

MANNAR THIRUMALAI NAICKER COLLEGE

(Founded by the Tamilnadu Naidu Mahajana Sangam)

A Linguistic Minority Co- educational Institution

Re – accredited with 'A' Grade by NAAC

Pasumalai, Madurai – 625004

Annual Quality Assurance Report (AQAR)



Submitted to

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

Bangalore – 560010

capuaqar@gmail.com

(2015 – 2016)

Date: 26.10.2016

Part – A

1. Details of the Institution

1.1 Name of the Institution

MANNAR THIRUMALAI NAICKER COLLEGE

1.2 Address Line 1

PASUMALAI

City/Town

MADURAI

State

TAMILNADU

Pin Code

625004

Institution e-mail address

princemtnc@yahoo.co.in

Contact Numbers

0452 - 2370940 / 0452 - 2371743 (Fax)

Name of the Head of the Institution:

Dr. S. NEHRU

Tel. No. with STD Code:

0452 - 2370401

Mobile:

9487180320

Name of the IQAC Co-ordinator:

Dr.A.Ramasubbiah

Mobile:

9842163687

IQAC e-mail address:

mtniqac@outlook.com

1.3 NAAC Track ID (For ex. MHCOGN 18879)

14158

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.

This EC no. is available in the right corner- bottom

EC / 62 / RAR / 086 dated 5.1.2013

1.4.1 Website address:

www.mannarcollege.ac.in

Web-link of the AQAR:

<http://www.mannarcollege.ac.in/iqac/AQAR 2015 -2016>

1.5 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B+	75.75	2006	2011
2	2 nd Cycle	A	3.04	2013	2018
3	3 rd Cycle	-	-	-	-
4	4 th Cycle	-	-	-	-

1.6 Date of Establishment of IQAC: DD/MM/YYYY

08/04/2010

1.7 AQAR for the year (for example 2010-11)

2015-2016

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR 2014 - 15 submitted to NAAC on 30.11.2015.
- ii. AQAR 2013 - 14 submitted to NAAC on 20.10.2014.
- iii. RAR RAR submitted to NAAC on 25.08.2011.
- iv. AQAR 2009 - 10 submitted to NAAC on 27-10-2010.
- v. AQAR 2008 - 09 submitted to NAAC on 12-08-2009.
- vi. AQAR 2007 - 08 submitted to NAAC in 2008.
- vii. AQAR 2006 - 07 submitted to NAAC in 2007.
- viii. AR Submitted to NAAC in 2006.

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant - in - aid + Self -Financing Totally Self- Financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Education)

TEI (Education) Engineering Health Science Management

Others (Specify)

1.11 Name of the Affiliating University (*for the Colleges*)

MADURAI KAMARAJ UNIVERSITY, MADURAI – 625021.

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR

etc Autonomy by State/Central Govt. / University

Autonomous

University with Potential for Excellence	-	UGC-CPE	-
DST Star Scheme	-	UGC-CE	-
UGC-Special Assistance Programme	-	DST-FIST	-
UGC-Innovative PG Programmes	-	Any other (<i>Specify</i>)	-
UGC-COP Programmes	-		

2. IQAC Composition and Activities

2.1 No. of Teachers	10
2.2 No. of Administrative/Technical staff	4
2.3 No. of students	-
2.4 No. of Management representatives	1
2.5 No. of Alumni	1
2.6 No. of any other stakeholder and Community representatives	1
2.7 No. of Employers/ Industrialists	1
2.8 No. of other External Experts	-
2.9 Total No. of members	18

2.10 No. of IQAC meetings held

6

2.11 No. of meetings with various stakeholders: No.

6

Faculty Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year?

Yes

No

If yes, mention the amount

3, 00,000/-

IQAC – 491 / 14(IQAC / UGC – SERO) March 2014

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops / Symposia organized by the IQAC

Total Nos. International National State Institution Level

ii) Themes

**The Impact of IQAC on Quality Improvement
&
Sustenance of the Rural based Institutions**

2.14 Significant Activities and contributions made by IQAC

- Mooted the idea of quality consciousness and self-guided quality check in every sphere of activity
- Sensitized the importance of Quality Circles in Higher Education
- Impressed upon the college administration and the academic community to
 - a. Arrange Faculty Development Programme
 - b. Organize orientation programme for the first year students
 - c. Interface ice-breaking between fresher's and seniors both at student and faculty level
 - d. Recommend additional infrastructure facilities for coordinating *autonomy* administration
 - e. Work along with COE to evolve procedures of conducting examinations to suit to the newly introduced autonomous mode of functioning
 - f. Take steps to infuse enthusiasm among Faculty members, Subject experts, Alumni to participate in the process of curriculum development
 - g. Encourage departments to organize seminars, conferences and workshops to enhance the quality of the academic transactions in the departments
 - h. Give good exposure to students by making them attend seminars, conferences workshops and Inter-collegiate meet organized by other Institutions and agencies to further their talents and knowledge
 - i. Arrange soft skill programmes for all the students
 - j. Make a thorough study on CIA-Continuous Internal Assessment, End Semester Result Analysis and submit report to the management for meaningful changes to be brought in order to make the existing systems more relevant,
 - k. Develop testing and evaluation more objective and transparent,
 - l. Obtain Course Evaluation, Students feedback on the performance of staff, self evaluation of staff and consolidate the report for useful decision-making to sustain and enhance the quality of teaching- learning processes
 - m. Orient students and faculty members to participate in environmental and social sensitive issues
 - n. Inculcate research culture among faculty members
 - o. Recommend for Retreat/ Refresher programme to Teaching and Non-Teaching Staff in summer vacation
 - p. Pay attention on encouraging students to intensely use N-List (E-Journals) resource facility
 - q. Suggest to the Science Departments to conduct SCIENCE EXHIBITION for school students
 - r. Propose for the upgrade of Mathematics and English departments to research centres
 - s. Suggest to constituent Departments to draw Action Plans for the year 2015-2016 and Play a role of liaison between the college and media and undertake PR activity to disseminate information on the developments in academia to general public and peers.

2.15 Plan of Action by IQAC/Outcome

The plan of action was chalked out by the IQAC in the beginning of the year towards quality

PLAN	ACHIEVEMENTS
Enrollment of Students	Admissions made and seats filled based on the accepted norm fulfill the institution's commitment to serve the national agenda of open up access and equity and in addition cater to the special and unique requirements of the clientele
Orientation Program for the First Year Students	<i>Orientation Programmes</i> meant to facilitate the Fresher's were conducted on 16 th July 2015
Enrolling the students on various clubs	Students admitted as per the guidelines by the university are streamed into different associations and clubs for lateral and interdisciplinary learning
Students participation in International, National and State Sports and NCC Events for cross cultural experiences	Students motivated and enabled to participate diverse co curricular and extracurricular activities (list in 5.9)
Diploma and Certificate Courses for students	Free of cost short term <i>Certificate Courses</i> and <i>Diploma Courses</i> devised and launched in certain departments
Faculty Development Programme for the Staff	Self Financing Faculty Members attended FDP organized by ICTACT
UGC sponsored seminars in Teaching and Learning Process	UGC and Management sponsored International, National and State Level Seminars organized by Four Departments (Table-I)
Financial assistance in terms of TA/DA to enthuse and support faculty learning	Financial assistance for making faculty attend Seminars, Workshops and Conferences outside campus and other states recommended and made available
Guest Lectures / Workshops / Seminars to augment academic inputs	Guest Lectures organized inviting resource persons from other institutions in both Regular and Self Financing Streams (Table-II)
Awards and Rewards in various Inter-Collegiate Competitions	Students achievements won in terms of awards, prizes and recognition of preeminence fetching fame and laurels to the Institution(Table-III)
Team Building and Goal Setting through cohesive thinking and planning extracurricular and cultural Events	Using completely local talents, Department of English (SF) staged one short video film (Orpheus and Eurydice) and one major play on Shakespeare (Romeo and Juliet) for the first time ever in the history of the college. Witnessed by over 3500 College and School

	Students. Both events were financially supported by the MTNC management which brought tall honor and accolades from press and across Madurai and the state
Remedial Classes for slow and first generation Learners	Remedial classes arranged to help the slow learners and rural folks to improve their academic performance helped them hone linguistic skills and arithmetic aptitude
Counseling sessions to help the disadvantaged and keep up the tempo of learning	Special stress management programs and counseling sessions offered a vent to students who need special attention on issues that choke their cognitive and affective domains are sorted out
Smart Class Rooms with state of the art facilities	Modern Teaching-Learning Equipments as a centralized facility and in departments put in place
Supporting innovations in communications and lecturing techniques	Smart classrooms created with LCD projectors, Screens, Interactive boards, Computers with Wi-Fi connections in each department for effective class room transactions and e-learning
Creation of exclusive and adequate infrastructure for Autonomy Administration	A spacious and exclusive <i>Autonomy Administrative Block</i> , only one of its kind so far in any city college to serve as a node for curriculum building, academic planning and exam related activities to meet new and challenging needs
Board of Studies meetings	Board of Studies meeting for designing curriculum and writing syllabi held in departments for finalizing course grid and recommending syllabus for the first year UG/PG and M.Phil courses held
Proposal for New Syllabus	New syllabus for the first year students was prepared and implemented
Career guidance and Placement initiatives	Conducted skill development and training programs and facilitated final year students to get placed in campus interview and off-campus recruitment drives
Furtherance of job prospects with career showcasing	Coaching classes for competitive examinations like TNPSC, UPSC regularly conducted in addition to periodically circulated communiqué on employment available in public and private sectors
Enhancement of the quality and security of the evaluation system	Past and present practices of testing and evaluation practices of the college revised and fine-tuned to stay abreast of contemporary developments in academia and job market
Quality Assurance Mechanism under autonomy	Student Staff Evaluation, Parents and Alumni reports obtained to draw meaningful inferences for keeping in place quality check and get the Management involved in developing the strategic directive

Upgrading the Department of English and Maths to Research Centers	Inspections were carried out by the experts appointed by the university and waiting for the communication from the university.
Go Green Campus	Campus declared Plastic and Tobacco free to adorn green tag with more Saplings were planted to create an aesthetically alluring ambience
Augmenting Extension Activities	Newer and novel programs thought out and organized through clubs, associations and special centre instill in students social consciousness and appraise them on civic and national duties and responsibilities
E-Library and Wi-Fi facility in the campus	Infrastructure consolidation for automated governance providing greater access to students and staff at free of cost achieved
Adoption of underprivileged old age home to inculcate the idea of service and community outreach	Adopted a village and a home for the Physically and Mentally challenged to train students in care giving and service as primary motives
Alumni & Parent Teachers meet	Department wise annual Alumni meeting is being arranged to keep old students connected and bi-annual parents teachers meeting are held to keep parents informed about the conduct, attendance and performance of their wards in the Semester Exam.

Table – I

Details of Seminars/Conferences/ Workshops organized by the Departments	
AIDED COURSES	TOPICS & FUNDING AGENCIES
Tamil	<p>1.UGC Grant – Two days National Seminar- Collaboration with Thanjavur University on ‘j kp; , yf;faj j py; thot;pay; rpej i dfs;’</p> <p>2.Management grant- Department level Seminars</p> <ol style="list-style-type: none"> 1. ‘ft;Qh; Nf.ut;pad; gi l ggyfk;’ 2. a) ‘j p;ffwsp; mur;pay;’ b) ‘j p;ffwsp; mw;f;Uj ;J fs;’ 3. ‘kji u ehaf;fh;fs; fi y, , yf;f;pa, mur;pay; gz p;fs;’
English	<p>1.UGC Grant – One day National Seminar on “Fourth World Literature”</p> <p>2.Autonomy Grant – One day International Workshop on “Communicating Third Space: A Special Reference to African Literature”</p> <p>3.Autonomy Grant - One day State Level Workshop on “ Post Colonial Aura and The Celebration of the Other”</p>
History	Autonomy Grant – One day National Workshop on “ Epigraphy and Preservation of Inscriptions”
Economics	Management Grant – One day State Level Workshop on “Economic Growth Rate in India
Commerce	Autonomy Grant – One day Workshop on “ Women Entrepreneurship ”
Business Administration	Autonomy Grant – One day State Level Seminar on “Consumer Protection Act and Human Rights Act”
Mathematics	UGC Sponsored one day National Seminar on “ Recent Trends in Applied Mathematics”

Table-II

Guest Lectures organized by the Departments	
AIDED COURSES	TOPICS
Tamil	<ol style="list-style-type: none"> 1.“ehk; kwej fy;tj” 2.“mUz fhphj hpd; j pUgGfo” 3.“FyNrfu Mo:thh;ek:kho:thh;Mz ;l hs” 4.“neLney;thi l ” 5.“ft;gNguuR i tuKj ;J-j pi uj j kpo” 6.“r;w;pyf;f;paqfs” 7.“FwtQrj” 8.“g;si sj j kpo” 9.“rqf , yff;ak” 10.“mfj j pi z fs; - Gwj j pi z fs;” 11.“ft;pi j gi l j j y;” – gap;w;gg;l ;l i w 12.“fhf;fh Kl ;l ” – j pi uggl t;pkhrdk; 13.“j z z h; Nj rk” - Xh; Ma;T
English	<ol style="list-style-type: none"> 1. “The Scope and Joy of Learning” 2. “Pain and Pleasure of Reading Literature” 3. “My Journey with Literature”
History	<ol style="list-style-type: none"> 1.“Youth and the Society” 2.“Conservation and Preservation of Monuments” 3.“Center- State Relations” 4.“Jallialwala Bagh Massacre”
Economics	<ol style="list-style-type: none"> 1.“Career Guidance and Opportunities” 2.“Valaiyadi Valai” 3.“Budget Analysis 2016”
Commerce	<ol style="list-style-type: none"> 1.“ACS Awareness programme” 2.“CA Awareness Programme” 3.“Dream to Destination – A life Message by Dr. A.P.J.Abdul Kalam(Goal Setting and Decision Making)” 4.“ Income Tax Assesments Precedure and Wealth Tax” 5.“Legal Awareness Programme” 6.“Bank Awareness Programme” 7.“ Legal Environment and Business” 8.“Assessment of Individuals” 9.“Assessment of HUF, Companies” 10.“ Financial Management and Capital Budgeting” 11.“Women Entrepreneurship” 12. “Stress Management for teenage girls- Strike Your Stress” 13.“Executive Skill Development” 14.“ Share Market” 15.“TNVAT”
Business Administration	<p>“ Retail Management”</p>

Mathematics	“Shortcut Methods and Techniques”
Physics	1.“Recent Trends in Nano Materials” 2.“Nano Materials – Sensor” 3.“Recent Trends in material Science”
SELF FINANCING COURSES	TOPICS
Tamil	1. “nj wfhrrp̄a j k̄p̄; RtLfs;” 2.“j ūK Ufd; ntkghi t” 3.“fhej a r̄ej i dfs;”
English	“Uses of English Language”
Commerce	1.“Job opportunities in Insurance Sector” 2.“Job opportunities in Banking sector” 3.“Skill Certificate course and Employment Opportunities”
Commerce (CA)	“Life Message”
BBA	1.“Entrepreneurial Opportunities” 2.“Soft skills development & Career awareness programme” 3.“Fire and safety awareness”
Social Work	1. “Impact of HIV/ AIDS” 2.“Global Warming” 3.“Paralysis” 4.“Environmental & safe earth campaign” 5.“Sexual reproductive health for girl students” 6.“Usage of mobile Apps in safeguarding the girls” 7. Intercollegiate meeting on climate change and opportunities in United States for Higher Education with US Deputy Consulate General at Chennai as the speaker

Table-III

Awards & Rewards in various Inter-Collegiate Competitions	
English	<ol style="list-style-type: none"> 1. Won overall Championship (Runner) in Intercollegiate meet conducted by AKDR College, Rajapalayam. 2. Won Prizes for 14 Various Events in intercollegiate Competitions
Mathematics	<ol style="list-style-type: none"> 1. Won Cash award of Rs.3000/- in World Thirukural Association 2. Won First prize in Paper Presentation at Saraswathi Narayan College
Physics	<ol style="list-style-type: none"> 1. Won II Prize in Skit at Vickram College of Engineering 2. Won III Prize in Science Exhibition at Latha Madhavan Engineering College
Commerce (Computer Applications)	Won II Prize in Mime, Dance and Ad-Act in Intercollegiate Competitions.
Information Technology	Won I Prize in Speech and Essay Competition conducted by Thiruvalluvar Sangam and Rotaract Club
Computer Science	<ol style="list-style-type: none"> 1. Won Cash Prize(Rs.15,000) in Knowledge Fest Contest Conducted by RL Institute of Management Studies 2. Won I Prize in Quiz Competition at Fatima College 3. Won II Prize in Stress Interview at Fatima College 4. Won I Prize in Short Film Making at Sri Kaliswari College, Sivakasi.
Computer Application	Won II Prize in Software Contest at Infogen-x'15 – SRNM College, Sathur .
Electronic and Communication	Won Cash Prize(Rs.2,000) in District Level Science Exhibition

** Academic Calendar of the year attached as Annexure.*

2.16 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body College Council

Provide the details of the action taken

- AQAR was placed before the college governing council (Management) and college council(Teacher Body)
- The councils discussed the report and earmarked plans for the next academic year.
- The report was approved for submission to NAAC
- Uploaded on the College Website
- Submitted to the NAAC, Bangalore

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
Ph.D	1. Commerce	-	-	-
M.Phil	-		1. M.Phil(Commerce) 2. M.Phil(Mathematics) 3. M.Phil (English)	-
PG	1. M.Sc (Mathematics) 2.M.Com	-	1. M.SC(CS & IT) 2. M.S.W 3. M.Com(CA) 4. MA(English) 5. MA (Tamil)	-
UG	1.B.Sc(Mathematics) 2.B.Sc(Physics) 3.BA(English) 4.BA(History) 5.BA (Economics) 6.B.Com 7.B.B.A	-	1. B.B.A 2. B.Sc(Computer Science) 3. B.Sc(Electronics & Communication) 4. B.Sc(Information Technology) 5. B.C.A 6. B.Com 7. B.Com(CA) 8. B.S.W 9. B.A(English) 10. B.Sc(Maths with CA) 11. B.A(Tamil)	-

Certificate Course	1.C & Graphics 2.Office Automation & Management 3.Community Health Services 4.Panchayat Raj and Municipal Administration 5.Functional English 6.Vedic Mathematics (awaiting affiliation) 7.Secretarial Practice (awaiting affiliation)	-	-	-
Certificate	1. Gandhian Thought 2. Computer Applications	-	-	-
Others	-	-	-	Tally, DTP
Total	10		17	2

Interdisciplinary Via NME	24	-	-	-
Innovative	-	-	-	-

**1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
(ii) Pattern of programmes:**

Pattern	Number of programmes
Semester	26
Trimester	-
Annual	3 Add – on – Courses 1. Travel & Tourism 2. Audio & Video Production 3. Functional Hindi

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Feedback is enclosed*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

- Yes.
- Autonomy was introduced during 2015-2016.
- New syllabus was prepared.
- Board of Studies in all disciplines was convened.
- The syllabus was approved in the Academic Council meeting.
- Once in three years syllabus will be revised.
- Whenever there is a need to revise and when new courses are introduced syllabus will be prepared and implemented.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Nil

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Assistant Professors	Associate Professors	Professors	Others
	47	24	23	Nil	1

2.2 No. of permanent faculty with Ph.D.

No. of Permanent faculty submitted Ph.D and waiting for Viva - Voce

No. of Permanent faculty pursuing Ph.D Research

No. of Self Financing wing faculty with Ph.D:

No. of Self Financing wing pursuing Ph.D Research

No. of Self Financing wing submitted and awaiting for Viva - Voce

No. of Staff in the whole college passed NET Examination:

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Assistant Professors		Associate Professors		Professors		Others (Part Time)		Total	
R	V	R	V	R	V	R	V	R	V
24	4	23	-	-	-	1	2	47	4+2

2.4 No. of Guest and Visiting faculty and Temporary faculty

Visiting faculty -3	Ad hoc Staff-13
Add-on-course	SF Wing -110

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	22	57	44
Presented	30	90	17
Resource Persons	6	10	5

2.6 Innovative processes adopted by the institution in Teaching and Learning:

ICT –enabled , E-library facility, student projects, seminars, Field trips, group discussion, slip tests, role-playing, collaborative learning, literature reviews, book reviews, guest lectures, learning through media, short film programmes, staging plays, interaction with subject experts, student study circle, outreach programmes, creative writing workshops, workshops and Wi-Fi facilities, soft skills training and career guidance

2.7 Total No. of actual teaching days during this academic year

184

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Double Valuation & Third Valuation (if necessary) Transparency system is adopted

2.9 No. of faculty members involved in curriculum Restructuring/revision/syllabus development

-	19	-
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As member of Board of Study/Faculty/Curriculum Development workshop

2.10 Average percentage of attendance of students

86.52

2.11 Course/Programme wise distribution of pass percentage:

Aided Course: (April 2015 Examination Result)

Title of the Programme	Total no. of students appeared	Division	
		No. of Students passed	Pass %
UG – Courses			
B.Sc(Physics)	34	20	59
B.Sc(Mathematics)	38	37	97
BA(History)	38	24	63
BA (English)	56	48	86
BA(Economics)	38	37	97
BBA	34	33	97
B.Com	54	42	78
PG – Courses			
M.Com	25	22	93
M.Sc(Mathematics)	33	26	79

Overall pass percentage of the UG Students in April 2015 82.4%

Overall pass percentage of the PG Students in April 2015 86%

Self – Finance:

Title of the Programme	Total no. of students appeared	Division	
		No.of.Students passed	Pass %
UG – Course			
B.Com(CA)	115	94	81.74
B.Sc (MATHS-CA)	34	23	67.65
B.S.W	22	22	100
BSc(IT)	40	16	40
BCA	46	41	89
BA(TAMIL)	37	26	70.2
BSc(CS)	84	65	77
BSc(E & C)	19	16	84
BCom	103	91	88
BA (English)	45	40	88
BBA	78	72	92.31
PG – Course			
MA (English)	35	33	94
MCom(CA)	38	36	94.7
M.S.W	8	8	100
MSc(CS & IT)	20	17	85
M.Phil – Course			
M.Phil(Commerce)	13	13	100
M.Phil(Mathematics)	13	10	77
M.Phil(English)	13	11	85

Overall pass percentage of the UG Students in April 2015 88.72%

Overall pass percentage of the PG Students in April 2015 93.25%

Overall pass percentage of the M.Phil Students in April 2015 87.33%

April 2015 Rank Holder List:

REGULAR				
S.No	REGISTER NO	CANDIDATE NAME	RANK	DEPARTMENT
1	B2234032	R.Nagarani Subburaju	3 rd Rank (Part-I Hindi)	B.A (English)
2	B3610618 B3610607	S.Sivagami K.Kanmani	4 th Rank 3 rd Rank	(M.Com) (M.Com)
SELF FINANCING WING				
S.No	REGISTER NO	CANDIDATE NAME	RANK	DEPARTMENT
1	B2234521	B.Karthikeyan	5 th Rank	B.A (Tamil)
2	B2115104	S.Patharnisha	3 rd Rank In Part-I Tamil	BCA
3	B2115408 B2115401	T.C.Dhanaram S.S.S.Archana	1 st Rank 2 nd Rank	E&C E&C
4	B2234410 B2234401	S.Karthikeyan K.Aiswariya	2 nd Rank 3 rd Rank	BSW BSW

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

IQAC being an important and integral component of this accredited autonomous college,

- Facilitates sessions on bridging the gap between the teacher and the students
- Arranges orientation programmes for the faculty members in which guidelines are given on teaching methodology
- Suggests holding remedial programmes
- Obtains feedback from different stakeholders
- Recommends creating internet enabled smart classrooms in every department
- Created Wi-Fi connection in the campus
- Facilitates Faculty members and students to access Net
- Encourages Faculty members with financial support to participate in teaching and learning related seminars
- Approaches the various statutory bodies of the college to take remedial measures to enhance the Teaching & Learning environment
- Collects feedback regularly and presents it to be reviewed by the principal
- Suggests each department to prepare and submit the annual report to IQAC

- Arranges to discuss the result of the semester exam with the principal and the management
- Documents information on various programmes/activities of the college in the form of AQAR by contribution made by its members represented across disciplines (at least one faculty from every department), and coordinates functions between departments and the central administration that the internal process of college accreditation stays intact and afloat.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher Courses	1
UGC – Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	2
Faculty exchange programme	-
Staff training conducted by the university	2
Staff training conducted by other institutions FDP(2) Staff training programme(4)	14
Summer / Winter schools, Workshops, etc.	2
Others	-

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	17	7	-	-
Technical Staff	-	-	-	-

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

With research tilt gaining impetus in modern day learning at higher educational institutions (HEI), IQAC strives to

- Encourage faculty to prepare and submit for Minor and Major Projects.
 1. Dr.S.Nehru, Commerce, Impact of tasmac liquor on socio economic conditions of marginalized in south Tamilnadu, submitted to UGC on 06.08.2015
 2. Dr.R.Dhanalakshimi, English , Dilapidation of culture as depicted in the works of select Indian women writers, submitted to UGC on 06.08.2015.
 3. Mrs.D.Vimala, English , Focus on tribal humiliation in select works of Mahasweta Devi, submitted to UGC on 06.08.2015.
 4. Dr.R.Alagesan, Economics, A Study of Impact of Rural migration in Madurai District Tamilnadu, submitted to UGC on 06.08.2015.
 5. Dr.S.S.Jeyabalakrishnan, Physics, Growth, optical and Thermal properties of bimetallic doped organic crystals, submitted to UGC on 14.08.2015.
 6. Dr.Vishnusuba, Economics, An Empirical Study of Production and Marketing of Cotton in Virudhunagar, District, Tamilnadu, submitted to UGC on 14.08.2015.
 7. Mrs.V.P.Rathi, English, Indian tradition and socio cultural aspects in Diasporic Novels, submitted to UGC on 14.08.2015.
 8. Mrs.R.Bhavani, Mathematics, A Study on $g(1,2)^*$ Closed set & $g(1,2)^*$ - open maps in Bitopological Spaces, submitted to UGC on 17.08.2015.
 9. Mrs.A.Arivuchelvam, Mathematics, A Study on $(1,2)^* - g'''$ -Interior and on $(1,2)^* - g'''$ – closure in Bitopological Spaces, submitted to UGC on 17.08.2015.
 10. Dr.S.Palani, Economics, Production and Marketing of Chillies – an Emprical Study in Ramanathapuram District, submitted to UGC on 28.08.2015.
 11. Dr.B.Manoharan, Commerce, “A Study of Priority Sector Lending By “Public Sector Banks” in Virudhunagar District, Submitted to UGC on 31.08.2015.
 12. Mrs.D.Uma, History, Chithirai Festival of Meenakshi Sundareswarar Temple Madurai- a study,submitted to UGC on 31.08.2015.

- Recommend financial support to faculty members to carry out research and extension projects through Autonomy and Management grants.
- Install video conferencing facility for interaction with academicians from India and abroad.
- Facilitate Research based back volumes in a separate room with reading facility in the library.
- Establish commerce Research Scholar room.
- Encourage faculty members to pursue Ph.D Programme. 15 Staff have submitted their thesis and are waiting for viva-voce. 30 Faculty members are doing research at present.
- Provide venue and technical facilities for the viva-voce of doctoral candidates from other institutions and our own institutions to defend their thesis.
- Arrange a monthly incentive of Rs.1000/- to Ph.D holders in the Self -Financing wing
- Give research exposures to students of BBA, BSW, M.Com(CA), M.Sc(CS), M.A English, and MSW through project works which is later documented as per research format.
- Take initiative to publish conference and seminar proceedings in the format of book with ISBN/ISSN numbers
- Depute teachers for ICT ACT sponsored workshops and seminars to enable Computer Science and Electronic teachers know the latest software applications.
- Encourage students to stage drama, street play, short documentary films, short films, eco-related field work, and social data collection as undergraduate level research activities which provide fillip to research climate.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.3 Details regarding minor projects:

	Completed	Ongoing	Sanctioned	Submitted
Number	-	3	-	-
Outlay in Rs. Lakhs	-	6,75,000	1,40,000	-

3.4 Details on research publications

	International	National	Others
Peer Review Journals	21	5	1
Non-Peer Review Journals	-	1	-
e-Journals	2	-	-
Conference proceedings	10	10	-

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received	Remarks
Major projects	-	-	-	-	
Minor Projects	-	UGC	6,75,000	1,40,000	
Interdisciplinary Projects	-	-	-	-	
Industry sponsored	-	-	-	-	
Projects sponsored by the University/ College	-	-	-	-	
Students research projects (other than compulsory by the University)					
Any other(Specify)					
Total			6,75,000	1,40,000	

3.7 No. of books published

i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

[-]

UGC-SAP [-] CAS [-] DST-FIST [-]

DPE [-] DBT Scheme/funds [-]

3.9 For colleges

Autonomy [-] CPE [-] DBT Star Scheme [-]

INSPIRE [-] CE [-] Any Other (specify) [UGC XI Plan]

3.10 Revenue generated through consultancy

[-]

3.11 No. of conferences Organized by the Institution

Level	International	National	State	University	College
Number	2	4	2		4
Sponsoring agencies	Autonomy	UGC/Autonomy	Autonomy		Management

3.12 No. of faculty served as experts, chairpersons or resource persons

[15]

3.13 No. of collaborations

International [-] National [3] Any other [7]

3.14 No. of linkages created during this year

[-]

3.15 Total budget for research for current year in lakhs:

From funding agency [-Nil-] From Management of University/College [5,03,207]

Total []

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialized	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist	College
-	-	-	-	-	-	-

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

9

34

3.19 No. of Ph.D. awarded by faculty from the Institution 9

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level

National level International level

3.22 No. of students participated in NCC events:

University level State level

National level International level

3.23 No. of Awards won in NSS:

University level State level

National level International level

3.24 No. of Awards won in NCC:

University level State level

National level International level

3.25 No. of Extension activities organized

University forum	-	College forum	-	
NCC	10	NSS	10	Any other
				-

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

NSS:

- NSS Units conducted Helmet awareness programme and distributed pamphlets
- Campaigned Dengue awareness programme to the Public
- Celebrated International Youth Day inviting a popular Radio Jockey Mrs.Selva Geetha
- Organised Rally programme to create awareness on Kalam's Vision 2020
- Organised Cancer awareness programme and donated materials worth Rs.45,000/- to the cancer affected children jointly with Rotary Club of North West.
- Arranged Guest Lecture on "Youth Entrepreneurship" jointly with Madurai Productivity Council, Madurai
- Organised – Polio Immunization Camp
- Organised – Plastic awareness campaign and 250 cotton cloth bags were issued to the public.
- Organised Free Eye Camp – 330 Public got benefitted
- 21 People were recommended for free Cataract operation.
- 150 Blood units were donated to Government Rajaji Hospital

NCC:

- Attended All India Girls Trekking Camp at NILGIRI
- 2 cadets attended All India THALSAINIC Camp in New Delhi
- 1cadet attended Rock Climbing Camp at Gwalior , Madya Pradesh
- 1cadet attended Trekking – (Girls) camp in Darjeeling
- 3 cadets attended Trekking camp in Bihar
- 1 cadet attended snow skiing course at Jammu & Kashmir
- A few cadets attended ARMY attachment camp in Secunderabad
- Many candidates attended various camps in State Level Competitions held in the State

ECO Club:

- Awareness Rally on “ Green Effect ”
- Programme on “ Make in India – Zero effect and Zero-defect
- Power point presentation on Birds and their activities
- A survey was conducted on the different kinds of birds in the campus
- Identified 26 types of birds in the campus

Health and Fitness Club & Fine Arts Club

- Awareness Camp on “ Diabetic Retinopathy”
Dr.Renu P.Rajan, Aravind Hospital, the speaker of the day.
- Awareness on Eye donation - Mr.Venkatesan, Director from life Trust , the speaker
- Organised Guest Lecture on “ Folk Arts – Its Relevance and Importance”
- Held an awareness programme for girl students on ‘Sexual Abuse’
- Women’s health tips by Dr. Athilakshmi in association with Inner Wheel Club of Madurai City.

Cultural Activities Club

- Students participated in the inter-collegiate meet held at Lady Doak, Fatima, VHNSN and MISS colleges and won many coveted prizes securing first and second places
- Students won 5 first prizes, 3second prizes, 19 third prizes in the various competitions organised in the state.

Rotaract Club:

- A motivational speech was organised in “Steps for Success”
- M. Senthil Murugan, First year commerce student attended three day Residential Programme on “Rotaract Youth Leadership Award Programme”.
- Three students attended District level ‘RYLA’ – Five day leadership development programme at Kodaikanal
- A Grand and Mega event of Human Formation was organised.3000 students formed the image of our former President late Dr.A.P.J Abdul Kalam to mark his birth Anniversary

Consumer Club:

- Awareness programme on “Consumer Rights and Consumer Protection Act” was held
- A Speech was delivered on “Impact of Social Media Exploitation” by Mr.R.Gandhi, Advocate , Madras High Court Bench, Madurai

Red Ribbon Club:

- Observed Blood Cancer day Mrs.S.Sridevi , Management Trainer and Faculty of CBI, Training Academy, New Delhi, delivered a Special address to RRC Volunteers
- RRC Programme officer Dr.V.Sureshababu and two Volunteers participated in one day RRC orientation programme organised at Madurai Kamaraj University

Gender Champion Club:

- Organised orientation Programme for gender champion club members.
- Discussed various current social problems on gender inequality
- Debates, Group Discussions, Peer Review meetings were held to discuss gender inequality problems.

Youth Red Cross:

- Plastic Awareness Campaign was organised
- Cotton Cloth Bags were distributed to the public
- Pamphlets were issued to create awareness on the evils of using plastic carry bags
- Eye Camp was organised to the public

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	31.83acres	-	-	31.83 acres
Class rooms	75	-	-	75
Laboratories	7	-	-	6
Seminar Halls	2	1	-	3
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	30	-	-	30
Value of the equipment purchased during the year (Rs. in Lakhs)	26,30,000	1,69,080	UGC	27,99,080
Others (Women's Hostel – 2645 Sq.m) (Mens Toilet Building)	2645 Sq.m	172 Sq.m	UGC	3,00,000

4.2 Computerization of administration and library

- Administrative office, Examination Wing and Deans office are fully computerised
- Library has been completely automated with Rovin Library Software
- Bar Coding System is followed in the Library
- The INFLIBNET facility is available
- E-Book Sources available for the use of students and faculty members
- The institution is in collaboration with the Soft Link Services, Software Technology Parks of India, Chennai for Wi-Fi facility with internet band with 2048 kbps

4.3 Library services:

	Existing (up to May, 2015)		Newly added (2015-2016)		Total	
	No	Value	No	Value	No	Value
Text Books	34,932	45,32,159.00	899	2,16,975.00	35,831	47,49,134.00
Reference Books	1,352	36,953.00	79	29,604.00	1,431	66,557.00
e-Books	-	-	-	-	-	-
Journals	140	4,43,800.00	48	1,51,088.00	188	5,94,888.00
e-Journals	1	5,00.00	1	5,725.00	1	10,725.00
Digital Database	-	-	-	-	-	-
CD & Video	675	2,243.00	-	-	675	2,243.00

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	303	4	Wi-Fi	1	-	12	11	-
Added	54		-	-	-	-	-	-
Total	357	4	-	1	-	12	11	-

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

- Facilitated training to Non-Teaching / Administrative Staff on the Use of the Tally, Office Automation
- Enforced E-governance of attendance status and academic performance
- Each department is supplied with a computer and a printer for internet access and updating of the department activities
- Deputation of staff to workshops / Seminars convened in colleges through ICTACT
- College is a member of ICTACT – a central - state Government and CII joint initiative for ICT enactment in colleges
- Internet facility is available to the students in the college library , in the department and in the computer lab
- Training non-computer major students in basic computer skills is carried out regularly

4.6 Amount spent on maintenance in Lakhs:

i) ICT	25,000.00
ii) Campus Infrastructure and facilities	1,90,89,095.00
iii) Equipments	15,61,332.00
iv) Others	-
Total	2,06,75,427.00

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing Awareness about Student Support Services.

- Student handbook covering year long calendar, activities, staff profile, rules and regulations and endowments is provided at the beginning of the academic year
- Daylong orientation programme is conducted for first year students on arrival.
- Monitors personal counselling given by the teachers in the tutor-ward system which minimizes the dropout rate in the college.
- Student – centric infrastructure such as women’s hostel, bus passes, transport facility for girls arranged.
- The remedial and tutorial systems of the college help students for their academic growth.
- Financial assistance is extended to economically weaker students
- Tuition fee is waived for sports talented students.
- Add-on-courses for development of soft skills and technical skills are offered.
- Department arranges textbooks for the students from the publishers at concessional rates.
- Smart class rooms and two seminar halls are used for student seminars and special lectures.
- Stationery store caters to the needs of the students.
- Photocopy facility is available in the campus.
- Ensures quality and tasty food to the students in the canteen.
- Uninterrupted power supply is provided through the provision of Hi-end generators.
- Department association activities and various clubs provide further learning opportunities to the students.

5.2 Efforts made by the institution for tracking the progression.

- The Principal and Heads of the Departments meet at regular intervals to discuss the progress of students in academics.
- The College council meets at least twice a semester to discuss various matters of the college particularly student progressions.
- The suggestions and feedback from the staff help the college for taking policy decisions in amending a suitable system to assure and enhance academic performance of the students in every semester.
- Results of each department is discussed with the management in the presence of the principal.
- Remedial and Special classes are arranged for the slow learners
- Every department maintains a register for recording the progress of the students
- Tutors in the ward system provide necessary guidance to the students' in the choice of their career.
- Parent – Teachers meeting is held every semester.
- Every department maintains consistent correspondence with the alumni.
- The Placement Cell conducts coaching classes for Competitive Exam and training programmes for students.

5.3 (a) Total Number of students

	UG	PG	M.Phil	Ph. D.	Others
Aided	1021	125	-	-	-
SF	1973	215	42	-	-
Total	2994	340	42	-	-

(b) No. of students outside the state

(c) No. of international students

Men		No	%	Women		No	%
	Aided	563	49.12		Aided	583	50.87
	SF	1638	73.42		SF	593	26.58
	Total	2201	122.54		Total	1176	77.45

	Last Year (2014 – 15)						This Year (2015 – 2016)					
	General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
Aided	10	170	3	890	5	1078	7	165	5	961	8	1146
SF	539	300	36	1441	-	2316	549	288	6	1388	-	2231

2014-15 Demand ratio	<input type="text" value="4.97"/>	Dropout	<input type="text" value="58"/>
2015-16 Demand ratio	<input type="text" value="3.89"/>	Dropout	<input type="text" value="42"/>

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- Special infrastructure is created in the library.
- Classes are regularly conducted for the Competitive Examinations.
- Invited talks are arranged to prepare the students for the Competitive Exams.
- Irai Anbu I.A.S, V.K.Subburaj, Sura publications and Retired teachers from Government College Teacher's Associations are helping the aspirants with training and texts.

No of Students beneficiaries

5.5 No. of students qualified in these examinations:

NET	<input type="text" value="10"/>	SET/SLET	<input type="text" value="-"/>	GATE	<input type="text" value="-"/>	CAT	<input type="text" value="-"/>
IAS/IPS etc	<input type="text" value="-"/>	State PSC	<input type="text" value="-"/>	UPSC	<input type="text" value="-"/>	Others	<input type="text" value="-"/>

5.6 Details of student counseling and career guidance.

- Placement Cell is actively functioning.
- The Placement Officer organizes sessions and training programmes regarding career guidance.
- Besides classes, MoU is drafted with a leading consultancy to train our students for career guidance
- Conducted 40 hours workshop on communicative and employability skills for first and second year students.
- 250 Students attended computer class under the NDLM Scheme of Honourable Prime Minister and received certificates.
- Further efforts are also being taken training in oneself for employment, honing one's communicative skills.

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students participated
2	430	56	-

5.8 Details of gender sensitization programmes

- Debates, Group Discussions, Peer review meetings are conducted through gender champion club.
- Current Social problems are discussed on Gender Inequality.
- Legal Awareness classes are arranged for the girl students.
- Orientation programmes are organized exclusively for girls students enlightening them on gender related issues.
- Women Development cell frequently holds meetings to bring positive changes among girls.

- Miss.P.Ani Ruthiya of II B.A English was one of the four women students (two from Madurai, one from New Delhi and one from Hyderabad) selected by Consulate General of the United States of America to represent India held in June – July 2015 at Kansas University, Lawrence, USA. She underwent a 36 day residential training programme for 32 participants representing eight countries. She was trained in adaptive leadership model to address an issue they would like to make progress on their home coming. Since her return she has been working with Shepherd, a local NGO to empower rural women in distress. As an extension of the programme at the USA all the alumni of US Consulate General sponsored programmes participated in three following workshops held at Chennai and Hyderabad conducted by the US Consulate General Office in Chennai, in association with PRAVAH, a national NGO based in New Delhi.

5.9.1 No. of students participated in Sports, Games and other events:

State/ University level National level International level

No. of students participated in cultural events:

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	11	65,500/-
Financial support from government(Scholarship)		
Regular	967	33,75,330/-
SF	369	21,76,815/-
Financial support from other sources	-	-
UGC		
Number of students who received International/ National recognitions	-	-
Total	1336	56,17,645/-

5.11 Student organized / initiatives

Fairs : State/ University level National level International level
Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed:

- More restrooms are constructed in the Campus.
- Exclusive transport for girls is arranged
- A well equipped sports ground for students is created
- Sanitary napkin vending machine is installed in women's hostel.
- Stationery shop opened in the premises for the benefit of students.
- Toilet block opened in the vast play ground for the benefit of sports persons.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

VISION:

To mould the learners into accomplished individuals by providing them with a stimulus for *Social Change* through Character, Confidence and Competence.

MISSION:

- ❖ Enlightening the learners on the ethical and environmental issues.
- ❖ Extending holistic training to shape the learners into committed and competent citizens.
- ❖ Equipping them with soft skills for facing the competitive world.
- ❖ Enriching their employability through career oriented courses.
- ❖ Ensuring accessibility and opportunity to make education affordable to the underprivileged.

6.2 Does the Institution have a management Information System?

Yes. It is applied in administrative procedures including finance, appointment of Staff, Student's admission, Student's records, evaluation and examination procedures and research.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- Autonomy is newly introduced during the academic year 2015-2016.
- Board of Studies is conducted by all the departments for approval of newly framed syllabus under autonomy.
- Syllabus is structured for the choice of paper for each programme which will be skill specific and reflect both the time honoured subject and the emerging areas of study and research. Thereafter the draft Syllabus is finalised for presentation to the board of studies and then to the Academic Council.
- Choice Based Credit System facilitates horizontal movement enabling the students to make their choices.
- Application oriented and job oriented papers are given preference.

6.3.2 Teaching and Learning

- ICT enabled Teaching- Learning is provided.
- Smart classroom teachings, power point presentations, Documentation, Short films, video clippings, and Audio recordings are followed.
- Frequent class tests and case study programmes are being conducted.
- Students are assessed by constant tests, assignments, quiz and oral tests.
- Guest lectures, workshops and seminars are organized by the department to keep abreast with the advancement in their disciplines.
- Faculty members are encouraged to attend conferences, Seminars, Symposiums and Workshops to know the current trend in Higher Education particularly in their field.
- Field visit and educational tours are arranged.

6.3.3 Examination and Evaluation

- Semester System with Continuous Internal Assessment (CIA) is followed.
- The marks are sent to the Controller's Office through E-mail by every department.
- External question paper setting is enforced for all the programmes with double valuation system.
- Dummy number is allotted to each answer paper after removing the original exam registration number to ensure anonymity of the candidate.
- If necessary, third valuation system is also followed.
- If the students require photocopies of their answer scripts, they can have a copy of the valued scripts (Transparency system is adopted)
- The results are published within a month's time in the website and students are able to view them online

6.3.4 Research and Development

- Staff members are encouraged to attend State, National, and International , Conferences, Seminars and Workshops.
- UGC and Institution Grant can be availed to hold Seminars and Conferences.
- Staff members are motivated with honorarium for their efforts to pursue their research.
- 16 Faculty members have been awarded Ph.D during this academic year
- Some teachers have been approved guideship by Madurai Kamaraj University.
- A few teachers have applied for guideship to Madurai Kamaraj University.

- More number of Minor and Major project proposals have been submitted to UGC and ICSR
- Separate space for Research is allotted to access in the Library

6.3.5 Library, ICT and physical infrastructure / instrumentation

- Wi-Fi facility is installed in the campus through BSNL under Internet – ILL – OFC 10MBS Scheme at a cost of Rs. 1,30,000/- from institutional fund.
- Unique Library Software is used for maintenance of Library.
- Data Entry (Books, Journals, membership) Transactions (Issue, Return, Renewal and Fine Collection). Gate Entry, Generation of various entries are accessed through this unique system.
- Sufficient systems are provided for transactions.
- Bar Coding System is followed.
- The Library is equipped with Competitive materials, Net cafe, OPAC System, reprography facility.
- It is also equipped with required titles and volumes of textbooks, e- journals, computer hardware, and software for conducive learning.
- UGC N-List programme is subscribed
- Resources of the Library have been uploaded and students can access e- journals.
- Library is furnished with a vast reading room, browsing centre, smart class room, two seminar halls and a comfort zone for men and women. In fact, it is the largest and spacious library in the region.
- CCTV Camera is installed at the vantage points.
- Physics, Chemistry, Computer Science and Electronics departments and laboratories are updated with latest equipments.

6.3.6 Human Resource Management

- Skill based programmes are arranged with external experts.
- HR planning is done based on the workload in the departments and staff members are immediately recruited.

6.3.7 Faculty and Staff recruitment

- The management and the Secretary provide leadership and able administration to carry out various requirements of effective Human Resource management.
- Human potential is well utilized.
- Vacancy positions are advertised in the leading regional English and news papers,
- Recruitment of both Teaching and non Teaching Staff is done based on merit.
- The short listed candidates are interviewed and recruited by a panel of experts.
- Ad hoc staff members are appointed to fill the existing vacancies for the benefit of students.

6.3.8 Industry Interaction / Collaboration.

- Views of the industrialist are taken while structuring the curriculum.
- Arrange periodical guest lectures by inviting Industrialist.
- Industrial visits are arranged for the students.
- An industrialist serves as a member of the academic council.

6.3.9 Admission of Students

- Admission committee consists of the Principal, two senior faculty members and a senior SC representative.
- Advertisement for regular admission is given in the dailies both in English and Tamil.
- Rural and First generation students are given preference.
- Students are admitted based on merit.
- It is an aided Minority institution so admission of students is done as per Government norms. 50% of the seats are filled as per the Government policy of reservation and 50% of the seats are filled using minority quota.
- The admitted students are briefed about career prospects, campus culture and rules and regulations.

6.4 Welfare schemes for

Teaching	<ul style="list-style-type: none"> • A subsidized annual family Retreat. • Financial incentives for research activities. • Thrift Society.
Non Teaching	<ul style="list-style-type: none"> • Annual Retreat at the management cost. • Festival Advance. • Concession fees and fee waiver for the children
Students	<ul style="list-style-type: none"> • Students are deputed for participation in meetings, seminars, workshops and competition conducted by industrial / business organisations and academic institutions to make them learn life skills and career skills • MoU with reputed training organisations helps them acquire technical skills to complement their field of study • Students with single parent or without parents who are academically bright are identified for financial aid by the management • Fee waiver and subsidy in fee payment are given to deserving sports persons and academically bright students. • Financial aid is provided to the needy students by mobilizing fund from various associations.

6.5 Total corpus fund generated

-

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	JDCE	Yes	Principal
Administrative	Yes	JDCE	Yes	Principal

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- First time Autonomy system is implemented and it is effectively functioning.
- Entire Examination system is computerized.
- The mark statements, hall tickets, process of exam application forms, allocation of registration numbers and seating arrangements have been computerized.
- Both internal and external assessments are carried out in a systematic manner with objectivity.
- Internal marks are sent through E-mail.
- The Chief Superintendent and Additional Controller of Exam help the Controller of Exams ensure security and confidentiality of the evaluation system.
- Due care taken for stationery economy as part of eco concern.
- Instead one word answer questions under section A, a brief note answer is introduced two marks per questions for five questions in order to test the students sharp memory and sharp short written communications.
- One Assistant Controller of examinations functions exclusively for software development relating to smart deliverables to eliminate all kinds of manual works.
- Summative Exam results are computed strictly as per score without award of grace mark.
- Feedbacks from teachers and awards committee have been received for further exam reforms.
- Double valuation is adopted – if necessary third valuation system is also followed.
- Results are published within 30 days of Examination.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

- Whenever a new course is introduced, University sends a committee to inspect the institution regarding its eligibility.
- University is represented in all statutory bodies such as Governing body, Academic Council, Board of Studies and Planning Evaluation Commission and Award committee.
- University nominees offer suggestions and guidance; however they do not interfere in the decision making of the institution.

6.11 Activities and support from the Alumni Association

- Jan 26th of every year, the Alumni meet is organized in the College.
- A popular Alumnus is invited as Chief Guest.
- Alumni members share their experiences, interact with the staff and give suggestions for the growth of the institution.
- Every year feedbacks are received from the Alumni
- Potential Alumni financially contribute to the poor students.
- They donate books to the library and arrange training on employment for students

6.12 Activities and support from the Parent – Teacher Association

- Parent – teacher meet is conducted every semester.
- Parent- Teacher Meet is an effective forum where the parents openly clarify the doubts and give suggestions.
- Grievances (if any) are also expressed by the parents and the management takes it positively and tries to solve it.

6.13 Development programmes for Support Staff

- Health Centre is effectively functioning with a qualified nurse and adequate medical facilities.
- Faculty members, non teaching staff and the Students are given treatment in the campus if they fall sick.
- Sessions on stress management, usage of Internet and Computer application and Communicative English are arranged.
- The management provides chances to upgrade their qualifications.
- Every year excursion is arranged at free of cost.
- Expecting mothers (teaching, non teaching, and students) are given nutritious drinks and fruits every day.
- Subsidized insurance cover for self financing staff has been provided.

6.14 Initiatives taken by the institution to make the campus eco-friendly.

- Using plastics is strictly banned in the campus.
- The Campus has more than 200 trees and gives clean and fresh air.
- More saplings are being planted every year in the campus and college ground.
- Tar road is laid on the pathway.
- Movements of vehicles are restricted.
- Approach roads are lined with trees.
- Rain water harvesting tank is constructed.
- The eco-friendly campus of our college is well- appreciated by the Forest Department.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- MoU with Mafoi foundation for three years Career Ownership Programme was launched to train sixty students.
- MOU with Kalvi Higher Education and Research Institute, Madurai was made to train B.Com, B.Com(CA) students in Tally ERP 9.
- MoU with WINWAYS Limited, Madurai, was made to train students in WINLAMP Course, (Linux, Apache Server, My Sql, PHP)
- MoU with Apollo Computers was made to train the students of Commerce in Tally.
- Industrial and Domestic safety course was conducted for students leading to an online exam to qualify for pass certificate from National Safety Council of India with the efforts of Rotary club of Namakkal Education city.
- Economic aptitude test was conducted by Scientific Research Association, Chennai for 63 Students of B.Com(CA) to enrich their knowledge in Economics.
- College theme song, short video film, staging Shakespeare's drama provided artistic and creative opportunities to students.
- Introduction of Autonomy with new syllabi for I year students of 2015-2016 with all committees and offices commencing work in full swing.
- The College administrative team meets frequently to stay abreast with the activities which provide a high level of transparency at the administrative level.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- Special Committees have been constituted to carry out the objectives framed by the IQAC at the beginning of the academic year.
- Conferences, seminars, workshops are regularly organised by every department as planned
- Faculty induction programme is conducted for the newly recruited staff.
- Smart class rooms are enabled with ICT services
- E-library resources facility through INFLIBNET N - LIST is created

- Faculty members have sent proposals for minor and major projects to UGC
- Sports personnel and cultural team members won medals and awards.
- The students are encouraged to attend more number of career oriented courses, certificate courses and remedial classes
- The college has initiated various action on issues related to infrastructure, academic and research
- Various activities in the department and college were documented in a visual format and presented to the stake holders
- The principal often meets the faculty members personally to discuss their academic achievements
- Remedial classes were conducted to help the slow learners improve their academic performance
- New Block with autonomy administrative wing and classrooms is nearing completion.

7.3 * Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals)

- Institutionalising value addition programmes for students by forming linkage and signing MoU's with professional bodies, NGO's, Governmental, academic and industrial organisations.
- Identifying students with single parents or no parents for financial aid to further their educational prospects. 17 students benefitted from this scheme with financial assistance to the tune of Rs. 1,34,500/-

7.4 Contribution to environmental awareness / protection:

- Campus flora and Birds count is being studied and conducted
- Rallies stressing on environmental awareness and healthy living organised
- More new saplings planted in the premises.
- Rain water Harvesting tank constructed in the campus
- All the final year and first year students appear for a formal course work on environmental education
- Usage of plastic items in the campus strictly prohibited

- Stressing on the importance of unity, environmental serenity and values of secularism a grand aerial display of our former President APJ's face was presented in a special project supported by Rotary Club of Madurai West on the eve of Kalam's Birthday.

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (For example SWOT Analysis)

Strengths:

- Introduction of Autonomy
- New Syllabus is structured
- Inauguration of Exclusive Autonomy building
- Committed and Visionary management
- Well equipped infrastructure and resources
- Ideal location of the campus
- Eco –Friendly Ambience
- Law abiding students

Weakness:

- SWOT Analysis at the department
- Lack of research culture
- Limited Consultancy
- Less Placements
- Inadequate International linkages and collaborations
- Staff exchange programmes
- Lack of collaborations with international institutions

Opportunities:

- Consistent Grant from UGC to improve the infrastructure and hold conferences
- Continuous support by the philanthropists from the management to uplift the institution
- Wide scope for Collaboration and Student Exchange programmes
- Continuous opportunity to serve and uplift the rural students.
- An increase demand for Arts and Science Courses

Challenges:

- Unpopular traditional courses
- Networking with other reputed institutions in academic and research activities
- Competition from neighbouring reputed institutions
- Poor academic standards of the students hailing from Tamil medium background and rural pockets

8. Plans of institution for next year

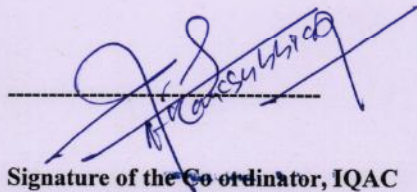
The Internal Quality Assurance Cell of our college proposes to

- Organise Faculty orientation programmes
- Develop training programme for faculty members in using smart class rooms and video conferencing facilities.
- Nurture Research aptitude among PG Students by enabling them to present papers and publish them.
- Guide self financing wing teachers in applying for grants from agencies other than UGC
- Ensure staff members to present papers in the peer reviewed Journals with high impact factor.
- Plans to follow up with English department in conduct of international workshop on literary theory.
- Encourage students to crack down NET/SET examinations
- Upgrade Mathematics and English departments to research centres.
- Renew membership in Chennai US Counsel Library and enrolment in Chennai British Council Library.
- Device new job oriented Certificate / Diploma Courses / Degree Courses offered by the departments.
- Launch of need based soft skills programmes and conduct more skill-oriented and career oriented courses
- Promote inter institutional / industry linked research through MoU's.
- Provide a design for Automated Management Information System
- Create a centre for Competitive Examinations with a reserve area of related books in the library.
- Interface with print and electronic media

- Revive community college for imparting vocational and entrepreneurial skills to the public.
- Conduct Academic Audit by external experts.
- Enhance E-resources in the Library.
- Purchase of more research journals for the library.
- Interact more with Parents and students using the online access to augment academic performances.
- Further optimize the use of ICT services enabled halls with smart boards.
- Organise more outreach programmes through NSS and other Clubs
- Promote social awareness programmes involving local communities and public.
- Focus on intensifying Placement Cell activity and conduct campus interviews
- Propose to conduct Industrial Expo.
- Request management to air-condition all smart classrooms and seminar halls.
- Conduct environmental and energy audit.
- Plant Hundred saplings including twenty kadamba saplings in the campus.
- Enrich power supply with the installation of transformer in the college by TNEB
- Enrich sports field ground with kabadi court and athletic track
- Construct basket ball ground
- Establish a multipurpose indoor stadium
- Admit more students in sports quota.
- Encourage women's sports with the assistance of a lady Physical Education Teacher
- Organise events to interface between the college and society with particular focus on school students
- Construct class rooms for new courses like Food and Dairy Technology
- Issue ID cards to the students by the CEO office.

- Conduct department level National and International seminars under Autonomy grant
- Call for innovative value added certificate and diploma courses from the teachers for short listing the best for implementations in 2010-2017 and commencing them from 2017-2018
- Increase intake of students in the women's hostel.

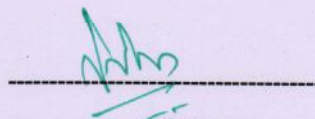
Name: Dr.A.Ramasubbiah



Signature of the Co ordinator, IQAC

Jr. A. RAMASUBBIAH, B.A., B.F.W., Ph.D.,
Assistant Professor of English
Honour Thiyyakudi Vaidhar College
Madurai - 625 004

Name: Dr.S.Nehru



Signature of the Chair person, IQAC

PRINCIPAL

ANNAPURATHI DEVI MATHANICKER COLLEGE
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