ✓ REPAIR | FAE ENGINEER
- ✓ UTILITY MAINTENANCE

# DESIGNATION

- ✓ ASSEMBLY LINE OPERATOR
- ✓ TESTING
- ✓ QUALITY



# SMT PRODUCTION & KITTING

## SMT (Surface-Mount Technology) Production

Process of assembling electronic components directly onto the surface of a printed circuit board (PCB). It's a critical part of manufacturing mobile devices because PCBs are the foundation for all electronic circuitry inside the device.

**Solder Paste Application:** Applying solder paste to the PCB in precise locations where components will be mounted.

**Component Placement:** Using automated machines to place tiny components like resistors, capacitors, and integrated circuits on the board.

**Reflow Soldering:** Heating the board in a reflow oven to melt the solder paste and secure the components in place.

**Inspection and Testing:** Ensuring the board functions correctly and meets quality standards.

## Kitting

This involves preparing and organizing all the parts and materials needed for the assembly process. In mobile manufacturing, kitting ensures that all components (such as screens, batteries, chips, and casings) are grouped and ready for assembly. Benefits of kitting include:

**Streamlined Production:** Minimizing downtime by ensuring all required materials are available at each workstation.

**Quality Control:** Ensuring that only approved components are used.

**Improved Efficiency:** Reducing errors and delays in the assembly process.

# PE (PROCESS ENGINEER) IN SMT

## **Process Engineer (PE) in the Surface-Mount Technology (SMT)**

domain is responsible for optimizing and ensuring the efficiency and reliability of the SMT production process in a mobile manufacturing unit. Their role is critical to maintaining the quality and consistency of the electronic assembly process

## **TESTING IN SMT (SURFACE-MOUNT TECHNOLOGY)**

Testing in SMT is a crucial phase in mobile manufacturing that ensures the functionality, reliability, and quality of the assembled printed circuit boards (PCBs) and other electronic components. Since mobile devices are compact and require high precision, rigorous testing is performed at various stages of production.

# REPAIR AND FAE ENGINEER

**Repair Engineers** and **FAE (Field Application Engineers)** play vital roles in ensuring the functionality of devices and troubleshooting issues during and after production.

## **Repair Engineer**

A Repair Engineer focuses on diagnosing and fixing faults in the PCBs or assembled mobile devices.

## **FAE (FIELD APPLICATION ENGINEER)**

FAE Engineers act as a bridge between the manufacturing team, design team, and customers. Their focus is on optimizing product performance and providing technical solutions.

## **UTILITY MAINTENANCE**

Utility maintenance in mobile manufacturing refers to the management, upkeep, and optimization of essential systems and equipment that support the manufacturing process. This role ensures uninterrupted operations by maintaining critical utilities, minimizing downtime, and optimizing resource usage.

# SHIFT TIMINGS

## Rotational shift

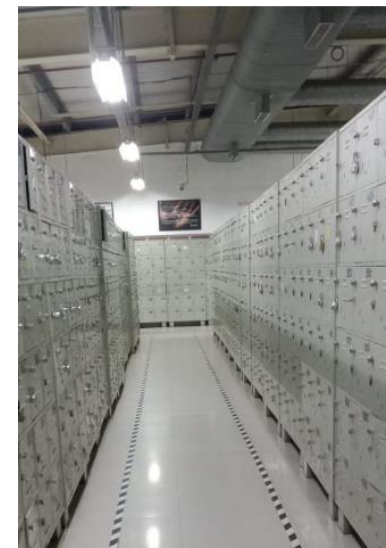
A. 6.00 Am To 2.00 Pm - A Shift

B. 2.00 Pm To 10.00 Pm - B Shift

C. 10.00 Pm To 6.00 Am - C Shift

**Sunday Week Off**

# FREE HOSTEL & CANTEEN



**Locker Facilities**

# **SALARY PACKAGE & BENEFITS**

- SALARY -RS 17,000/- CTC PER MONTH
- WORKING DAYS- 26 Per Month
- WORKING HOURS - 08 Hrs
- OVER TIME ALLOWANCES
- WEEK OFF ( Sunday )
- ESI & PF
- BONUS
- YEARLY INCREMENT
- HOSTEL & FOOD FREE
- TRANSPORT FACILITY PROVIDED FROM HOSTEL TO FACTORY TWO WAY
- EMPLOYEE HOSTEL ARE MONITORED BY CCTV AND SAFETY ENSURED



# ELIGIBILITY CRITERIA

- GENDER - FEMALE
- MARTIAL STATUS - BOTH
- AGE LIMIT - 18 TO 30
- QUALIFICATION - UG & PG DEGREE ( ARTS AND SCIENCE )  
- DIPLOMA & ENGINEERING
- BMI - RANGE 18 TO 29
- HEIGHT - ABOVE 135 CM
- WEIGHT - 35 KG – 85KG
- MEDICAL FITNESS - NO ALLERGY, SURGERY, BREATHING PROBLEM  
AND TAKING MEDICINE FOR LONG TERM

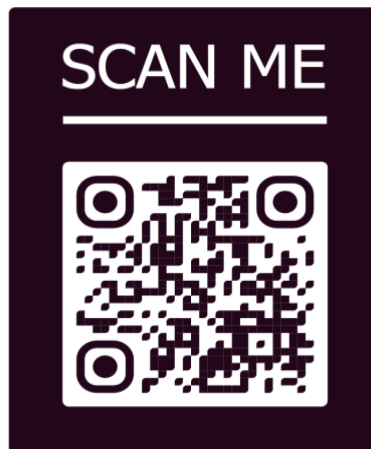
# TERMS & CONDITIONS

- **No bond required & Non of the Original Document Submission**
- **After completion of 18 months with 95% percentage of attendance will be move to the company trainee.**
- **After completing your six month, you will be eligible for experience certificate in vertical solutions.**



# Any Questions

**INTERESTED CANDIDATES CAN  
REGISTER BELOW QR CODE**





# VERTICAL SOLUTIONS

We work for you

Thanks & Regards

**K RAMKI**

**RECRUITMENT MANAGER**

## **VERTICAL SOLUTIONS**

#111, Mount View Building,  
Opp. : ITC Grand Chola Hotel,  
Guindy - 600032

Land Mark : Chellammal College Bus Stop

Hr Contact : 9585447260 , 9790783432

E-Mail : ramki.recruitment@gmail.com

—”——  
**THANK  
YOU**  
——”——

### **1) Openings for Tele-Service Executive for the Insurance domain- Non Sales**

Organization: MMC Infotech Services Pvt Ltd

Skills required: Good verbal communication English

Handle Insurance Customer queries in English and Renew Insurance products.

Work Location: Santhome

Salary: 15k + Incentives Take Home

Shift: General (9.30 to 6.30)

Candidates should submit their 10th or 12th original mark sheet for 6 months at the time of joining

### **2) Process. - Non-Voice Operations**

Designation - Project Trainee Executive

Salary – 15K + Incentives Take Home

Shift -6.30 to 2.30pm for Girls

Shift – 2pm to 10.30pm for Boys

Job Location - Santhome

Eligibility - Graduate from Any stream (Arts)

Date of joining - immediate

Candidates should have good understanding skills in English

Activity: Resolving customer queries via Email and KYC Verification

Should submit the 10th or 12th original mark sheet for 6 months at the time of joining

### **3) Openings for Project Trainee Executive for the Banking Sector**

Organization: MMC Infotech Services Pvt Ltd

Process - Non Voice Operations - Service (No Sales Targets)

Designation - Project Trainee Executive

Salary - 15K Take home

Shift - General (9.30 to 6.30)

Job Location - Santhome

Eligibility - Graduate from Any stream

Date of joining - immediate

Candidates should have good understanding skills in English and Hindi

Activity: Quality Check

Genpact (NYSE: G) is a global professional services and solutions firm delivering outcomes that shape the future. Our 125,000+ people across 30+ countries are driven by our innate curiosity, entrepreneurial agility, and desire to create lasting value for clients. Powered by our purpose – the relentless pursuit of a world that works better for people – we serve and transform leading enterprises, including the Fortune Global 500, with our deep business and industry knowledge, digital operations services, and expertise in data, technology, and AI.

## Inviting applications for the role of **Process Associate, Procure to Pay**

We're looking for someone with a strong work ethic, and the ability to work well both independently and within the context of a larger team-oriented environment. Self-starting, intellectually curious and creative individual comfortable operating in a fast-paced, dynamic environment

## Responsibilities

### Key Responsibilities:

- **Invoice Processing:**
  - Receive, review, and process supplier invoices in a timely and accurate manner.
  - Ensure invoices are matched with purchase orders and delivery receipts.
  - Resolve discrepancies between invoices, purchase orders, and delivery receipts.
- **Payment Processing:**
  - Prepare and process payments to suppliers in accordance with agreed terms.
  - Ensure all payments are accurately recorded in the financial system.
  - Maintain proper documentation for all payments.
- **Supplier Management:**
  - Communicate with suppliers to resolve invoice and payment issues.
  - Maintain and update supplier information in the financial system.
  - Assist in the onboarding of new suppliers.
- **Reconciliation and Reporting:**
  - Reconcile supplier statements and resolve any discrepancies.
  - Assist in month-end closing activities, including accruals and account reconciliations.
  - Generate and distribute PTP reports as required.
- **Compliance and Controls:**
  - Ensure compliance with company policies and procedures.
  - Assist in internal and external audits by providing necessary documentation and explanations.
  - Identify and implement process improvements to enhance efficiency and accuracy.

### Qualifications:

- **Education:**
  - Bachelor's degree in Finance, Accounting, Business Administration, or a related field

## Qualifications we seek in you!

### Minimum qualifications

- Minimum bachelor's degree – [B.Com](#),
- Excellent comm. skills – Verbal & Written
- Good understanding of accounting concepts

- Good Excel and typing skills.
- Eye for detail and quick response time
- Must be detailed oriented, organized, with a great sense of urgency, and hard working.

**Genpact is an Equal Opportunity Employer and considers applicants for all positions without regard to race, color, religion or belief, sex, age, national origin, citizenship status, marital status, military/veteran status, genetic information, sexual orientation, gender identity, physical or mental disability or any other characteristic protected by applicable laws.** Genpact is committed to creating a dynamic work environment that values diversity and inclusion, respect and integrity, customer focus, and innovation. Get to know us at [genpact.com](https://www.genpact.com) and on [LinkedIn](#), [X](#), [YouTube](#), and [Facebook](#).

Furthermore, please do note that Genpact does not charge fees to process job applications and applicants are not required to pay to participate in our hiring process in any other way. Examples of such scams include purchasing a 'starter kit,' paying to apply, or purchasing equipment or training.

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## We are inviting applications for the role of **PA, Customer Service**

### **Responsibilities**

- Respond to customer queries and customer's concern
- Making outbound calls to Customers and Employers
- Provide support for data collection to enable Recovery of the account for end user.
- Maintain a deep understanding of client process and policies
- Reproduce customer issues and bring up product bugs
- Provide excellent customer service to our customers
- You should be responsible to exhibit capacity for critical thinking and analysis.
- Responsible to showcase tried work ethic, with the ability to work well both independently and within the context of a larger reciprocal environment

### **Qualifications we seek in you**

#### **Minimum qualifications**

- Graduate (Any Discipline)
- Freshers are eligible

#### **Preferred qualifications**

- Previous experience in a customer service role chat/email/voice
- Effective probing skills and analyzing / understanding skills
- Analytical skills with customer centric approach
- Excellent proficiency with written English and with neutral English accent
- You should be able to work on a flexible schedule (including weekend shift)



**Genpact is an Equal Opportunity Employer and considers applicants for all positions without regard to race, color, religion or belief, sex, age, national origin, citizenship status, marital status, military/veteran status, genetic information, sexual orientation, gender identity, physical or mental disability or any other characteristic protected by applicable laws.** Genpact is committed to creating a dynamic work environment that values diversity and inclusion, respect and integrity, customer focus, and innovation. Get to know us at [www.genpact.com](http://www.genpact.com) and on [X](#), Facebook, LinkedIn, and YouTube.

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