

MANNAR THIRUMALAI NAICKER COLLEGE (Autonomous)

PASUMALAI, MADURAI-04

INTERNAL QUALITY ASSURANCE CELL

We are pleased to announce that Teacher's Day will be celebrated on Wednesday, the 25th September 2024. In recognition of the dedicated service of our teachers and departments both from regular and self-financing streams, the management instituted the awards in different categories. The applications are invited for the following awards.

Sl.No.	Name of the Award	Regular		Self-Finance	
1.	Best Department Award	1		1	
2.	Best Teacher Award	1		1	
3.	Best Researcher Award	Arts-1	Science-1	Arts-1	Science-1
4.	Award for Community Service	1			

Scrutiny Committee:

Dr.Ramasubbiah	-Chairman
Mr. C.Prabhu	- Convenor
Dr. D.Vimala	- Co-Convenor
Dr. Rajendran (Formerly Associate Professor & Head, SBK College, Arupukottai)	- External Expert
Dr. R.Bhavani	- Member
Dr. S.S.Jayabalakrishnan	- Member
Dr. V.Suresh Babu	- Member
Dr. V.Ramachandran	- Member
Dr. S.Vigneswaran	- Member
Mr. N.Vannia Das	- Member
Dr. V.Ramasamy Raja	- Member

Guidelines:

1. All Heads and staff members are requested to submit their applications for the awards on or before 18th September 2024.
2. Data to be provided from June 2023-May 2024.
3. It is mandatory for all departments to apply for the Best Department Award.
4. It is mandatory for all the Club Convenors to apply for the Award for Community Service.
5. Applications without proper evidences (Geo tagged Photos, invitations, authentic communications from the concerned bodies, Affiliations details in publications and citations) will duly be rejected.
6. The applicants are expected to submit their applications with index page along with page numbers as per the prescribed order in each category of awards.
7. An Individual can apply only in any one of the three categories (Best Teacher, Best Researcher and Award for Community Service)

Guidelines for Best Department Award (850)

I – Teaching & Learning (40)			
Sl.No.	Key Indicator	Weightage	Maximum Ceiling Score
1.	Demand ratio (Applications against reserved seats)	10	10
	More than 10%	5	
	5 to 10 %	2	
	2 to <5 %		
2.	Number of students undertaking internships /surveys with outcomes apart from curriculum	1 per student	10
3.	Number of E-contents developed with Lecture Capturing System (LCS) related to the particular topics or Courses in the curriculum(It should be uploaded both in the College website & YouTube)	5 per content (Total weightage / Number of Faculty)	20
II – Faculty Achievements (460)			
1.	Number of Ph.D Awarded/ cleared NET or SET during the year	5 per faculty	20
2.	Papers Publications UGC- CARE Group I & UGC- CARE Group II (Scopus/Web of Science/ SCI)	10 per paper	100
	Other peer-reviewed Journals(ISSN)	5 per paper (Total weightage/ Number of Faculty)	

3.	Book published Author/Co-Authored & Translated with ISBN	10 per book	50
	Chapters in Book/Proceedings with ISBN number	5 per book (Total weightage / Number of Faculty)	
4.	Paper presentation in Seminar / Conferences		20
	International level National level	3 per paper 2 per paper (Total weightage / Number of Faculty)	
5.	Resource person in Seminar & Conferences	5 per seminar	20
	Subject expert in BoS / Academic Council in other institutions	5 per activity	
	Guest Lecture	3 per lecture (Total weightage / Number of Faculty)	
6.	Participation in Short term course (One Week / FDP (5 Days))	2 per participant (Total weightage / Number of Faculty)	10
7.	No. of faculty received guideship during the year	5 per guide	60
	No. of scholars registered during the year	10 per ward	
	No. of Ph.D Awarded during the year	20 per ward	
8.	Member in Research Advisory Committee	3 per ward	20
	Adjudication	5 per thesis	
	Evaluation	5 per thesis	

9.	Research project under taken (Department/ Inter Department/ Individual) Govt. organization / NGO's		60
	Minor research (< 3 lakhs)	20 per project	
	Major research (> 3 lakhs)	30 per project	
	Institutional sponsored project	10 per project	
10.	Organized conference / Seminar/ Workshop / Intercollegiate and other academic programmes		60
	Grant received from Funding Agencies	20 per programme	
	Sponsored Programmes	10 per programme	
	Programmes organised from Autonomy / Management grant	5 per pgrm.	
11.	Number of faculty completed NPTEL courses	5 per course (Total weightage / Number of Faculty)	20
12.	Number of teachers handling classes for TNPSC & other competitive exams including NET/SET	5 per faculty (Total weightage / Number of Faculty)	20
III – Students/ Alumni Contributions (230)			
1.	Number of students completed NPTEL courses	5 per course	20
2.	Number of students qualifying in state/ national/ international level examinations during the year	5 per Qualification	20
3.	Number of students participating in extension activities with Government Organisations including camps & RDC Parade (State & National)	5 per participation	20

4.	No. of Awards & recognition in conference / Seminar/ Workshop	5 per Award	20
5.	Percentage of outgoing / final year UG & PG students 95.1 to 100 %	10	10
	80.1 to 95 %	5	
	70 to 80 %	3	
6.	Average percentage of placement & Higher Education >50 %	30	30
	20- 50 %	20	
7.	Alumni contribution (Financial) >5 Lakhs	30	30
	3 Lakhs - 5 Lakhs	20	
	1 Lakhs - 3 Lakhs	10	
	<1 Lakhs	5	
8.	Alumni contribution (Intellectual) Resource persons, facilitators for placement	5 per contribution	30
9.	No. of recognition in sports and cultural events & other competitions organised by other institutions	5 per recognitions (Total weightage / Number of students)	50
IV Society and Extension services (120)			
1.	Number of functional MoUs with result oriented activities	2 per activity	20
	New MoU's	5 per MoU	
2.	Participation in social service activities (Blood Donation, Relief work on regional / National disaster)	5 per activity	20
3.	Library Usage for student & faculty (for students only after working hours)	5 per Student/ Faculty (Minimum 10 hrs per semester)	20

		(Total weightage / Number of students & faculty)	
4.	Library usage in INFLIBNET (Faculty) >6 hours 4-6 hours 1-3 hours	10 5 3 (Total weightage / Number of faculty)	10
5.	Number of celebrations of national and international commemorative days, events and festivals	5 per activity	20
6.	Revenue generated from consultancy and corporate training >5 Lakhs 3 Lakhs - 5 Lakhs 1 Lakhs - 3 Lakhs <1 Lakhs	30 20 10 5	30

Best Teacher Award

I - Curriculum		
Sl.No.	Key Indicator	Weightage
1	100% result in the subject handled (other than practical's)	10 per subject
2	Upgradation of education qualification	
	Ph.D	10
	NET/SET	7
	Diploma/Certificate/NPTEL	5
3	For not availing CL & RH	5 per every CL not availed
II - Co-curricular Activities		
1.	No. of Papers published	
	UGC- CARE Group I & UGC- CARE Group II (Scopus/Web of Science)	10 per paper (If joint paper) 1 st author- 6 2 nd author- 4
	Other peer-reviewed Journals	5 per paper (If joint paper) 1 st author- 3 2 nd author- 2
2.	Book published Author/Co-Authored/Translation with ISBN	10 per book (If joint publications) 1 st author - 6 2 nd author -4)
	Chapters in Book & Proceedings with ISBN number/ Discovery of new Inscription	5 per book/ inscription (If joint paper) 1 st author- 3 2 nd author- 2

3.	Paper presentation in Seminar / Conferences	
	International level	5 per paper
	National level	3 per paper
	State level	1 per paper
4.	Resource person in Seminar / Conference/ Guest Lecture International level National level State	10 per activity 5 per activity 3 per activity
	External RAC/External Examiner in Viva-voce or Pre Viva-voce	5 per activity
5.	Participation in Seminar / Conference/Refresher / Orientation / FDP(5 days)/Short-term Course(one week)	2 per participation
6.	Faculty received guideship during the year	5 per guide
	No. of scholars registered during the year	10 per ward
	No. of Ph.D Awarded during the year	20 per ward
7.	Research project under taken (Department/ Inter Department/ Individual) Govt. organization / NGO's	20 per project
	i) Minor research (< 3 lakhs)	
	ii) Major research (> 3 lakhs)	30 per project
	iii) Institutional sponsored project	10 per project
8.	Organized conference / Seminar/ Workshop / Intercollegiate and other academic programmes as Covenor/Coordinator/ Organizing	

	Secretary Grant received from Funding Agencies	20 per programme
	Sponsored Programmes	10 per programme
	Autonomy / Management grant	5 per programme
9.	Library usage in INFLIBNET >6 hours 4-6 hours 1-3 hours	10 5 3
III - Extension services		
1.	Administrative responsibilities (Functional Heads and convenors of various extension activity clubs)	5 per responsibility
2.	Handling classes for TNPSC & other competitive examinations	5 per faculty
IV Community services		
1.	Membership in various bodies (not related to specific community or religion)	5
2.	Organized (Blood Donation camp, Relief work on regional / National disaster and other social service activities) as Covenor/Coordinator/ Organizing Secretary	10 per activity
3.	Participation in social service activities (Blood Donation, Relief work on regional / National disaster)	5 per activity
	Voluntary Donation (Regional / National Relief work).	
4.	> 1 lakhs	10
	< 1 lakhs	5

Best Researcher Award

I - Curriculum		
Sl.No.	Key Indicator	Weightage
1.	No. of Papers published	
	UGC- CARE Group I & UGC- CARE Group II (Scopus/Web of Science)	10 per paper (If joint paper) 1 st author- 6 2 nd author- 4
	Other peer-reviewed Journals	5 per paper (If joint paper) 1 st author- 3 2 nd author- 2
2.	Book published Author/Co-Authored/ Translation with ISBN	10 per book (If joint publications) 1 st author - 6 2 nd author -4)
	Chapters in Book & Proceedings with ISBN number/ Discovery of new Inscription	5 per book/ inscription (If joint paper) 1 st author- 3 2 nd author- 2
3.	Paper presentation in Seminar / Conferences	
	International level National level State level	3 per paper 2 per paper 1 per paper
4.	Resource person in Seminars & Conferences	5 per activity
	External RAC/External Examiner in Viva-voce or Pre Viva-voce	5 per activity
	Guest Lecture	3 per activity
5.	Faculty received guideship during the year	5 per faculty
	No. of scholars registered during the year	10 per ward
	No. of Ph.D Awarded during the year	20 per ward
II- Funds Generated		
1.	Research project under taken (Department/ Inter Department/ Individual) Govt. organization /	20 per project

	NGO's	
	i) Minor research (< 3 lakhs)	
	ii) Major research (> 3 lakhs)	30 per project
	iii) Institutional sponsored project	10 per project
2.	Organized conference / Seminar/ Workshop / Intercollegiate and other academic programmes as Covenor/Coordinator/ Organizing Secretary	
	Grant received from Funding Agencies	20 per programme
	Sponsored Programmes	10 per programme
	Autonomy / Management grant	5 per programme
3.	Revenue generated from consultancy and corporate training (Research related)	
	>5 Lakhs	30
	3 Lakhs - 5 Lakhs	20
	1 Lakhs - 3 Lakhs	10
	<1 Lakhs	5
III- Citation & H-Index		
1.	Total No. of citations (Scopus/Web of Science) during the year	
	>10	20
	6-9	10
	1-5	5
2.	Total No. of H-Index (Scopus/Web of Science) during the year	
	>10	20
	6-9	10
	1-5	5

Guidelines for Award for Community Services (200)

Sl.No.	Key Indicator	Weightage	Maximun Ceiling Score
1.	Number of awards and recognition received for community service by the faculty from Government / Government recognised bodies University / local level	10 per award	50
	State Level	15 per award	
	National level	20 per award	
	International level	25 per award	
2.	Voluntary Donation during the year > 10 lakhs	20	20
	1-10 lakhs	5	
	< 1 lakhs	2	
3.	Handling classes for TNPSC & other Competitive exams	5	20
4.	Resource person for other community service programmes	5	20
5.	University level escorts for camps	5	10
6.	Organized (Blood Donation camp, Relief work on regional / National disaster and other social service activities) as	10 per activity	20

	Covenor/Coordinator/ Organizing Secretary		
7.	Participation in Blood Donation camp, Relief work on regional / National disaster)	5	10
8.	National and international commemorative days, events and festivals organized by the individual	5 per activity	20
9.	Revenue generated from consultancy and corporate training >5 Lakhs 3 Lakhs - 5 Lakhs 1 Lakhs - 3 Lakhs <1 Lakhs	30 20 10 5	30