

SOCIAL WORK

Syllabus

Program Code: USW

2021-2022 onwards



MANNAR THIRUMALAI NAICKER COLLEGE

(AUTONOMOUS)

Re-accredited with “A” Grade by NAAC

PASUMALAI, MADURAI – 625 004

Eligibility for Admission

Candidates seeking admission to the B.S.W Degree course must have the Higher Secondary Education Certificate of the Government of Tamil Nadu or any other state or its equivalent qualification.

Duration of the course

The duration of the course shall be three academic years comprising six semesters with two semesters in each academic year.

Subjects of Study

Part I : Tamil / Company Secretarial Practice and Modern Office Management

Part II : English

Part III :

1. Core Subjects
2. Allied Subjects
3. Electives

Part IV :

1. Non Major Electives (II Year)
2. Skill Based Subjects
3. Environmental Studies - Mandatory Subject
4. Value Education - Mandatory Subject

Part V :

Extension Activities

Pattern of the question paper for the Continuous Internal Assessment

Note: Duration – 1 hour

(For Part I, Part II & Part III)

The components for continuous internal assessment are:

Part –A

Four multiple choice questions (answer all) 4 x 01= 04 Marks

Part –B

Three short answers questions (answer all) 3 x 02= 06 Marks

Part –C

Two questions (‘either or ‘type) 2 x 05=10 Marks

Part –D

Two questions out of three 1 x 10 =10 Marks

Total

30 Marks

The scheme of Examination for Part-I, II & III

The components for continuous internal assessment are:

(60 Marks of two continuous internal assessments will be converted to 15 marks)

Two tests and their average --15 marks

Seminar /Group discussion --5 marks

Assignment --5 marks

Total 25 Marks

Pattern of the question paper for the Summative Examinations:

Note: Duration- 3 hours

Part –A

Ten multiple choice questions 10 x01 = 10 Marks

No Unit shall be omitted: not more than two questions from each unit.)

Part –B

Short answer questions (one question from each unit) 5 x02 = 10 Marks

Part –C

Five Paragraph questions ('either or 'type) 5 x 05 = 25 Marks

(One question from each Unit)

Part –D

Three Essay questions out of five 3 x 10 =30 Marks

(One question from each Unit)

Total 75 Marks

Part-IV- Skill Based Papers / NME:

The Scheme of Examination for Skill Based Papers: (Except Practical Lab Subjects)

Pattern of the questions paper for the continuous Internal Assessment

45 MCQs will be asked for each internal assessment tests (45 x 1=45 Marks) and converted for 15 marks

The components for continuous internal assessment are:

Two tests and their average --15 marks

Seminar /Group discussion --5 marks

Assignment --5 marks

Total 25 Marks

Summative Examination Pattern

Pattern of the Question Paper for Skill Based Papers (External)

75 Multiple choice questions will be asked from five units (75 x 1=75 Marks)

(15MCQ's from each unit)

Part-IV- Environmental Studies and Value Education

The Scheme of Examination (Environmental Studies and Value Education)

Two tests and their average	--15 marks
Project Report	<u>--10 marks*</u>
Total	<u>--25 marks</u>

* The students as Individual or Group must visit a local area to document environmental assets – river / forest / grassland / hill / mountain – visit a local polluted site – urban / rural / industrial / agricultural – study of common plants, insects, birds – study of simple ecosystem – pond, river, hill slopes, etc.

Question Paper Pattern

(Internal Assessment)

Pattern of the Question Paper for Environmental Studies & Value Education only) (Internal)

45 MCQs will be asked for each internal assessment tests (45 x 1=45 Marks) and converted for 15 marks

Two tests and their average	--	15 marks
Project	--	10 marks

Total		25 Marks

Summative Examination Pattern

Pattern of the Question Paper for Environmental Studies & Value Education only) (External)

75 Multiple choice questions will be asked from five units (75 x 1=75 Marks)

(15MCQ's from each unit)

Part V Extension Activities: (Maximum Marks: 100)

1. NCC
2. NSS
3. Physical Education
4. YRC
5. RRC
6. Health & Fitness Club
7. Eco Club
8. Human Rights Club

Pattern of the Question Paper for (Internal Examination & Summative Examination)

Internal Examinations - - 40 Marks

Summative Examinations - - 60 Marks

100

Minimum Marks for a Pass

40% of the aggregate (Internal +Summative Examinations).

No separate pass minimum for the Internal Examinations.

27 marks out of 75 is the pass minimum for the Summative Examinations.

VISION

Envisage a Society which ensures Peace, Harmony, Dignity, Justice and Equal Opportunities for Development of Individuals and Communities through Planned Social Work Interventions by a Committed Cadre of Professionals

MISSION

Prepare Future Social Work Professionals for Leadership in areas of Culturally-Informed, Community-Engaged Practice, Policy, and Research, with a particular emphasis on Persistent and Emerging Social Problems in rapidly diversifying areas Locally, Nationally and Globally.

Rationale Behind Social Work

Social Workers are Professionals, who aim to enhance overall well-being and help in meeting the basic and complex needs of Communities and People. Social Workers work with different sectors of population particularly focusing on those who are vulnerable, oppressed, and living in poverty.

Depending on their Specialty, Job Title and Place of Employment, a Social Worker may be required to participate in Legislative Processes that often result in the Formation of Social Policies. They learn Social Work Values and Principles, as well as Academic Research to carry out their work.

Social Workers are educated and trained to address Social Injustices and Barriers to their client's overall wellbeing. Some of them include Poverty, Unemployment, Discrimination and lack of housing. They also support Clients and Communities who are living with Disabilities, Substance Abuse Problems, or Experience Domestic Conflicts.

Social workers often fine-tune their practice with a focus on a level of interventions and types of communities they wish to serve.

The 12 Graduate Attributes*:

1. (KB) A knowledge base for engineering: Demonstrated competence in university level mathematics, natural sciences, engineering fundamentals, and specialized engineering knowledge appropriate to the program.
2. (PA) Problem analysis: An ability to use appropriate knowledge and skills to identify, formulate, analyze, and solve complex engineering problems in order to reach substantiated conclusions

3. (Inv.) Investigation: An ability to conduct investigations of complex problems by methods that include appropriate experiments, analysis and interpretation of data and synthesis of information in order to reach valid conclusions.
4. (Des.) Design: An ability to design solutions for complex, open-ended engineering problems and to design systems, components or processes that meet specified needs with appropriate attention to health and safety risks, applicable standards, and economic, environmental, cultural and societal considerations.
5. (Tools) Use of engineering tools: An ability to create, select, apply, adapt, and extend appropriate techniques, resources, and modern engineering tools to a range of engineering activities, from simple to complex, with an understanding of the associated limitations.
6. (Team) Individual and teamwork: An ability to work effectively as a member and leader in teams, preferably in a multi-disciplinary setting.
7. (Comm.) Communication skills: An ability to communicate complex engineering concepts within the profession and with society at large. Such ability includes reading, writing, speaking and listening, and the ability to comprehend and write effective reports and design documentation, and to give and effectively respond to clear instructions.
8. (Prof.) Professionalism: An understanding of the roles and responsibilities of the professional engineer in society, especially the primary role of protection of the public and the public interest.
9. (Impacts) Impact of engineering on society and the environment: An ability to analyze social and environmental aspects of engineering activities. Such ability includes an understanding of the interactions that engineering has with the economic, social, health, safety, legal, and cultural aspects of society, the uncertainties in the prediction of such interactions; and the concepts of sustainable design and development and environmental stewardship.
10. (Ethics) Ethics and equity: An ability to apply professional ethics, accountability, and equity.
11. (Econ.) Economics and project management: An ability to appropriately incorporate economics and business practices including project, risk, and change management into the practice of engineering and to understand their limitations.
12. (LL) Life-long learning: An ability to identify and to address their own educational needs in a changing world in ways sufficient to maintain their competence and to allow them to contribute to the advancement of knowledge

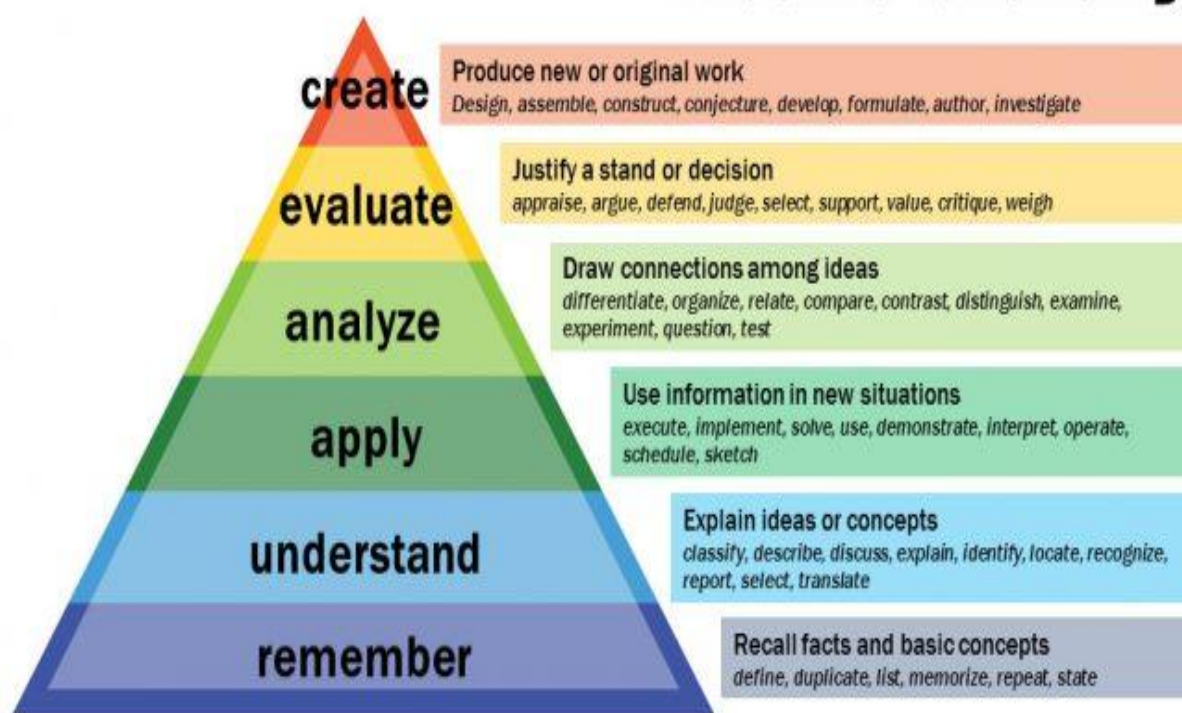
WA	Graduate Attributes	Caption as
WA1	A knowledge base for engineering: Demonstrated competence in university level mathematics, natural sciences, engineering fundamentals, and specialized engineering knowledge appropriate to the program.	Knowledge Base
WA2	Problem analysis: An ability to use appropriate knowledge and skills to identify, formulate, analyze, and solve complex engineering problems in order to reach substantiated conclusions	Problem Analysis & Investigation
WA4	Investigation: An ability to conduct investigations of complex problems by methods that include appropriate experiments, analysis and interpretation of data and synthesis of information in order to reach valid conclusions.	
WA10	Communication skills: An ability to communicate complex engineering concepts within the profession and with society at large. Such ability includes reading, writing, speaking and listening, and the ability to comprehend and write effective reports and design documentation, and to give and effectively respond to clear instructions.	Communication Skills & Tools
WA5	Tools Use of engineering tools: An ability to create, select, apply, adapt, and extend appropriate techniques, resources, and modern engineering tools to a range of engineering activities, from simple to complex, with an understanding of the associated limitations.	
WA9	Individual and teamwork: An ability to work effectively as a member and leader in teams, preferably in a multi-disciplinary setting.	Individual and Team Work
WA6	Professionalism: An understanding of the roles and responsibilities of the professional engineer in society, especially the primary role of protection of the public and the public interest.	Professionalism, Ethics and equity
WA8	Ethics and equity: An ability to apply professional ethics, accountability, and equity.	
WA12	(LL) Life-long learning: An ability to identify and to address their own educational needs in a changing world in ways sufficient to maintain their competence and to allow them to contribute to the advancement of knowledge	Lifelong learning & Impact of social engineering on society and the environment
WA9	(Impacts) Impact of engineering on society and the environment: An ability to analyze social and environmental aspects of engineering activities. Such ability includes an understanding of the interactions that engineering has with the economic, social, health, safety, legal, and cultural aspects of society, the uncertainties in the prediction of such interactions; and the concepts of sustainable design and development and environmental stewardship.	

PROGRAM EDUCATIONAL OBJECTIVES (PEOs)	
PEO1:	Understand Social Work Knowledge, Ethics and Values towards Development.
PEO2:	Examine Social Problems through Proper Interventions.
PEO3:	Develop Effective Communication Skills by adopting various Social Work Tools.
PEO4:	Enrich Effective Participation as an Individual and in Team.
PEO5:	Equip Social Work Professional Methods, Values & Ethics
PEO6:	Enhance the Quality of Life in Promoting Sustainable Development.

PO NO	PROGRAMME OUTCOMES (POs)	
At the end of the programme, the students will be able to		
PO – 1	Integrate the academic abilities and expertise gained from the study of humanities and arts and other similar fields, and gains requisite scope and breadth for a transdisciplinary context.	Knowledge Base
PO – 2	Demonstrate proficiency in the use of effective disciplinary techniques in research, critical study, artistic work and professional performance.	Problem Analysis & Investigation
PO – 3	Communicate observations, recommendations and suggestions effectively, concisely and accurately, both verbally and in writing, to various types of audiences.	Communication Skills & Design
PO - 4	Articulate and apply principles, concepts, ethics and ideals resulting from an integrated view of their fields of research and to show knowledge and resolution of existing social and environmental issues.	Individual and Team Work
PO - 5	Apply professional ethics, accountability and equity in all their endeavours.	Professionalism, Ethics and Equity
PO - 6	Use new tools, resources and technology to keep abreast with current developments in their discipline and practice life-long learning.	Lifelong learning

PROGRAM SPECIFIC OUTCOME (PSOs)	
PSO1:	To provide students the opportunities, Knowledge, Skills, attitudes and values appropriate to work with individuals, groups, communities and organizations
PSO2:	To provide inter disciplinary collaboration for better understanding of human problems, services and issues related to human development
PSO3:	To enable the students to approach the social problems Empathetically in social work perspective.
PSO4:	The practical knowledge of this course helps to personal growth of the students and Society as a whole.
PSO5:	To achieve professionalism and become efficient social worker in the field.
PSO6:	Prove proficiency with ability to engage in higher studies and sensitize oneself towards social functioning.

Bloom's Taxonomy



MANNAR THIRUMALAI NAICKER COLLEGE (AUTONOMOUS), MADURAI
BSW., CURRICULUM

(For the student admitted during the academic year 2021-2022 onwards)

Course Code	Title of the Course	Hours	Credits	Maximum Marks		
				Int	Ext	Total
FIRST SEMESTER						
Part – I	Tamil / Alternate Course					
21UTAG11	இக்காலக் கவிதையும் நாடகமும்	6	3	25	75	100
Part – II	English					
21UENG11	Communicative English – I	6	3	25	75	100
Part – III	Core Courses					
21USWC11	Introduction to Social Work	5	5	25	75	100
21USWC12	Introduction to Methods of Social Work	4	4	25	75	100
Part III	Allied Course					
21USWA11	Understanding Society with Social Work Perspective	5	4	25	75	100
Part IV	Skill Based Course					
21USWS11	IT Skills for Social Workers	2	2	25	75	100
Part IV	Mandatory Course					
21UEVG11	Environmental Studies	2	2	25	75	100
	Total	30	23	175	525	700
SECOND SEMESTER						
Part – I	Tamil / Alternate Course					
21UTAG21	இடைக்கால இலக்கியமும் சிறுகதையும்	6	3	25	75	100
Part – II	English					
21UENG21	Communicate English - II	6	3	25	75	100
Part – III	Core Courses					
21USWC21	Social Welfare Administration	5	5	25	75	100
21USWC22	Introduction to Fields of Social Work	4	4	25	75	100
Part III	Allied Course					
21USWA21	General Psychology	5	4	25	75	100
Part IV	Skill Based Course					
21USWS21	Skills for Social Workers	2	2	25	75	100
Part IV	Mandatory course					
21UVLG21	Value Education	2	2	25	75	100
	Total	30	23	175	525	700

THIRD SEMESTER						
Part – I	Tamil / Alternate Courses					
21UTAG31	காப்பிய இலக்கியமும் உரைநடையும்	6	3	25	75	100
Part – II	English					
21UENG31	Communicative English - III	6	3	25	75	100
Part – III	Core Courses					
21USWC31	Social Work Research and Statistics	5	5	25	75	100
21USWF31	Field Work –I	4	4	40	60	100
Part III	Allied Courses					
21USWA31	Social Entrepreneurship	5	4	25	75	100
Part IV	Skill Based Courses					
21USWS31	Understanding Oneself and Family	2	2	25	75	100
Part IV	NME					
21USWN31	Personality Development	2	2	25	75	100
	Total	30	23	190	510	700
FOURTH SEMESTER						
Part – I	Tamil / Alternate Courses					
21UTAG41	பண்டைய இலக்கியமும் புதினமும்	6	3	25	75	100
Part – II	English					
21UENG41	Communicative English - IV	6	3	25	75	100
Part – III	Core Courses					
21USWC41	Management of NGOs	5	4	25	75	100
21USWF41	Field work –II	4	4	40	60	100
Part III	Allied Courses					
21USWA41	Developmental Psychology	5	4	25	75	100
Part IV	Skill Based Courses					
21USWS41	Communication Skills for Social Work Practice	2	2	25	75	100
Part IV	NME					
21USWN41	Scope of Social Work	2	2	25	75	100
Part V	Extension					
21UEAG40- 21UEAG49	NSS, PHY, YRC, RRC, HFC, ECO, HRC, CC, LISC	0	1	40	60	100
	Total	30	23	230	570	800

FIFTH SEMESTER						
Part – III	Core Courses Course					
21USWC51	Community Development	6	4	25	75	100
21USWC52	Social Work in Hospitals	6	4	25	75	100
21USWF51	Field Work-III	6	4	40	60	100
Part III	Core Elective Course					
21USWE51	Family and Child Welfare	5	5	25	75	100
21USWE52	Project Proposal Writing					
21USWE53	Technology And Social Work					
21USWE54	Welfare of the persons with Disability	5	5	25	75	100
21USWE55	Social Work with Youth					
21USWE56	Local Self Government					
Part IV	Skill Based Course					
21USWS51	Basics in counseling	2	2	25	75	100
	Total	30	24	165	435	600
SIXTH SEMESTER						
Part – III	Core Courses					
21USWC61	Social Work in Industries	6	4	25	75	100
21USWF61	Field Work –IV	6	4	40	60	100
21USWPR1	Project and Viva - Voce	6	4	40	60	100
Part III	Core Elective Course					
21USWE61	Welfare of the Marginalized					
21USWE62	Social Work and Social Justice	5	5	25	75	100
21USWE63	Corporate Social Responsibility					
21USWE64	Social Marketing					
21USWE65	Empathy & Emotional Intelligence at Work place	5	5	25	75	100
21USWE66	Gender and Development in Social Work					
Part IV	Skill Based Courses					
21USWS61	Participatory Rural Appraisal	2	2	25	75	100
	Total	30	24	180	420	600
	Grand Total	180	140	1115	2985	4100

FIRST SEMESTER



MANNAR THIRUMALAI NAICKER COLLEGE (AUTONOMOUS)
DEPARTMENT OF BSW
 (For those who joined in 2021-2022 and after)

Course Name	INTRODUCTION TO SOCIAL WORK				
Course Code	21USWC11	L	P	C	
Category	Core	5	-	5	
Nature of course:	EMPLOYABILITY	✓	SKILL ORIENTED	ENTREPRENEURSHIP	
Course Objectives:					
<p>1: To detail the basics of Professional social work. 2: To understand the other related concepts of professional social work. 3: To develop the knowledge of historical development of social work in India and Abroad. 4: To determine the scope and recent trends in social work with global perspective. 5: To illustrate the underlying approaches of social work.</p>					
Unit: I	Introduction of social Work				15
Social Work: Concept, Meaning, Definition, Basic Assumptions, Methods of social work: Primary and secondary methods, Scope and Objectives of Social Work, Philosophy of social work and Principles of Social Work, Ethics of social work and Values of social work.					
Unit: II	Basic concepts related to Social Work				15
Basic concepts related to Social Work: Philanthropy, Social Service, Social Welfare, Social Reform, Social Justice, Social Security, Social Policy, Social Defense, Social action, Social Development and Social Empowerment; Relevance of social work with the above concepts.					
Unit: III	Social Work as a Profession				15
Historical development of Social Work: USA,UK, India, Social Work Education in Indian context, Professional Association of Social Work, Irish Association of Social Workers, Council on Social Work Education, National Association of Social Workers, Association Schools of Social Work in India.					
Unit: IV	Functions and Approaches of Social work				15
Functions and Approaches: Preventive Functions, Remedial Functions, Developmental Functions; Approaches – Charity Approach, Welfare Approach and Rights Based Approach. Human Rights – Meaning and Definition, Need and importance of Fundamental Rights.					
Unit: V	Social work in global context				15
International Social Work: Meaning and Global spread and organization of social work, Role of International social worker. Emerging Trends in Social Work, Professional Ethics and Professional Skills for social Workers, Challenges of Social Worker.					
Total Lecture Hours					75 Hrs
Books for Study:					
<p>1. O. William Farley, Introduction to Social Work, Pearson, New Delhi, 2011 2. Paul Choudry, Introduction to Social Work, Atma Ram and Sons, New Delhi, 2014. 3. P.D.Misra, Social Work - Philosophy and Methods, Inter-India Publications, New Delhi, 1994 4. G.Albin Joseph and A.Thoma Williams, Professional Social Work Practice, Authors Press, New Delhi, 2016</p>					
Books for Reference:					
<p>1. ShaikhAzharIqbal, Principles and practices of social work, Sublime publications, Jaipur, 2005.</p>					

2. Rameshwari Devi, **Social work practices**, Mangal Deep Publications, Jaipur, 2000.
3. K. D. Gangrade, **Dimensions of Social Work**, Marwah Publications, New Delhi 2001.
4. M.S. Gore, **Social Work and Social Work Education**, Asia Publishing House, New Delhi, 2001.
5. A.R. Wadia, **History and Philosophy of Social Work in India**, Allied Publishing House New, Delhi, 2002
6. Skidmore A Rx and Milton G Thackeray, **Introduction to Social Work**. New Jersey: Prentice Hall, 2000

Web Resources:

1. <https://sites.google.com/site/ignouhelpbooks11/MSW%20001%20Origin%20and%20Development%20of%20Social%20Work%20%5B1%5D.zip?attredirects=0&d=1>
2. <https://sites.google.com/site/ignouhelpbooks11/MSW%20003%20Basic%20Social%20Science%20Concepts%20%5B1%5D.zip?attredirects=0&d=1>
3. <https://sites.google.com/site/ignouhelpbooks11/MSW%20002%20Origin%20and%20Development%20of%20Social%20Work%20in%20India%20%5B1%5D.zip?attredirects=0&d=1>
4. <https://sites.google.com/site/ignouhelpbooks11/MSW%20008%20Social%20Group%20Work%20Working%20with%20Groups%20%5B1%5D.zip?attredirects=0&d=1>

Course Outcomes		K Level
On successful completion of the course the students will be able to		
CO1:	Gain knowledge of basic fundamentals of Professional social work practice	Up to K2
CO2:	Identify and differentiate various social concepts.	Up to K4
CO3:	Describe the historical perspective of social work and various professional associations	Up to K2
CO4:	Apply respective social work approaches in various fields of social work	Up to K3
CO5:	Highlight the scope of social work in International context and the challenges associated in the fields of social work practice	Up to K4

CO & PO Mapping:

COS	PO 1	PO 2	PO 3	PO 4	PO 5	PO 6
CO 1	2	2	1	2	3	3
CO 2	3	3	2	2	3	3
CO 3	3	2	2	3	3	3
CO 4	3	3	2	3	3	3
CO 5	3	2	2	1	3	3

*3 – Advanced Application; 2 – Intermediate Development; 1 - Introductory Level

LESSON PLAN

Unit	INTRODUCTION TO SOCIAL WORK	Hrs	Pedagogy
I	Introduction of social Work: Social Work – Concept, Meaning, Definition, Basic Assumptions, Methods of social work: Primary and secondary methods, Scope and Objectives of Social Work, Philosophy of social work and Principles of Social Work, Ethics of social work and Values of social work.	15	Chalk and talk, PPT, Lecture
II	Basic concepts related to Social Work: Philanthropy, Social Service, Social Welfare, Social Reform, Social Justice, Social Security, Social Policy, Social Defense, Social action, Social Development and Social Empowerment; Relevance of social work with the above concepts.	15	Chalk and talk, PPT, Group discussion
III	Social Work as a Profession: Historical development of Social Work -USA,UK, India, Social Work Education in Indian context, Professional Association of Social Work, Irish Association of Social Workers, Council on Social Work Education, National Association of Social Workers, Association Schools of Social Work in India.	15	Chalk and talk, PPT, Assignment
IV	Functions and Approaches of Social work: Preventive Functions, Remedial Functions, Developmental Functions; Approaches – Charity Approach, Welfare Approach and Rights Based Approach. Human Rights – Meaning and Definition, Need and importance of Fundamental Rights.	15	Chalk and talk, PPT, Assignment
V	Social work in global context: International Social Work: Meaning and Global spread and organization of social work, Role of International social worker. Emerging Trends in Social Work, Professional Ethics and Professional Skills for social Workers, Challenges of Social Worker.	15	Guest lecture, PPT

Course Designed by:

Ms. S.SIVATHMIKA, MSW (NET), PGDHRM, DCP, &

Ms. J. DYANAVINCILLA, MSW, M.Phil., SET,

**Learning Outcome Based Education & Assessment (LOBE)
Formative Examination - Blue Print
Articulation Mapping – K Levels with Course Outcomes (COs)**

Internal	Cos	K Level	Section A		Section B		Section C Either or Choice	Section D Open Choice
			MCQs		Short Answers			
			No. of Questions	K – Level	No. of Questions	K - Level		
CI	CO1	Upto K2	2	K1&K2	1	K1	2 (K2&K2)	1(K2)
AI	CO2	Upto K3	2	K1&K2	2	K2	2 (K3&K3)	1(K2)
CI	CO3	Upto K3	2	K1&K2	1	K2	2(K3&K3)	1(K3)
AI	CO4	Upto K4	2	K1&K2	2	K2	2 (K3&K3)	1(K4)
Question Pattern CIA I & II		No. of Questions to be asked	4		3		4	2
		No. of Questions to be answered	4		3		2	1
		Marks for each question	1		2		5	10
		Total Marks for each section	4		6		10	10

***Note:** It is the decision of the course teacher to ask 2 Questions in any unit under section-B (short answer questions)

Distribution of Marks with K Level CIA I & CIA II								
	K Level	Section A (Multiple Choice Questions)	Section B (Short Answer Questions)	Section C (Either / Or Choice)	Section D (Open Choice)	Total Marks	% of (Marks without choice)	Consolidate of %
CIA I	K1	2	2			4	8	80
	K2	2	4	10	20	36	72	
	K3			10		10	20	20
	K4							
	K5							
	Marks	4	6	20	20	50		100
CIA II	K1	2				2	4	20
	K2	2	6			8	16	
	K3			20	10	30	60	60
	K4				10	10	20	20
	K5							
	Marks	4	6	20	20	50	100	100

K1- Remembering and recalling facts with specific answers

K2- Basic understanding of facts and stating main ideas with general answers

K3- Application oriented- Solving Problems

K4- Examining, analyzing, presentation and make inferences with evidences

CO5 will be allotted for individual Assignment which carries five marks as part of CIA component.

Summative Examination – Blue Print Articulation Mapping – K Level with Course Outcomes (COs)								
S.No	COs	K - Level	MCQs		Short Answers		Section C (Either / or Choice)	Section D (Open Choice)
			No. of Questions	K – Level	No. of Question	K – Level		
1	CO 1	Up to K2	2	K1&K2	1	K1	2(K2&K2)	1(K2)
2	CO 2	Up to K4	2	K1&K2	1	K1	2(K2&K2)	1(K3)
3	CO 3	Up to K2	2	K1&K2	1	K2	2(K2&K2)	1(K2)
4	CO 4	Up to K3	2	K1&K2	1	K2	2(K3&K3)	1(K3)
5	CO 5	Up to K4	2	K1&K2	1	K2	2(K3&K3)	1(K4)
No. of Questions to be Asked			10		5		10	5
No. of Questions to be answered			10		5		5	3
Marks for each question			1		2		5	10
Total Marks for each section			10		10		25	30
(Figures in parenthesis denotes, questions should be asked with the given K level)								

Distribution of Marks with K Level							
K Level	Section A (Multiple Choice Questions)	Section B (Short Answer Questions)	Section C (Either/ or Choice)	Section D (Open Choice)	Total Marks	% of (Marks without choice)	Consolidated %
K1	5	4	10		19	15.8	67
K2	5	6	30	20	61	50.8	
K3			10	20	30	25	25
K4				10	10	8.3	8
Marks	10	10	50	50	120	100	100
NB: Higher level of performance of the students is to be assessed by attempting higher level of K levels.							

Summative Examinations - Question Paper – Format

Section A (Multiple Choice Questions)			
Answer All Questions			(10x1=10 marks)
Q. No	CO	K Level	Questions
1	CO1	K1	
2	CO1	K2	
3	CO2	K1	
4	CO2	K2	
5	CO3	K1	
6	CO3	K2	
7	CO4	K1	
8	CO4	K2	
9	CO5	K1	
10	CO5	K2	
Section B (Short Answers)			
Answer All Questions			(5x2=10 marks)
Q. No	CO	K Level	Questions
11	CO1	K1	
12	CO2	K1	
13	CO3	K2	
14	CO4	K2	
15	CO5	K2	
Section C (Either/Or Type)			
Answer All Questions			(5 x 5 = 25 marks)
Q. No	CO	K Level	Questions
16) a	CO 1	K2	
16) b	CO 1	K2	
17) a	CO 2	K2	
17) b	CO 2	K2	
18) a	CO 3	K2	
18) b	CO 3	K2	
19) a	CO 4	K3	
19) b	CO 4	K3	
20) a	CO 5	K3	
20) b	CO 5	K3	
NB: Higher level of performance of the students is to be assessed by attempting higher level of K levels			
Section D (Open Choice)			
Answer Any Three questions			(3x10=30 marks)
Q. No	CO	K Level	Questions
21	CO1	K2	
22	CO2	K3	
23	CO3	K2	
24	CO4	K3	
25	CO5	K4	



MANNAR THIRUMALAI NAICKER COLLEGE (AUTONOMOUS)
DEPARTMENT OF BSW
(For those who joined in 2021-2022 and after)

Course Name	INTRODUCTION TO METHODS OF SOCIAL WORK				
Course Code	21USWC12	L	P	C	
Category	Core	4	-	4	
Nature of course:	EMPLOYABILITY	✓	SKILL ORIENTED	ENTREPRENEURSHIP	
Course Objectives:					
1 : To understand the basic concepts and historical development of various methods of social work					
2 : To determine the principles of methods of social work					
3 : To demonstrate the process of various primary and secondary social work methods					
4 : To introduce the scope of various social work methods in different settings					
5 : To apply the role of social worker in different settings					
Unit: I	Social Case Work				10
Social Case Work – Definition, Objectives, Principles, Components of social case work, Historical Development of social case work, Process – Intake, Study, Diagnosis, Treatment and Follow up. Settings for Case Work Practice. Role of Case Worker. Difference between Social Casework and Case Study					
Unit: II	Social Group Work				10
Social Group Work – Definition, Objectives, Historical Development of Social Group Work and Principles; Group work Process: Pre-Group Planning, Beginning Phase, Middle Phase, End Phase and Evaluation. Settings for Group Work Practice. Role of Group Worker. Difference between Group therapy and Group work.					
Unit: III	Community Organization				15
Community Organization – Concept, Definition, Objectives, Principles, History of Community Organization and Process. Role of Community Organizer. Difference between Community Organization and Community Development. Social Action – Meaning, Definition, principles and Strategies.					
Unit: IV	Social Welfare Administration				10
Social Welfare Administration – Concept of Administration and Social Welfare Administration. Characteristics of Social Welfare Administration. Social Welfare Administrative Process –Planning, Organizing, Staffing, Directing, Coordinating, Reporting and Budgeting. Difference between Administration and Management.					
Unit: V	Social Work Research				15
Social Work Research – Concept of Social Work Research, Meaning, Definition, Objectives, and Characteristics, Scope of Social Work Research in India and Importance of Research in social work practice. Difference between Social Work research and Scientific research.					
Total Lecture Hours					60 Hrs
Books for Study:					
1. Paul Choudry, Introduction to Social Work , Atma Ram and Sons, New Delhi, 2014.					
2. P.D.Misra, Social Work – Philosophy and Methods , Inter-India Publications, NewDelhi, 1994.					
3. O. William Farley, Introduction to Social Work , Pearson, New Delhi, 2011					
Books for References:					
1. Johnson, L. C & Yanca, S.J. Social work practice – A Generalist Approach PHI Learning, New					

- York, 2010.
2. Devirameswar and Prakashravi, **Social Work and Social Welfare Administration**, Mangal Deep Publications, Jaipur, 1998.
 3. Richmomd, J.Mary, **Social diagnosis**, Russel sage Foundation, New York,, 1977.
 4. Vass. Antony, **Social Work Competencies**, Sage Publications, New Delhi, 1996

Web Resources:

1. <https://sites.google.com/site/ignouhelpbooks11/MSW%20008%20Social%20Group%20Work%20Working%20with%20Groups%20%5B1%5D.zip?attredirects=0&d=1>
2. <https://sites.google.com/site/ignouhelpbooks11/MSW%20009%20Community%20Organization%20Management%20for%20Community%20Development%20%5B1%5D.zip?attredirects=0&d=1>
3. <https://sites.google.com/site/ignouhelpbooks11/MSW%20007%20Case%20Work%20and%20Counseling%20Working%20with%20Individulas%20%5B1%5D.zip?attredirects=0&d=1>

Course Outcomes

K Level

On successful completion of the course the students will be able to

CO1:	Trace the historical development of primary and secondary social work methods	Up to K2
CO2:	Apply the principles of social case work, group work, community organization, social welfare administration and social work research	Up to k4
CO3:	Identify and apply the process of social work methods in various situation	Up to K3
CO4:	Outline the scope of social work in medical & Psychiatric settings, community development settings, Industries, etc.,	Up to K2
CO5:	Recognize and apply the role of social worker in respective methods of social work	Up to K3

CO & PO Mappings:

COS	PO 1	PO 2	PO 3	PO 4	PO 5	PO 6
CO 1	2	2	1	2	2	2
CO 2	3	3	2	3	3	3
CO 3	3	3	2	3	3	3
CO 4	3	2	2	2	3	3
CO 5	3	2	2	3	3	3

***3 – Advanced Application; 2 – Intermediate Development; 1 - Introductory Level**

LESSON PLAN

Unit	INTRODUCTION TO METHODS OF SOCIAL WORK	Hrs	Pedagogy
I	Social Case Work – Definition, Objectives, Principles, Components of social case work, Historical Development of social case work, Process – Intake, Study, Diagnosis, Treatment and Follow up. Settings for Case Work Practice. Role of Case Worker. Difference between Social Casework and Case Study.	10	Chalk and talk, PPT, Lecture
II	Social Group Work – Definition, Objectives, Historical Development of Social Group Work and Principles; Group work Process: Pre-Group Planning, Beginning Phase, Middle Phase, End Phase and Evaluation. Settings for Group Work Practice. Role of Group Worker. Difference between Group therapy and Group work.	10	Chalk and talk, PPT, Group discussion
III	Community Organization – Concept, Definition, Objectives, Principles, History of Community Organization and Process. Role of Community Organizer. Difference between Community Organization and Community Development. Social Action – Meaning, Definition, principles and Strategies.	15	Chalk and talk, PPT, Assignment
IV	Social Work Administration – Concept of Administration and Social Welfare Administration. Characteristics of Social Welfare Administration. Social Welfare Administrative Process –Planning, Organizing, Staffing, Directing, Coordinating, Reporting and Budgeting. Difference between Administration and Management.	10	Chalk and talk, PPT, Assignment
V	Social Work Research – Concept of Social Work Research, Meaning, Definition, Objectives, Characteristics, Scope of Social Work Research in India and Importance of Research in social work practice. Difference between Social Work research and Scientific research.	15	Guest lecture, PPT

Course Designed by: **M. BHARATHI NATARAJAN**, MSW, MA, M.Phil., NET ,
& C. KANMANI, MSW, MA, M.Phil., NET,

**Learning Outcome Based Education & Assessment (LOBE)
Formative Examination - Blue Print
Articulation Mapping – K Levels with Course Outcomes (COs)**

Internal	Cos	K Level	Section A		Section B		Section C Either or Choice	Section D Open Choice
			MCQs		Short Answers			
			No. of Questions	K – Level	No. of Questions	K - Level		
CI	CO1	Upto K2	2	K1&K2	1	K1	2 (K2&K2)	1(K2)
AI	CO2	Upto K3	2	K1&K2	2	K2	2 (K3&K3)	1(K2)
CI	CO3	Upto K3	2	K1&K2	1	K2	2(K3&K3)	1(K3)
AI	CO4	Upto K4	2	K1&K2	2	K2	2 (K3&K3)	1(K4)
Question Pattern CIA I & II		No. of Questions to be asked	4		3		4	2
		No. of Questions to be answered	4		3		2	1
		Marks for each question	1		2		5	10
		Total Marks for each section	4		6		10	10

Distribution of Marks with K Level CIA I & CIA II

	K Level	Section A (Multiple Choice Questions)	Section B (Short Answer Questions)	Section C (Either / Or Choice)	Section D (Open Choice)	Total Marks	% of (Marks without choice)	Consolidate of %
CIA I	K1	2	2			4	8	80
	K2	2	4	10	20	36	72	
	K3			10		10	20	20
	K4							
	K5							
	Marks		4	6	20	20	50	
CIA II	K1	2				2	4	20
	K2	2	6			8	16	
	K3			20	10	30	60	60
	K4				10	10	20	20
	K5							
	Marks		4	6	20	20	50	100

K1- Remembering and recalling facts with specific answers

K2- Basic understanding of facts and stating main ideas with general answers

K3- Application oriented- Solving Problems

K4- Examining, analyzing, presentation and make inferences with evidences

CO5 will be allotted for individual Assignment which carries five marks as part of CIA component.

Summative Examination – Blue Print Articulation Mapping – K Level with Course Outcomes (COs)								
S.No	COs	K - Level	MCQs		Short Answers		Section C (Either / or Choice)	Section D (Open Choice)
			No. of Questions	K – Level	No. of Question	K – Level		
1	CO 1	Up to K2	2	K1&K2	1	K1	2(K2&K2)	1(K2)
2	CO 2	Up to K4	2	K1&K2	1	K1	2(K2&K2)	1(K4)
3	CO 3	Up to K3	2	K1&K2	1	K2	2(K2&K2)	1(K3)
4	CO 4	Up to K2	2	K1&K2	1	K2	2(K3&K3)	1(K2)
5	CO 5	Up to K3	2	K1&K2	1	K2	2(K3&K3)	1(K3)
No. of Questions to be Asked			10		5		10	5
No. of Questions to be answered			10		5		5	3
Marks for each question			1		2		5	10
Total Marks for each section			10		10		25	30
(Figures in parenthesis denotes, questions should be asked with the given K level)								

Distribution of Marks with K Level							
K Level	Section A (Multiple Choice Questions)	Section B (Short Answer Questions)	Section C (Either/ or Choice)	Section D (Open Choice)	Total Marks	% of (Marks without choice)	Consolidated %
K1	5	4	\		9	7.5	59
K2	5	6	30	20	61	50.8	
K3			20	20	40	33.3	33
K4				10	10	8.3	8
Marks	10	10	50	50	120	100	100
NB: Higher level of performance of the students is to be assessed by attempting higher level of K levels.							

Summative Examinations - Question Paper – Format

Section A (Multiple Choice Questions)			
Answer All Questions			(10x1=10 marks)
Q. No	CO	K Level	Questions
1	CO1	K1	
2	CO1	K2	
3	CO2	K1	
4	CO2	K2	
5	CO3	K1	
6	CO3	K2	
7	CO4	K1	
8	CO4	K2	
9	CO5	K1	
10	CO5	K2	
Section B (Short Answers)			
Answer All Questions			(5x2=10 marks)
Q. No	CO	K Level	Questions
11	CO1	K1	
12	CO2	K1	
13	CO3	K2	
14	CO4	K2	
15	CO5	K2	
Section C (Either/Or Type)			
Answer All Questions			(5 x 5 = 25 marks)
Q. No	CO	K Level	Questions
16) a	CO 1	K2	
16) b	CO 1	K2	
17) a	CO 2	K2	
17) b	CO 2	K2	
18) a	CO 3	K2	
18) b	CO 3	K2	
19) a	CO 4	K3	
19) b	CO 4	K3	
20) a	CO 5	K3	
20) b	CO 5	K3	
NB: Higher level of performance of the students is to be assessed by attempting higher level of K levels			
Section D (Open Choice)			
Answer Any Three questions			(3x10=30 marks)
Q. No	CO	K Level	Questions
21	CO1	K2	
22	CO2	K4	
23	CO3	K3	
24	CO4	K2	
25	CO5	K3	



MANNAR THIRUMALAI NAICKER COLLEGE (AUTONOMOUS)
DEPARTMENT OF BSW
 (For those who joined in 2021-2022 and after)

Course Name	UNDERSTANDING SOCIETY WITH SOCIAL WORK PERSPECTIVE				
Course Code	21USWA11	L	P	C	
Category	Allied	5	-	4	
Nature of course:	EMPLOYABILITY	SKILL ORIENTED	✓	ENTREPRENEURSHIP	
Course Objectives:					
1: To understand the fundamentals of society 2: To describe the concept of culture and acculturation 3: To state various society's categorization 4: To relate environmental crisis with social responses. 5: To state the role of social worker in sensitizing social challenges.					
Unit: I	Social work Vs Other Social Sciences				15
Social Work and its relationship with Sociology, Anthropology, Psychology, Gerontology, Criminology and Economics. Definition and Concepts of Society, Community, Social Groups, Religion as a Social Institution. Education as a Social Institution, Pandemic effects on Society.					
Unit: II	Culture				13
Culture: Definition, Concept of Culture and Civilization, Norms, Folkways, Institutions and Laws. Acculturation. Role and Functions of Culture. Family – Structure and Functions, Types. Socialization - Meaning and Definition. Agencies of Socialization. society and social development.					
Unit: III	Social Stratification				17
Social Stratification – Concept, Meaning, Definition, Theories and Determinants. Types of Social Stratification - Caste, Class and Race. Caste system in India. Social Control – Definition and Agents of Social Control. Social Deviance, Social Change – Concept, Process, Factors, Agents of Social Change.					
Unit: IV	Environment and Society				13
Environment and Society: Concept, meaning and definition of Environment and society; Ecology and Society, Environmental Crisis and Social Responses, Challenges of Sustainability: Population growth, Clean energy supply, Fresh water availability, Climate change; Challenge: Justice and Beauty of Ecology.					
Unit: V	Social Problems and challenges				17
Social Problems and challenges: meaning, definition, elements, sources, nature of Social Problems; Types of Social problems: Economic Issues, Social Disorganization; Challenges: Interlink of Social Challenges, Ways to Overcome Social Challenges - Technology to Overcome Social Challenges.					
Total Lecture Hours					75 Hrs
Books for Study:					
1.C.N. Shankar Rao, Sociology , Sultan Chand and Co, New Delhi,2006.					
2. Will Durant, Philosophy and the Social Problem , Prometheus Press, 2008					
3. Ram Anuja, Social Problems in India,(4th edition) , Rawat Publications, 2014					
Books for References:					
1. C B Memoria, Social Problems and Social Disorganization in India , KitabMahal, Allahabad, 1981.					
2. Ram Anuja, Social Problems in India,(4th edition) , Rawat Publications, 2020					

3. K. L. Sharma, **Social Stratification and Mobility**, Rawant Publication, 2006

Web Resources:

1. <https://ccsuniversity.ac.in/bridge-library/pdf/Social%20Problems%20Ram%20Ahuja.pdf>
2. http://ddceutkal.ac.in/Syllabus/MSW/Paper_07.pdf
3. https://nptel.ac.in/content/syllabus_pdf/109103022.pdf

Course Outcomes		K Level
On successful completion of the course the students will be able to		
CO1:	Understand the society and its components and the relevance of social work with other social science disciplines.	Up to K2
CO2:	Elaborate the distinct features of culture and acculturation	Up to K2
CO3:	Analyze various social stratification, social control and social deviance	Up to K4
CO4:	associate Ecology and Society, Environmental Crisis with Social Responses to attain Sustainable Development	Up to K4
CO5:	execute the role of social worker in sensitizing society and social challenges in various aspects	Up to K3

CO & PO Mappings:

COS	PO 1	PO 2	PO 3	PO 4	PO 5	PO 6
CO 1	3	2	1	2	3	3
CO 2	3	2	1	3	3	2
CO 3	3	3	2	3	3	3
CO 4	3	3	2	3	3	3
CO 5	3	3	2	2	3	3

*3 – Advanced Application; 2 – Intermediate Development; 1 - Introductory Level

LESSON PLAN

Unit	UNDERSTANDING SOCIETY WITH SOCIAL WORK PERSPECTIVE	Hrs	Pedagogy
I	Social Work and its relationship with Sociology, Anthropology, Psychology, Gerontology, Criminology and Economics. Definition and Concepts of Society, Community, Social Groups, Religion as a Social Institution. Education as a Social Institution, Pandemic effects on Society	15	Chalk and talk, PPT, Lecture
II	Culture: Definition, Concept of Culture and Civilization, Norms, Folkways, Institutions and Laws. Acculturation. Role and Functions of Culture. Family – Structure and Functions, Types. Socialization - Meaning and Definition. Agencies of Socialization. society and social development.	13	Chalk and talk, PPT, Group discussion
III	Social Stratification – Concept, Meaning, Definition, Theories and Determinants. Types of Social Stratification - Caste, Class and Race. Caste system in India. Social Control – Definition and Agents of Social Control. Social Deviance, Social Change – Concept, Process, Factors, Agents of Social Change.	17	Chalk and talk, PPT, Assignment
IV	Environment and Society: Concept, meaning and definition of Environment and society; Ecology and Society, Environmental Crisis and Social Responses, Challenges of Sustainability: Population growth, Clean energy supply, Fresh water availability, Climate change; Challenge: Justice and Beauty of Ecology.	13	Chalk and talk, PPT, Assignment
V	Social Problems and challenges: meaning, definition, elements, sources, nature of Social Problems; Types of Social problems: Economic Issues, Social Disorganization; Challenges: Interlink of Social Challenges, Ways to Overcome Social Challenges - Technology to Overcome Social Challenges.	17	Guest lecture, PPT

Course Designed by: **Mrs. K. RENUKA** MSW, M.Phil (SET), (NET), Head.

& Mrs. J. DYANAVINCILLA, MSW, M.Phil., SET, Assistant Professor

Learning Outcome Based Education & Assessment (LOBE)
Formative Examination - Blue Print
Articulation Mapping – K Levels with Course Outcomes (COs)

Internal	Cos	K Level	Section A		Section B		Section C Either or Choice	Section D Open Choice
			MCQs		Short Answers			
			No. of Questions	K – Level	No. of Questions	K - Level		
CI	CO1	Upto K2	2	K1&K2	1	K1	2 (K2&K2)	1(K2)
AI	CO2	Upto K3	2	K1&K2	2	K2	2 (K3&K3)	1(K2)
CI	CO3	Upto K3	2	K1&K2	1	K2	2(K3&K3)	1(K3)
AI	CO4	Upto K4	2	K1&K2	2	K2	2 (K3&K3)	1(K4)
Question Pattern CIA I & II		No. of Questions to be asked	4		3		4	2
		No. of Questions to be answered	4		3		2	1
		Marks for each question	1		2		5	10
		Total Marks for each section	4		6		10	10

Distribution of Marks with K Level CIA I & CIA II

	K Level	Section A (Multiple Choice Questions)	Section B (Short Answer Questions)	Section C (Either / Or Choice)	Section D (Open Choice)	Total Marks	% of (Marks without choice)	Consolidate of %
CIA I	K1	2	2			4	8	80
	K2	2	4	10	20	36	72	
	K3			10		10	20	20
	K4							
	K5							
	Marks		4	6	20	20	50	
CIA II	K1	2				2	4	20
	K2	2	6			8	16	
	K3			20	10	30	60	60
	K4				10	10	20	20
	K5							
	Marks		4	6	20	20	50	100

K1- Remembering and recalling facts with specific answers

K2- Basic understanding of facts and stating main ideas with general answers

K3- Application oriented- Solving Problems

K4- Examining, analyzing, presentation and make inferences with evidences

CO5 will be allotted for individual Assignment which carries five marks as part of CIA component.

Summative Examination – Blue Print Articulation Mapping – K Level with Course Outcomes (COs)								
S. No	COs	K - Level	MCQs		Short Answers		Section C (Either / or Choice)	Section D (Open Choice)
			No. of Questions	K – Level	No. of Question	K – Level		
1	CO 1	Up to K2	2	K1&K2	1	K1	2(K2&K2)	1(K2)
2	CO 2	Up to K2	2	K1&K2	1	K1	2(K2&K2)	1(K2)
3	CO 3	Up to K4	2	K1&K2	1	K2	2(K2&K2)	1(K4)
4	CO 4	Up to K4	2	K1&K2	1	K2	2(K3&K3)	1(K3)
5	CO 5	Up to K3	2	K1&K2	1	K2	2(K3&K3)	1(K3)
No. of Questions to be Asked			10		5		10	5
No. of Questions to be answered			10		5		5	3
Marks for each question			1		2		5	10
Total Marks for each section			10		10		25	30
(Figures in parenthesis denotes, questions should be asked with the given K level)								

Distribution of Marks with K Level							
K Level	Section A (Multiple Choice Questions)	Section B (Short Answer Questions)	Section C (Either/ or Choice)	Section D (Open Choice)	Total Marks	% of (Marks without choice)	Consolidated %
K1	5	4			9	7.5	59
K2	5	6	30	20	61	50.8	
K3			20	20	40	33.3	33
K4				10	10	8.3	8
Marks	10	10	50	50	120	100	100
NB: Higher level of performance of the students is to be assessed by attempting higher level of K levels.							

Summative Examinations - Question Paper – Format

Section A (Multiple Choice Questions)			
Answer All Questions			(10x1=10 marks)
Q. No	CO	K Level	Questions
1	CO1	K1	
2	CO1	K2	
3	CO2	K1	
4	CO2	K2	
5	CO3	K1	
6	CO3	K2	
7	CO4	K1	
8	CO4	K2	
9	CO5	K1	
10	CO5	K2	
Section B (Short Answers)			
Answer All Questions			(5x2=10 marks)
Q. No	CO	K Level	Questions
11	CO1	K1	
12	CO2	K1	
13	CO3	K2	
14	CO4	K2	
15	CO5	K2	
Section C (Either/Or Type)			
Answer All Questions			(5 x 5 = 25 marks)
Q. No	CO	K Level	Questions
16) a	CO 1	K2	
16) b	CO 1	K2	
17) a	CO 2	K2	
17) b	CO 2	K2	
18) a	CO 3	K2	
18) b	CO 3	K2	
19) a	CO 4	K3	
19) b	CO 4	K3	
20) a	CO 5	K3	
20) b	CO 5	K3	
NB: Higher level of performance of the students is to be assessed by attempting higher level of K levels			
Section D (Open Choice)			
Answer Any Three questions			(3x10=30 marks)
Q. No	CO	K Level	Questions
21	CO1	K2	
22	CO2	K2	
23	CO3	K4	
24	CO4	K3	
25	CO5	K3	



MANNAR THIRUMALAI NAICKER COLLEGE (AUTONOMOUS)
DEPARTMENT OF BSW
 (For those who joined in 2021-2022 and after)

Course Name	IT SKILLS FOR SOCIAL WORKERS				
Course Code	21USWS11	L	P	C	
Category	Skill	2	-	2	
Nature of course:	EMPLOYABILITY	SKILL ORIENTED	✓	ENTREPRENEURSHIP	
Course Objectives:					
<p>1 : To understand the fundamentals of information technology 2 : To learn Microsoft office 3 : To describe data analysis and SPSS 4 : To demonstrate SPSS for social work research data analysis 5 : To gain knowledge on Internet</p>					
Unit: I	Windows 10				06
Desktop features, Installing and Uninstalling new Programs. Windows Explorer – Copying, Moving files, Finding Files or Folders-online learning methodology-ZOOM, MICROSOFT TEAMS..Online Learning Platforms-NPTEL, SWAYAM, MOOC. Common Shortcuts, memory management in PC, Laptop, Mobiles, Mobile phones in education.					
Unit: II	Microsoft Office Word Basics				06
Common Shortcuts used in using Word. Preparation of Permission letter, Field report, Project report, Bio-data, Resume, CV-Formats and templates , printer settings and external device , Inserting in word: Table, Charts, Pictures, Clipart, Shapes, Smart art, Page layout, designing-borders, word-art, creating links in word					
Unit: III	Microsoft Office Excel Basics				06
Worksheet – Excel preparation-Cell alignment and Designing, Entering Numbers, Entering & Creating Formulas in Excel and using it for calculation, using filters, Merging, Warping text. Moving and Copying, Inserting and Deleting Rows and Columns – Creating various types of charts based on the data – Database in a Worksheet. Printing excel sheets.					
Unit: IV	Microsoft Office Power Basics				06
Power point – Slides – Inserting New Slides, inserting audio, inserting video, ClipArt’s, Power Point Views-Normal view, Slide sorter view, Reading view, Deleting sections, Running a Slide Show, Setting backgrounds, Using slide master, Printing Presentations, Format Options, Editing Features. Formatting the slides					
Unit: V	Data Analysis				06
Introduction to Data Analysis – Analysis of Data through Computer Software, Introduction to SPSS – Variable List, Variable Code, Value Code, Cross Tabulation, Simple Statistical Analysis. Internet – Web Browsers, attaching in -Email, Search Engines, Chatting-apps; Social Media in Social work perspectives.					
Total Lecture Hours					30 Hrs
Books for Study:					
<p>1. Kathleen M. Austin, Introduction to Microsoft Office, Goodheart-Willcox Publications, 2017 2. BittuKumar,Mastering MS Office: Computer Skill Development: be Future Ready, V&S Publishers, Bangalore, 2017</p>					

3. Prinithi sinha, Pradeep K. Sinha, Computer Fundamentals : Concepts, Systems & Applications- 8th Edition , BPB Publication , New Delhi, 2004	
Books for Reference:	
1. Taxali R.K., PC Software for Windows , McGraw Company, 2005	
2. Peter Norden, Introduction To Computers , Tata Mcgraw hill, 2005	
3. Bittukumar , Microsoft Office 2010 , V&S Publishers, Bangalore, 2013.	
Web Resources:	
1. https://www.vfu.bg/en/e-Learning/Computer-Basics--computer_basics2.pdf	
2. https://www.just.edu.jo/~mqais/CIS99/PDF/Ch.01_Introduction_%20to_computers.pdf	
3. https://ils.unc.edu/cws/Handouts/Computer%20Basics/Computer%20Basics.pdf	
Course Outcomes	K Level
On successful completion of the course the students will be able to	
CO1:	Understand the basic windows 10 features, common shortcuts, memory management and Information Technology Up to k2
CO2:	Make use of Microsoft word, Excel spread sheet, power point presentation Up to k3
CO3:	Utilize the Information technology for data analysis and interpretation Up to k2
CO4:	Apply Statistical Package for Social Sciences in social work research Up to k3
CO5:	recognize the importance of internet in both education and in social work prospects Up to k2

CO & PO Mappings:

COS	PO 1	PO 2	PO 3	PO 4	PO 5	PO 6
CO 1	3	2	2	1	2	2
CO 2	3	2	3	2	3	3
CO 3	3	3	3	2	2	2
CO 4	3	3	3	1	3	2
CO 5	3	2	3	1	2	3

*3 – Advanced Application; 2 – Intermediate Development; 1 - Introductory Level

LESSON PLAN

Unit	IT SKILLS FOR SOCIAL WORKERS	Hrs	Pedagogy
I	Windows 10: Desktop features, Installing and Uninstalling new Programs. Windows Explorer – Copying, Moving files, Finding Files or Folders-online learning methodology-ZOOM, MICROSOFT TEAMS..Online Learning Platforms-NPTEL, SWAYAM, MOOC. Common Shortcuts, memory management in PC, Laptop, Mobiles, Mobile phones in education.	06	Chalk and talk, PPT, Lecture
II	Microsoft Office Word Basics: Common Shortcuts used in using Word. Preparation of Permission letter, Field report, Project report, Bio-data, Resume, CV-Formats and templates , printer settings and external device , Inserting in word: Table, Charts, Pictures, Clipart, Shapes, Smart art, Page layout, designing-borders, word-art, creating links in word	06	Chalk and talk, PPT,Group discussion
III	Microsoft Office Excel Basics: Worksheet, Excel preparation, Cell alignment and Designing, Entering Numbers, Entering & Creating Formulas in Excel and using it for calculation, using filters, Merging, Warping text. Moving and Copying, Inserting and Deleting Rows and Columns – Creating various types of charts based on the data – Database in a Worksheet. Printing excel sheets.	06	Chalk and talk, PPT, Assignment
IV	Microsoft Office Power Basics: Power point, Slides, Inserting New Slides, inserting audio, inserting video, ClipArt's, Power Point Views-Normal view, Slide sorter view, Reading view, Deleting sections, Running a Slide Show, Setting backgrounds, Using slide master, Printing Presentations, Format Options, Editing Features. Formatting the slides	06	Chalk and talk, PPT, Assignment
V	Data Analysis: Introduction to Data Analysis – Analysis of Data through Computer Software, Introduction to SPSS – Variable List, Variable Code, Value Code, Cross Tabulation, Simple Statistical Analysis. Internet – Web Browsers, attaching in -Email, Search Engines, Chatting-apps; Social Media in Social work perspectives.	06	Guest lecture, PPT

Course Designed by:

M. BHARATHI NATARAJAN, MSW, MA, M.Phil., NET,

S. SILAMBARASAN, MSW, M.Phil.,

SECOND SEMESTER



MANNAR THIRUMALAI NAICKER COLLEGE (AUTONOMOUS)
DEPARTMENT OF BSW
 (For those who joined in 2021-2022 and after)

Course Name	SOCIAL WELFARE ADMINISTRATION				
Course Code	21USWC21	L	P	C	
Category	Core	5	-	5	
Nature of course:	EMPLOYABILITY ✓	SKILL ORIENTED	ENTREPRENEURSHIP		
Course Objectives:					
1: To develop an understanding of basic concepts of administration in social work practice 2 : To explain the administrative structure of social welfare in India 3 : To summarize the essentials of Indian constitution and legislation 4 : To detail the legal interventions for various social problems 5: To introduce various intervention strategies in legislative prospect.					
Unit: I	Administration				15
Administration – Concept, Definition, Need for Administration, Basic Administrative Processes – Planning, Organizing, Staffing, Directing, Coordinating, Reporting, Budgeting and Communication. Public Relations – Meaning, Need, Principles, Use of Different Medium for Public Relations.					
Unit: II	Social Welfare Administration				15
Social Welfare Administration – Concept, Definition, Meaning, Administrative structure of Social Welfare in India - the Ministry, Central and State Social Welfare Board. Importance of Social Welfare Board. Role of Social worker and Importance of Social work in Social Welfare.					
Unit: III	Indian Constitution				15
Indian Constitution – Concept of Fundamental Rights, Fundamental Duties, Directive Principles of State Policy. Legislation – Concept and Meaning, Social Legislation – Meaning and Definition. Relationship between Social Legislation and Social Change. Concept of Public Interest Litigation and Right to Information Act.					
Unit: IV	Legislation related to Women				15
Legislation related to Marriage – Hindu Marriage Act, Muslim Marriage Act, Christian Marriage Act and Special Marriage Act, Child Marriage (Restraint) Act 1929. Role of Family Courts. Domestic Violence Act, Dowry Prohibition Act, The Prohibition of Child Marriage Act, 2006					
Unit: V	Legislation related to Children				15
Legislation related to Children - Juvenile Justice Act, Child Labour Regulation and Abolition Act, POCSO Act, Immoral Traffic Act, Eve Teasing Act. Legislation related to Amelioration of Social Problems. The Protection of Civil Rights Act, The Consumer Protection Act.					
Total Lecture Hours					75 Hrs
Books for Study:					
1. S. L Goel, Social welfare administration, Balaji World of Books, New Delhi, 2010. 2. S.P.Jain, Social Welfare Administration , Prentice Hall, New Delhi, 2002					
Books for References:					
1. P.Chowdhry , Social Welfare Administration , Athmaram and Sons, New Delhi,1996 2. D.R.Sachdev, Social Welfare Administration in India , KitabMahal, New Delhi, 1998 3. R.L.Agarwala, Hindu Law , Central Law Agency, Allahabad, 1996. 4. P.Jagadeesan, Marriage and Social Legislation in Tamil Nadu , Elatchiappon					

Publications, Madras,1997.
 5. ICCW, **Child and Law**. ICCW, Madras, 1998.
 6. R.N.Vyas, **The soul of Indian constitution** , Print well publications, Jaipur,1998.
 7. K.Shanmugavelayutham, **Social Legislation and Social Change**, Vazhavalamudin \ publications, Madras,1998.

Web Resources:

1. <http://hdl.handle.net/123456789/17228>
2. <http://hdl.handle.net/123456789/17237>
3. <https://www.mooc-list.com/course/social-work-practice-individuals-families-and-small-groups-edx>
4. <https://www.mooc-list.com/course/social-welfare-policy-and-services-edx>

Course Outcomes		K Level
On successful completion of the course the students will be able to		
CO1:	Determine the underlying foundations of Administration and social welfare administration	Up to k2
CO2:	execute the basic principle of social welfare administration	Up to k3
CO3:	provide necessary knowledge of administration of welfare organization	Up to k2
CO4:	Develop an understanding of the organization as a system	Up to k2
CO5:	Develop an understanding and analyzing issues in a broader context in order to respond to critical social realities.	Up to k4

CO & PO Mapping:

COS	PO 1	PO 2	PO 3	PO 4	PO 5	PO 6
CO 1	3	2	2	2	3	3
CO 2	3	3	2	2	3	2
CO 3	3	2	2	2	3	3
CO 4	3	3	2	3	3	2
CO 5	3	2	3	3	3	3

*3 – Advanced Application; 2 – Intermediate Development; 1 - Introductory Level

LESSON PLAN

Unit	SOCIAL WELFARE ADMINISTRATION AND SOCIAL LEGISLATION	Hrs	Pedagogy
I	Administration – Concept, Definition, Need for Administration, Basic Administrative Processes –Planning, Organizing, Staffing, Directing, Coordinating, Reporting, Budgeting and Communication. Public Relations – Meaning, Need, Principles, Use of Different Medium for Public Relations	15	Chalk and talk, PPT, Lecture
II	Social Welfare Administration – Concept, Definition, Meaning, Administrative structure of Social Welfare in India - the Ministry, Central and State Social Welfare Board. Importance of Social Welfare Board. Role of Social worker and Importance of Social work in Social Welfare.	15	Chalk and talk, PPT, Group discussion
III	Indian Constitution – Concept of Fundamental Rights, Fundamental Duties, Directive Principles of State Policy. Legislation – Concept and Meaning, Social Legislation – Meaning and Definition. Relationship between Social Legislation and Social Change. Concept of Public Interest Litigation and Right to Information Act	15	Chalk and talk, PPT, Assignment
IV	Legislation related to Marriage – Hindu Marriage Act, Muslim Marriage Act, Christian Marriage Act and Special Marriage Act, Child Marriage (Restraint) Act 1929. Role of Family Courts. Domestic Violence Act, Dowry Prohibition Act, The Prohibition of Child Marriage Act, 2006	15	Chalk and talk, PPT, Assignment
V	Legislation related to Children - Juvenile Justice Act, Child Labour Regulation and Abolition Act, POCSO Act, Immoral Traffic Act, Eve Teasing Act. Legislation related to Amelioration of Social Problems. The Protection of Civil Rights Act, The Consumer Protection Act.	15	Guest lecture, PPT

Course Designed by:

S. SILAMBARASAN, MSW, M.Phil. &

M. BHARATHI NATARAJAN, MSW, MA, M.Phil., NET

**Learning Outcome Based Education & Assessment (LOBE)
Formative Examination - Blue Print
Articulation Mapping – K Levels with Course Outcomes (COs)**

Internal	Cos	K Level	Section A		Section B		Section C Either or Choice	Section D Open Choice
			MCQs		Short Answers			
			No. of Questions	K – Level	No. of Questions	K - Level		
CI	CO1	Upto K2	2	K1&K2	1	K1	2 (K2&K2)	1(K2)
AI	CO2	Upto K3	2	K1&K2	2	K2	2 (K3&K3)	1(K2)
CI	CO3	Upto K3	2	K1&K2	1	K2	2(K3&K3)	1(K3)
AI	CO4	Upto K4	2	K1&K2	2	K2	2 (K3&K3)	1(K4)
Question Pattern CIA I & II		No. of Questions to be asked	4		3		4	2
		No. of Questions to be answered	4		3		2	1
		Marks for each question	1		2		5	10
		Total Marks for each section	4		6		10	10

Distribution of Marks with K Level CIA I & CIA II

	K Level	Section A (Multiple Choice Questions)	Section B (Short Answer Questions)	Section C (Either / Or Choice)	Section D (Open Choice)	Total Marks	% of (Marks without choice)	Consolidate of %
CIA I	K1	2	2			4	8	80
	K2	2	4	10	20	36	72	
	K3			10		10	20	20
	K4							
	K5							
	Marks		4	6	20	20	50	
CIA II	K1	2				2	4	20
	K2	2	6			8	16	
	K3			20	10	30	60	60
	K4				10	10	20	20
	K5							
	Marks		4	6	20	20	50	100

K1- Remembering and recalling facts with specific answers

K2- Basic understanding of facts and stating main ideas with general answers

K3- Application oriented- Solving Problems

K4- Examining, analyzing, presentation and make inferences with evidences

CO5 will be allotted for individual Assignment which carries five marks as part of CIA component.

Summative Examination – Blue Print Articulation Mapping – K Level with Course Outcomes (COs)								
S. No	COs	K - Level	MCQs		Short Answers		Section C (Either / or Choice)	Section D (Open Choice)
			No. of Questions	K – Level	No. of Question	K – Level		
1	CO 1	Up to K2	2	K1&K2	1	K1	2(K2&K2)	1(K2)
2	CO 2	Up to K3	2	K1&K2	1	K2	2(K3&K3)	1(K3)
3	CO 3	Up to K2	2	K1&K2	1	K2	2(K2&K2)	1(K2)
4	CO 4	Up to K2	2	K1&K2	1	K2	2(K3&K3)	1(K3)
5	CO 5	Up to K4	2	K1&K2	1	K2	2(K3&K3)	1(K4)
No. of Questions to be Asked			10		5		10	5
No. of Questions to be answered			10		5		5	3
Marks for each question			1		2		5	10
Total Marks for each section			10		10		25	30
(Figures in parenthesis denotes, questions should be asked with the given K level)								

Distribution of Marks with K Level							
K Level	Section A (Multiple Choice Questions)	Section B (Short Answer Questions)	Section C (Either/ or Choice)	Section D (Open Choice)	Total Marks	% of (Marks without choice)	Consolidated %
K1	5	2			7	5.8	50
K2	5	8	20	20	53	44.1	
K3			30	20	50	41.6	50
K4				10	10	8.3	
Marks	10	10	50	50	120	100	100
NB: Higher level of performance of the students is to be assessed by attempting higher level of K levels.							

Summative Examinations - Question Paper – Format

Section A (Multiple Choice Questions)			
Answer All Questions			(10x1=10 marks)
Q. No	CO	K Level	Questions
1	CO1	K1	
2	CO1	K2	
3	CO2	K1	
4	CO2	K2	
5	CO3	K1	
6	CO3	K2	
7	CO4	K1	
8	CO4	K2	
9	CO5	K1	
10	CO5	K2	
Section B (Short Answers)			
Answer All Questions			(5x2=10 marks)
Q. No	CO	K Level	Questions
11	CO1	K1	
12	CO2	K1	
13	CO3	K2	
14	CO4	K2	
15	CO5	K2	
Section C (Either/Or Type)			
Answer All Questions			(5 x 5 = 25 marks)
Q. No	CO	K Level	Questions
16) a	CO 1	K2	
16) b	CO 1	K2	
17) a	CO 2	K3	
17) b	CO 2	K3	
18) a	CO 3	K2	
18) b	CO 3	K2	
19) a	CO 4	K3	
19) b	CO 4	K3	
20) a	CO 5	K3	
20) b	CO 5	K3	
NB: Higher level of performance of the students is to be assessed by attempting higher level of K levels			
Section D (Open Choice)			
Answer Any Three questions			(3x10=30 marks)
Q. No	CO	K Level	Questions
21	CO1	K2	
22	CO2	K3	
23	CO3	K2	
24	CO4	K3	
25	CO5	K4	



MANNAR THIRUMALAI NAICKER COLLEGE (AUTONOMOUS)
DEPARTMENT OF BSW
(For those who joined in 2021-2022 and after)

Course Name	INTRODUCTION TO THE FIELDS OF SOCIAL WORK				
Course Code	21USWC22	L	P	C	
Category	Core	4	-	4	
Nature of course:	EMPLOYABILITY	✓	SKILL ORIENTED	ENTREPRENEURSHIP	
Course Objectives:					
<p>1 : To understand the concept of various fields of social work 2 : To classify the problems in each fields 3 : To apply the methods and approaches in identifying the problems in social work fields 4 : To build team work in various fields of social work 5: To demonstrate the challenges and role of social worker in each specialized field.</p>					
Unit: I	Industrial Social Work:				10
Industrial Social Work: Industry-Meaning and Definition, Difference between factory & industry, Problems of Industrial Labour - Concept of Labour Welfare. Labour Welfare measure: Statutory and Non Statutory measures. Industrial Social work – Concept, Meaning, Role of Social Worker in Industries					
Unit: II	Community Development				15
Community Development : Definition, meaning, need, Difference between Community Organization and Community Development, Concept of Rural, Urban and Tribal Community. Problems of Rural, Urban and Tribal Community. Role of social Worker in Community development					
Unit: III	Medical and Psychiatric Social Work				10
Medical and Psychiatric Social Work – Concept of Medical Social work and Psychiatric Social Work. Difference between Psychiatry, Psychology and Psychiatric Social work. Psychiatric setting and Medical setting. Multidisciplinary approach, Role of Medical Social Worker and Psychiatric Social Worker in various setting					
Unit: IV	Family and Child Welfare				10
Family and Child Welfare: Concept of Family and Child. Problems of Family and Children. Role of Social Worker in Foster care, Adoption services, Family Counselling Centre, Child Guidance Clinics, Pre marital Counselling. Welfare services for Family and Children					
Unit: V	School and Correctional Social work				15
School and Correctional Social work: Meaning and Scope of School Social Work. Problems among School Children. Role of School Social Worker. Crime and its types, Causes of Crime and Delinquency. Correctional Services - Role of Correctional Social Worker..					
Total Lecture Hours					60 Hrs
Books for Study:					
<p>1. Herbert hewitt stroup, Social work: An Introduction to the field second edition, Surjeet Publication, New Delhi, 2017. 2. Paul Choudry, Introduction to Social Work, Atma Ram and Sons, New Delhi, 2000.</p>					
Books for References:					
<p>1. Rathinasamy Maria Saleth , From Individual to Community: Issues in Development Studies, Sage India, 2012</p>					

2. A.E. Fink, **The Fields of Social Work**, Henry Holt & Co, Sage Publication, Inc 1986
3. Gangadhar B. Sonar, **Rural Community Development in India**, Lambert Publishibg, New Delhi, 2017
4. J.J. Ponakaland S.D. Gokala, **Crime and Correction in India**, TISS, Bombay, 2012
5. **Encyclopedia of Social Work in India Vol. I and II Panning Commission**, Govt.of India, New Delhi, 2011
6. P.D.Misra, **Social Work - Philosophy and Methods**, Inter-India Publications, New Delhi, 1994.

Web Resources:

1. <https://sites.google.com/site/ignouhelpbooks11/MSW%20009%20Community%20Organization%20Management%20for%20Community%20Development%20%5B1%5D.zip?attredirects=0&d=1>
2. <http://www.ignouhelp.in/ignou-mswe-02-study-material/>
3. https://onlinecourses.swayam2.ac.in/nou21_hs03/preview
4. https://onlinecourses.swayam2.ac.in/nou21_lb11/preview

Course Outcomes		K Level
On successful completion of the course the students will be able to		
CO1:	describe the fields of Industry, Community, Medical & Psychiatric, family & child welfare, school and correctional social work	Up to K2
CO2:	identify the problems among the fields of Industry, Community, Medical & Psychiatric, family & child welfare, school and correctional social work	Up to K2
CO3:	apply the methods and techniques in the respective institutions	Up to K3
CO4:	develop teamwork in each disciplinary	Up to K4
CO5:	differentiate the role of social worker in respective fields	Up to K4

CO & PO Mapping:

COS	PO 1	PO 2	PO 3	PO 4	PO 5	PO 6
CO 1	3	3	2	2	3	3
CO 2	3	3	2	2	3	3
CO 3	3	3	3	3	3	3
CO 4	3	3	2	3	3	3
CO 5	3	3	3	3	3	3

*3 – Advanced Application; 2 – Intermediate Development; 1 - Introductory Level

LESSON PLAN

Unit	INTRODUCTION TO THE FIELDS OF SOCIAL WORK	Hrs	Pedagogy
I	Industrial Social Work: Industry-Meaning and Definition, Difference between factory & industry, Problems of Industrial Labour - Concept of Labour Welfare. Labour Welfare measure: Statutory and Non Statutory measures. Industrial Social work – Concept, Meaning, Role of Social Worker in Industries	10	Chalk and talk, PPT, Lecture
II	Community Development: Definition, meaning, need, Difference between Community Organization and Community Development, Methods. Concept of Rural, Urban and Tribal Community. Problems of Rural, Urban and Tribal Community. Role of social Worker in Community development	15	Chalk and talk, PPT, Group discussion
III	Medical and Psychiatric Social Work – Concept of Medical Social work and Psychiatric Social Work. Difference between Psychiatry, Psychology and Psychiatric Social work. Psychiatric setting and Medical setting. Multidisciplinary approach, Role of Medical Social Worker and Psychiatric Social Worker in various setting	10	Chalk and talk, PPT, Assignment
IV	Family and Child Welfare: Concept of Family and Child. Problems of Family and Children. Role of Social Worker in Foster care, Adoption services, Family Counselling Centre, Child Guidance Clinics, Pre marital Counselling. Welfare services for Family and Children	10	Chalk and talk, PPT, Assignment
V	School and Correctional Social work: Meaning and Scope of School Social Work. Problems among School Children. Role of School Social Worker. Crime and its types, Causes of Crime and Delinquency. Correctional Services - Role of Correctional Social Worker.	15	Guest lecture, PPT

Course Designed by:

1. **C. KANMANI**, MSW, MA, M.Phil., NET,
2. **S. SIVATHMIKA**, MSW (NET), PGDHRM, DCP

**Learning Outcome Based Education & Assessment (LOBE)
Formative Examination - Blue Print
Articulation Mapping – K Levels with Course Outcomes (COs)**

Internal	Cos	K Level	Section A		Section B		Section C Either or Choice	Section D Open Choice
			MCQs		Short Answers			
			No. of Questions	K – Level	No. of Questions	K - Level		
CI	CO1	Up to K2	2	K1&K2	1	K1	2 (K2&K2)	1(K2)
AI	CO2	Up to K3	2	K1&K2	2	K2	2 (K3&K3)	1(K2)
CI	CO3	Up to K3	2	K1&K2	1	K2	2(K3&K3)	1(K3)
AI	CO4	Up to K4	2	K1&K2	2	K2	2 (K3&K3)	1(K4)
Question Pattern CIA I & II		No. of Questions to be asked	4		3		4	2
		No. of Questions to be answered	4		3		2	1
		Marks for each question	1		2		5	10
		Total Marks for each section	4		6		10	10

Distribution of Marks with K Level CIA I & CIA II

	K Level	Section A (Multiple Choice Questions)	Section B (Short Answer Questions)	Section C (Either / Or Choice)	Section D (Open Choice)	Total Marks	% of (Marks without choice)	Consolidate of %
CIA I	K1	2	2			4	8	80
	K2	2	4	10	20	36	72	
	K3			10		10	20	
	K4							
	K5							
	Marks		4	6	20	20	50	
CIA II	K1	2				2	4	20
	K2	2	6			8	16	
	K3			20	10	30	60	60
	K4				10	10	20	20
	K5							
	Marks		4	6	20	20	50	100

K1- Remembering and recalling facts with specific answers

K2- Basic understanding of facts and stating main ideas with general answers

K3- Application oriented- Solving Problems

K4- Examining, analyzing, presentation and make inferences with evidences

CO5 will be allotted for individual Assignment which carries five marks as part of CIA component.

Summative Examination – Blue Print Articulation Mapping – K Level with Course Outcomes (COs)								
S.No	COs	K - Level	MCQs		Short Answers		Section C (Either / or Choice)	Section D (Open Choice)
			No. of Questions	K – Level	No. of Question	K – Level		
1	CO 1	Up to K2	2	K1&K2	1	K1	2(K2&K2)	1(K2)
2	CO 2	Up to K2	2	K1&K2	1	K1	2(K2&K2)	1(K2)
3	CO 3	Up to K3	2	K1&K2	1	K2	2(K2&K2)	1(K3)
4	CO 4	Up to K4	2	K1&K2	1	K2	2(K3&K3)	1(K3)
5	CO 5	Up to K4	2	K1&K2	1	K2	2(K3&K3)	1(K4)
No. of Questions to be Asked			10		5		10	5
No. of Questions to be answered			10		5		5	3
Marks for each question			1		2		5	10
Total Marks for each section			10		10		25	30
(Figures in parenthesis denotes, questions should be asked with the given K level)								

Distribution of Marks with K Level							
K Level	Section A (Multiple Choice Questions)	Section B (Short Answer Questions)	Section C (Either/ or Choice)	Section D (Open Choice)	Total Marks	% of (Marks without choice)	Consolidated %
K1	5	4			9	7.5	59
K2	5	6	30	20	61	50.8	
K3			20	20	40	33.3	33
K4				10	10	8.3	8
Marks	10	10	50	50	120	100	100
NB: Higher level of performance of the students is to be assessed by attempting higher level of K levels.							

Summative Examinations - Question Paper – Format

Section A (Multiple Choice Questions)			
Answer All Questions			(10x1=10 marks)
Q. No	CO	K Level	Questions
1	CO1	K1	
2	CO1	K2	
3	CO2	K1	
4	CO2	K2	
5	CO3	K1	
6	CO3	K2	
7	CO4	K1	
8	CO4	K2	
9	CO5	K1	
10	CO5	K2	
Section B (Short Answers)			
Answer All Questions			(5x2=10 marks)
Q. No	CO	K Level	Questions
11	CO1	K1	
12	CO2	K1	
13	CO3	K2	
14	CO4	K2	
15	CO5	K2	
Section C (Either/Or Type)			
Answer All Questions			(5 x 5 = 25 marks)
Q. No	CO	K Level	Questions
16) a	CO 1	K2	
16) b	CO 1	K2	
17) a	CO 2	K2	
17) b	CO 2	K2	
18) a	CO 3	K2	
18) b	CO 3	K2	
19) a	CO 4	K3	
19) b	CO 4	K3	
20) a	CO 5	K3	
20) b	CO 5	K3	
NB: Higher level of performance of the students is to be assessed by attempting higher level of K levels			
Section D (Open Choice)			
Answer Any Three questions			(3x10=30 marks)
Q. No	CO	K Level	Questions
21	CO1	K2	
22	CO2	K2	
23	CO3	K3	
24	CO4	K3	
25	CO5	K4	



MANNAR THIRUMALAI NAICKER COLLEGE (AUTONOMOUS)
DEPARTMENT OF BSW
 (For those who joined in 2021-2022 and after)

Course Name	GENERAL PSYCHOLOGY				
Course Code	21USWA21	L	P	C	
Category	Allied	5	-	4	
Nature of course:	EMPLOYABILITY	SKILL ORIENTED	✓	ENTREPRENEURSHIP	
Course Objectives:					
1 : To understand the scope and various fields of psychology 2 : To relate psychology to social work practice 3 : To describe the concept of human behavior and personality 4 : To classify cognitive and non – cognitive parts of human mind 5: To explain the essential theories of general psychology.					
Unit: I	Psychology				15
Psychology – Concept, Meaning, Definition, Scope, Branches of Psychology: Basic and Applied Psychology, American Psychological Association. Relevance of Psychology in Social Work practice. Social Psychology – Concept, Definition, Meaning, Application of Psychology in various fields. Contemporary Approaches in Psychology.					
Unit: II	Learning and Memory				15
Learning and Memory: Learning – Meaning, Principles and Types of Learning – Conditional learning and operant learning, Memory – Meaning, Kinds, Process and Stages of Memory, Memory Span, Methods of improving memory. Forgetting – Meaning, Amnesia and its types.					
Unit: III	Behavior				15
Behavior - Meaning, Types of Behavior, Factors Influencing Behavior. Normal Vs Abnormal Behaviour. Adjustment & Maladjustment - Meaning, Definition, Characteristics of Well Adjusted and Mal adjusted Behaviour, ; Adjustment Mechanisms, Defense Mechanisms and its Classification					
Unit: IV	Intelligence and Motivation				15
Intelligence- Concept, Meaning, Definition, Nature of Intelligence, Measurement of Intelligence. Gardner’s Multiple Intelligence. Intelligent Quotient – Classification of Intelligent Quotient. Motivation – Definition, Meaning, Types – Physical, Social and Psychological Motives. Benefits of motivation					
Unit: V	Personality				15
Personality: Concept, Definition, Meaning, Types and Development of personality, Factors Influencing personality Development: Heredity, Environment and Socialization Process; Assessment of Personality – Meaning, Types of Personality assessment, Projective Test.					
Total Lecture Hours					75 Hrs
Books for Study					
1. S.K. Mangal, Ph. D, General Psychology , Sterling Publishers, New Delhi, 2020 2. Morgan, Clifford, Introduction of Psychology , Tata McGrawHill, New Delhi 2017					
Books for References:					
1. Hebb Do, A Books for Study of Psychology , Tappan Co, Tokyo.2011 2. S.Jalota, Essentials of Psychology , VijayaNivas, Chandigarh,.2002 3. Munn, Introduction of psychology , Oxford IBH Publishing co, Bombay.2000					

4. J.Sinha, **A manual of psychology**, New Central Book Agency, Calcutta, 1998
5. S.W.Lawrel, **Adult Personality Development**, Sage Publication, New Delhi, 1994
6. Morgan, C.T.& King, R.A, **Introduction to Psychology**, McGraw – Hill, New York, 1995
7. Munn, N.A., **Psychology-The Fundamentals of Human Behaviour**; London; George G. Harrap& Co, Ltd., 2000

Web Resources:

1. <http://egyankosh.ac.in/handle/123456789/23228>
2. <http://egyankosh.ac.in/handle/123456789/23221>
3. <http://egyankosh.ac.in/handle/123456789/23231>
4. https://onlinecourses.swayam2.ac.in/nou21_mg01/preview

Course Outcomes		K Level
On successful completion of the course the students will be able to		
CO1:	Describe the scope and various branches of psychology	Up to K2
CO2:	Compare the significance of psychology in social work practice	Up to K3
CO3:	Detail the concept of human behaviour and personality	Up to K2
CO4:	Identify the various types of learning, memory, human behaviour, motivation, Intelligence, personality.	Up to K3
CO5:	To apply classical conditioning, operant conditioning and defense mechanisms	Up to K3

CO & PO Mapping:

COS	PO 1	PO 2	PO 3	PO 4	PO 5	PO 6
CO 1	3	2	2	2	3	3
CO 2	3	3	2	3	3	3
CO 3	3	2	2	2	3	3
CO 4	3	3	2	3	3	3
CO 5	3	3	3	2	3	3

*3 – Advanced Application; 2 – Intermediate Development; 1 - Introductory Level

LESSON PLAN

Unit	GENERAL PSYCHOLOGY	Hrs	Pedagogy
I	. Psychology – Concept, Meaning, Definition, Scope, Branches of Psychology: Basic and Applied Psychology, American Psychological Association. Relevance of Psychology in Social Work practice. Social Psychology – Concept, Definition, Meaning, Application of Psychology in various fields. Contemporary Approaches in Psychology	15	Chalk and talk, PPT, Lecture
II	Learning and Memory: Learning – Meaning, Principles and Types of Learning – Conditional learning and operant learning, Memory – Meaning, Kinds, Process and Stages of Memory, Memory Span, Methods of improving memory. Forgetting – Meaning, Amnesia and its types	15	Chalk and talk, PPT, Group discussion
III	Behavior - Meaning, Types of Behavior, Factors Influencing Behavior. Normal Vs Abnormal Behaviour. Adjustment & Maladjustment - Meaning, Definition, Characteristics of Well Adjusted and Mal adjusted Behaviour, ; Adjustment Mechanisms, Defense Mechanisms and its Classification	15	Chalk and talk, PPT, Assignment
IV	Intelligence- Concept, Meaning, Definition, Nature of Intelligence, Measurement of Intelligence.— Multiple Intelligence. Intelligent Quotient – Classification of Intelligent Quotient. Motivation – Definition, Meaning, Types – Physical, Social and Psychological Motives. Benefits of motivation	15	Chalk and talk, PPT, Assignment
V	Personality: Concept, Definition, Meaning, Types and Development of personality, Factors Influencing personality Development: Heredity, Environment and Socialization Process; Assessment of Personality – Meaning, Types of Personality assessment, Projective Test	15	Guest lecture, PPT

Course Designed by:**J. DYANAVINCILLA, MSW, M.Phil., SET, Assistant Professor &****S.SIVATHMIKA, MSW (NET), PGDHRM, DCP**

Learning Outcome Based Education & Assessment (LOBE)
Formative Examination - Blue Print
Articulation Mapping – K Levels with Course Outcomes (COs)

Internal	Cos	K Level	Section A		Section B		Section C Either or Choice	Section D Open Choice
			MCQs		Short Answers			
			No. of Questions	K – Level	No. of Questions	K - Level		
CI	CO1	Up to K2	2	K1&K2	1	K1	2 (K2&K2)	1(K2)
AI	CO2	Up to K3	2	K1&K2	2	K2	2 (K3&K3)	1(K2)
CI	CO3	Up to K3	2	K1&K2	1	K2	2(K3&K3)	1(K3)
AI	CO4	Up to K4	2	K1&K2	2	K2	2 (K3&K3)	1(K4)
Question Pattern CIA I & II		No. of Questions to be asked	4		3		4	2
		No. of Questions to be answered	4		3		2	1
		Marks for each question	1		2		5	10
		Total Marks for each section	4		6		10	10

Distribution of Marks with K Level CIA I & CIA II

	K Level	Section A (Multiple Choice Questions)	Section B (Short Answer Questions)	Section C (Either / Or Choice)	Section D (Open Choice)	Total Marks	% of (Marks without choice)	Consolidate of %
CIA I	K1	2	2			4	8	80
	K2	2	4	10	20	36	72	
	K3			10		10	20	
	K4							
	K5							
	Marks		4	6	20	20	50	
CIA II	K1	2				2	4	20
	K2	2	6			8	16	
	K3			20	10	30	60	60
	K4				10	10	20	20
	K5							
	Marks		4	6	20	20	50	100

K1- Remembering and recalling facts with specific answers

K2- Basic understanding of facts and stating main ideas with general answers

K3- Application oriented- Solving Problems

K4- Examining, analyzing, presentation and make inferences with evidences

CO5 will be allotted for individual Assignment which carries five marks as part of CIA component.

Summative Examination – Blue Print Articulation Mapping – K Level with Course Outcomes (COs)								
S. No	Cos	K - Level	MCQs		Short Answers		Section C (Either / or Choice)	Section D (Open Choice)
			No. of Questions	K – Level	No. of Question	K – Level		
1	CO 1	Up to K2	2	K1&K2	1	K1	2(K2&K2)	1(K2)
2	CO 2	Up to K3	2	K1&K2	1	K1	2(K3&K3)	1(K3)
3	CO 3	Up to K2	2	K1&K2	1	K2	2(K2&K2)	1(K2)
4	CO 4	Up to K3	2	K1&K2	1	K2	2(K3&K3)	1(K3)
5	CO 5	Up to K3	2	K1&K2	1	K2	2(K3&K3)	1(K3)
No. of Questions to be Asked			10		5		10	5
No. of Questions to be answered			10		5		5	3
Marks for each question			1		2		5	10
Total Marks for each section			10		10		25	30
(Figures in parenthesis denotes, questions should be asked with the given K level)								

Distribution of Marks with K Level							
K Level	Section A (Multiple Choice Questions)	Section B (Short Answer Questions)	Section C (Either/ or Choice)	Section D (Open Choice)	Total Marks	% of (Marks without choice)	Consolidated %
K1	5	4			9	7.5	50
K2	5	6	20	20	51	42.5	
K3			30	30	60	50	50
K4							
Marks	10	10	50	50	120	100	100
NB: Higher level of performance of the students is to be assessed by attempting higher level of K levels.							

Summative Examinations - Question Paper – Format

Section A (Multiple Choice Questions)			
Answer All Questions			(10x1=10 marks)
Q. No	CO	K Level	Questions
1	CO1	K1	
2	CO1	K2	
3	CO2	K1	
4	CO2	K2	
5	CO3	K1	
6	CO3	K2	
7	CO4	K1	
8	CO4	K2	
9	CO5	K1	
10	CO5	K2	
Section B (Short Answers)			
Answer All Questions			(5x2=10 marks)
Q. No	CO	K Level	Questions
11	CO1	K1	
12	CO2	K1	
13	CO3	K2	
14	CO4	K2	
15	CO5	K2	
Section C (Either/Or Type)			
Answer All Questions			(5 x 5 = 25 marks)
Q. No	CO	K Level	Questions
16) a	CO 1	K2	
16) b	CO 1	K2	
17) a	CO 2	K3	
17) b	CO 2	K3	
18) a	CO 3	K2	
18) b	CO 3	K2	
19) a	CO 4	K3	
19) b	CO 4	K3	
20) a	CO 5	K3	
20) b	CO 5	K3	
NB: Higher level of performance of the students is to be assessed by attempting higher level of K levels			
Section D (Open Choice)			
Answer Any Three questions			(3x10=30 marks)
Q. No	CO	K Level	Questions
21	CO1	K2	
22	CO2	K3	
23	CO3	K2	
24	CO4	K3	
25	CO5	K3	



MANNAR THIRUMALAI NAICKER COLLEGE (AUTONOMOUS)
DEPARTMENT OF BSW
(For those who joined in 2021-2022 and after)

Course Name	SKILLS FOR SOCIAL WORKERS				
Course Code	21USWS21	L	P	C	
Category	Skill	2	-	2	
Nature of course:	EMPLOYABILITY	SKILL ORIENTED	✓	ENTREPRENEURSHIP	
Course Objectives:					
1 : To bring basic understanding about one self 2 : To make aware of healthy life style 3 : To learn life coping skills 4 : To equip critical analyzing skills for social work practice 5 : To implant the importance of relationship management for social work practice					
Unit: I	Self-Awareness				15
Self-Awareness: SWOT Analysis, Self- Disclosure, Self-Esteem, Types of Self Esteem – Low and High, Characteristics of High Self Esteem and Characteristics of Low self Esteem, Attitude-Concept, Types, Importance of Attitude, Positive Attitude towards Others and Work.					
Unit: II	Healthy Life Skills				15
Healthy Life skills - Critical Thinking Skills, Creative Thinking skills, Healthy Coping mechanisms, Health Through Yoga, Meditation and Exercises, Work Ethics and Work Culture, Body Language- Types and Importance of Body Language, Etiquettes –Types and Importance of Etiquettes -Manners.					
Unit: III	Life Coping Skills				15
Life Coping Skills - Time Management – Concept, Need, Process of Time Management, Stress Management – Concept of Stress, Types and Simple techniques of stress management, Assertive Behaviour – Assertiveness training. Leadership Quality and Effective Public Speaking Skill					
Unit: IV	Problem Solving				15
Problem Solving - Concept of Problem, Problem solving – Meaning, Definition, Problem Analysis, Problem Solving Techniques. Decision Making: Concept of Decision, Types of Decisions, Decision Making - Meaning, Definition, Problems in Making Decisions, Decision Making Techniques					
Unit: V	Relationship Management				15
Relationship Management – Concept, Meaning, Importance, Expectations, Conflicts, Nurturing Relationship, Skills needed for Successful relationship management. Empathy - Concept of Empathy, Importance of Empathy, Benefits of Empathy, Difference between Sympathy, Empathy and Apathy.					
Total Lecture Hours					75 Hrs
Books for Study:					
<ol style="list-style-type: none"> 1. Sudha Datar , Skill Training for Social Workers: A Manual, Sage India, 2010 2. S Rathod, Skill Training for Social Workers, Yking Books, Bangalore, 2013 3. Nelson, Richards & Jones Human Relationship Skills, Sage Publication, New Delhi, 1990 					
Books for References:					
<ol style="list-style-type: none"> 1. Bishop Sue, Develop your Assertiveness. New Delhi, Kogan Page India Pvt. Ltd., 1996 2. Celements Phi Be Positive. New Delhi, Kogan Page India Pvt. Ltd, 1998 					

3. Davar S. Rustom, **Creative Leadership**, New Delhi, UBS Publishers Ltd, 1996
4. D’Souza Antony, **Leadership**, Mumbai, Better Yourself Books, 1995
5. Gupta Seema, **Etiquette and Manners**, Delhi, Pustak Mahal, 2001
6. Haskas Hurt, **Motivation People**, Delhi, Pustak Mahal, 1995
7. Lindenfield Gael, **Assert Yourself**, New Delhi, Harper Collins Publishers India Pvt. Ltd, 1997
8. McGrath, e. H., **Training for Life and Leadership in Industry**, New Delhi, Prentice Hall of India Pvt. Ltd., 1997

Web Resources:

1. https://dl.uswr.ac.ir/bitstream/Hannan/131962/1/Pamela_Trevithick_Social_Work_Skills%2C_2nd_Edition_2005.pdf
2. <https://uk.sagepub.com/en-gb/eur/study-skills-for-social-workers/book232887>
3. https://is.muni.cz/el/1423/jaro2017/SPR820/um/Social_work_skills_-_Cournoyer_Barry_R._-OCR1-kniha.pdf
4. https://onlinecourses.swayam2.ac.in/nou21_lg05/preview

Course Outcomes		K Level
On successful completion of the course the students will be able to		
CO1:	Gain better understanding about oneself and introspect him or herself	Up to k3
CO2:	Develop both personal and professional healthy life style	Up to k3
CO3:	Enhance better coping skills and leadership qualities	Up to k2
CO4:	Apply problem solving skills and decision skills in personal and work life	Up to k4
CO5:	Equip clear understanding about personal and professional relationship in social work practice	Up to k3

CO & PO Mapping:

COS	PO 1	PO 2	PO 3	PO 4	PO 5	PO 6
CO 1	3	3	2	2	3	3
CO 2	3	3	2	2	3	3
CO 3	3	3	3	3	3	3
CO 4	3	3	2	3	3	3
CO 5	3	3	3	3	3	3

*3 – Advanced Application; 2 – Intermediate Development; 1 - Introductory Level

LESSON PLAN

Unit	SKILLS FOR SOCIAL WORKERS	Hrs	Pedagogy
I	Self-Awareness: SWOT Analysis, Self- Disclosure, Self-Esteem, Types of Self Esteem – Low and High, Characteristics of High Self Esteem and Characteristics of Low self Esteem, Attitude- Concept, Types, Importance of Attitude, Positive Attitude towards Others and Work.	6	Chalk and talk, PPT, Lecture
II	Life Style - Critical Thinking Skills, Creative Thinking skills, Healthy Coping mechanisms, Health Through Yoga, Meditation and Exercises, Work Ethics and Work Culture, Body Language- Types and Importance of Body Language, Etiquettes –Types and Importance of Etiquettes –Manners	6	Chalk and talk, PPT, Group discussion
III	Life Coping Skills - Time Management – Concept, Need, Process of Time Management, Stress Management – Concept of Stress, Types and Simple techniques of stress management, Assertive Behaviour – Assertiveness training. Leadership Quality and Effective Public Speaking Skill	6	Chalk and talk, PPT, Assignment
IV	Problem Solving - Concept of Problem, Problem solving – Meaning, Definition, Problem Analysis, Problem Solving Techniques. Decision Making: Concept of Decision, Types of Decisions, Decision Making - Meaning, Definition, Problems in Making Decisions, Decision Making Techniques	6	Chalk and talk, PPT, Assignment
V	Relationship Management – Concept, Meaning, Importance, Expectations, Conflicts, Nurturing Relationship, Skills needed for Successful relationship management. Empathy - Concept of Empathy, Importance of Empathy, Benefits of Empathy, Difference between Sympathy, Empathy and Apathy	6	Guest lecture, PPT

Course Designed by:**C. KANMANI, MSW, MA,M.Phil, NET &****S.SIVATHMIKA, MSW (NET), PGDHRM, DCP,**

THIRD SEMESTER



MANNAR THIRUMALAI NAICKER COLLEGE (AUTONOMOUS)
DEPARTMENT OF BSW
(For those who joined in 2021-2022 and after)

Course Name	SOCIAL WORK RESEARCH AND STATISTICS				
Course Code	21USWC31	L	P	C	
Category	Core	5	-	5	
Nature of course:	EMPLOYABILITY	✓	SKILL ORIENTED	ENTREPRENURSHIP	
COURSE OBJECTIVES:					
<p>1: To recall the basic concepts of social work research. 2: To understand the concepts and types of Social Work Research. 3: To identify the appropriate Sampling method in social work Research. 4: To apply the knowledge of methods in Data collection. 5: To examine the statistical methods in Social Work Research Studies.</p>					
Unit: I	Introduction to Social Work Research				17
Social Work Research – Definition, Meaning and Objectives. History of Social Work Research in India. Scientific Method meaning and steps. Identification and Formulation of a Research Problem. Hypothesis – Meaning and Types-Simple, Complex, Directional, Non-directional, Associative, Causal, Null and Alternative Hypothesis. Importance of Review of Literature.					
Unit: II	Types of Social Work Research				18
Types of Social Work Research – Qualitative, Quantitative and mixed method. Research Design – Meaning, Definition and characteristics features of good research design. Types of Research Design – Characteristics and Importance of Exploratory, Descriptive, Diagnostic and Experimental Research Designs.					
Unit: III	Sampling Techniques				10
Sampling – Meaning, Definition and Importance. Types of Sampling – Random -Simple Random, Stratified Random, Cluster Random and Systematic Random Sampling and Non Random Sampling- Convenience, Quota, Judgmental or Purposive and Snowball sampling. Importance of Sampling in Social Work Research.					
Unit: IV	Methods of Data Collection				10
Data Collection – Sources of data -Primary and Secondary. Methods and Tools – Observation, Interview, Interview Guide, Interview Schedule, Questionnaire Definition, characteristics ,Types, Merits and Demerits . Pilot Study and Pre – test. Research Report Writing – Guidelines, Chapterization, References and Footnote					
Unit: V	Applications of Statistics				20
Statistics – Meaning and Importance. Measures of Central Tendency – Mean, Median and Mode. Measures of Dispersion- Mean Deviation, Standard Deviation and Quartile Deviation, R SQUARED. Diagrammatic Representation of Data – Bar Diagram, Pie Diagram. Use of Computers in Research. Importance of SPSS in Data Analysis.					
Total Lecture Hours					75
Books for Study:					
1. Krishnaswami. O. R., Methodology of Research in Social Sciences, Himalaya Publishing House, 2005.					
2. Kothari.C.R, Research methodology methods and techniques, New Age International (P) Limited, Publishers, 2004.					
Books for References					

1. Goode, Wand Hutt, P.K., Methods of Social Research, McGraw Hill, New Delhil, 2000.
2. Gupta. S.P.x, Fundamental of Statistics, Himalaya Publishing House, New Delhi, 1990.
3. Young. P, Scientific Social Surveys and Research, Tata McGraw Hill, Mumbai, 2012.
4. Thomas William, Research Methods – Quantitative, Qualitative and Mixed, Authorspress, New Delhi (ISBN: 978-93-90459-89-6) - 2021

Web Resources:

1. https://onlinecourses.swayam2.ac.in/nou21_cm03/preview
2. https://onlinecourses.swayam2.ac.in/cec21_ed01/preview
3. https://onlinecourses.swayam2.ac.in/cec21_hs16/preview

Course Outcomes		K Level
The students will be able to		
CO1:	Describe the basic concepts in Social work Research and Chapterization	K2
CO2:	Illustrate the Types ,design and importance of Social work research	K2
CO3:	Sketch the appropriate sampling for the research design adopt	K3
CO4:	Implement the Pilot Study and Pre – test in the project area and proceed to data collection	K3
CO5:	Analyze the data and use proper statistical tools to reach accurate result in social work research.	K4

CO & PO Mapping:

CO's	PO 1	PO 2	PO 3	PO 4	PO 5	PO 6
CO 1	3	2	3	2	3	3
CO 2	3	2	3	2	3	3
CO 3	3	2	3	3	3	3
CO 4	3	3	3	3	3	3
CO 5	3	3	3	2	3	3

*3 – Advanced Application; 2 – Intermediate Development; 1 - Introductory Level

LESSON PLAN

UNIT	SUBJECT NAME	Hrs	Mode
I	Social Work Research – Definition, Meaning and Objectives. History of Social Work Research in India. Scientific Method meaning and steps. Identification and Formulation of a Research Problem. Hypothesis – Meaning and Types-Simple, Complex, Directional, Non-directional, Associative, Causal, Null and Alternative Hypothesis. Importance of Review of Literature.	17	Lecture, talk and chalk
II	Types of Social Work Research – Qualitative, Quantitative and mixed method. Research Design – Meaning, Definition and characteristics features of good research design. Types of Research Design – Characteristics and Importance of Exploratory, Descriptive, Diagnostic and Experimental Research Designs.	18	Lecture, PPT,
III	Sampling – Meaning, Definition and Importance. Types of Sampling – Random -Simple Random, Stratified Random, Cluster Random and Systematic Random Sampling and Non Random Sampling- Convenience, Quota, Judgmental or Purposive and Snowball sampling. Importance of Sampling in Social Work Research.	10	Lecture, PPT
IV	Data Collection – Sources of data -Primary and Secondary. Methods and Tools – Observation, Interview, Interview Guide, Interview Schedule, Questionnaire Definition, characteristics ,Types, Merits and Demerits . Pilot Study and Pre – test. Research Report Writing – Guidelines, Chapterization, References and Footnote	10	Guest Lecture
V	Statistics – Meaning and Importance. Measures of Central Tendency – Mean, Median and Mode. Measures of Dispersion- Mean Deviation, Standard Deviation and Quartile Deviation, R SQUARED. Diagrammatic Representation of Data – Bar Diagram, Pie Diagram. Use of Computers in Research. Importance of SPSS in Data Analysis.	20	Lecture, PPT

Course Designed by:

Mrs. C. Kanmani , Assistant Professor.

&

Mrs. J. Dyana Vincilla, Assistant Professor.

Learning Outcome Based Education & Assessment (LOBE)
Formative Examination - Blue Print
Articulation Mapping – K Levels with Course Outcomes (COs)

Internal	Cos	K Level	Section A		Section B		Section C Either or Choice	Section D Open Choice
			MCQs		Short Answers			
			No. of Questions	K – Level	No. of Questions	K - Level		
CI	CO1	Up to K2	2	K1&K2	1	K1	2 (K2&K2)	1(K2)
AI	CO2	Up to K3	2	K1&K2	2	K2	2 (K3&K3)	1(K2)
CI	CO3	Up to K3	2	K1&K2	1	K2	2(K3&K3)	1(K3)
AI	CO4	Up to K4	2	K1&K2	2	K2	2 (K3&K3)	1(K4)
Question Pattern CIA I & II		No. of Questions to be asked	4		3		4	2
		No. of Questions to be answered	4		3		2	1
		Marks for each question	1		2		5	10
		Total Marks for each section	4		6		10	10

Distribution of Marks with K Level CIA I & CIA II

	K Level	Section A (Multiple Choice Questions)	Section B (Short Answer Questions)	Section C (Either / Or Choice)	Section D (Open Choice)	Total Marks	% of (Marks without choice)	Consolidate of %
CIA I	K1	2	2			4	8	80
	K2	2	4	10	20	36	72	
	K3			10		10	20	
	K4							
	K5							
	Marks		4	6	20	20	50	
CIA II	K1	2				2	4	20
	K2	2	6			8	16	
	K3			20	10	30	60	60
	K4				10	10	20	20
	K5							
	Marks		4	6	20	20	50	100

K1- Remembering and recalling facts with specific answers

K2- Basic understanding of facts and stating main ideas with general answers

K3- Application oriented- Solving Problems

K4- Examining, analyzing, presentation and make inferences with evidences

CO5 will be allotted for individual Assignment which carries five marks as part of CIA component.

Summative Examination – Blue Print Articulation Mapping – K Level with Course Outcomes (COs)								
S.No	COs	K - Level	MCQs		Short Answers		Section C (Either / or Choice)	Section D (Open Choice)
			No. of Questions	K – Level	No. of Question	K – Level		
1	CO 1	Up to K2	2	K1&K2	1	K1	2(K2&K2)	1(K2)
2	CO 2	Up to K2	2	K1&K2	1	K1	2(K2&K2)	1(K4)
3	CO 3	Up to K3	2	K1&K2	1	K2	2(K2&K2)	1(K3)
4	CO 4	Up to K3	2	K1&K2	1	K2	2(K3&K3)	1(K2)
5	CO 5	Up to K4	2	K1&K2	1	K2	2(K3&K3)	1(K3)
No. of Questions to be Asked			10		5		10	5
No. of Questions to be answered			10		5		5	3
Marks for each question			1		2		5	10
Total Marks for each section			10		10		25	30
(Figures in parenthesis denotes, questions should be asked with the given K level)								

Distribution of Marks with K Level							
K Level	Section A (Multiple Choice Questions)	Section B (Short Answer Questions)	Section C (Either/ or Choice)	Section D (Open Choice)	Total Marks	% of (Marks without choice)	Consolidated %
K1	5	4			9	8	59
K2	5	6	30	20	61	51	
K3			20	20	40	33.3	33
K4				10	10	8.3	8
Marks	10	10	50	50	120	100	100
NB: Higher level of performance of the students is to be assessed by attempting higher level of K levels.							

Summative Examinations - Question Paper – Format

Section A (Multiple Choice Questions)			
Answer All Questions			(10x1=10 marks)
Q. No	CO	K Level	Questions
1	CO1	K1	
2	CO1	K2	
3	CO2	K1	
4	CO2	K2	
5	CO3	K1	
6	CO3	K2	
7	CO4	K1	
8	CO4	K2	
9	CO5	K1	
10	CO5	K2	
Section B (Short Answers)			
Answer All Questions			(5x2=10 marks)
Q. No	CO	K Level	Questions
11	CO1	K1	
12	CO2	K1	
13	CO3	K2	
14	CO4	K2	
15	CO5	K2	
Section C (Either/Or Type)			
Answer All Questions			(5 x 5 = 25 marks)
Q. No	CO	K Level	Questions
16) a	CO 1	K2	
16) b	CO 1	K2	
17) a	CO 2	K2	
17) b	CO 2	K2	
18) a	CO 3	K2	
18) b	CO 3	K2	
19) a	CO 4	K3	
19) b	CO 4	K3	
20) a	CO 5	K3	
20) b	CO 5	K3	
NB: Higher level of performance of the students is to be assessed by attempting higher level of K levels			
Section D (Open Choice)			
Answer Any Three questions			(3x10=30 marks)
Q. No	CO	K Level	Questions
21	CO1	K2	
22	CO2	K4	
23	CO3	K3	
24	CO4	K2	
25	CO5	K3	



MANNAR THIRUMALAI NAICKER COLLEGE (AUTONOMOUS)
DEPARTMENT OF BSW
(For those who joined in 2021-2022 and after)

Course Name	FIELD WORK – I				
Course Code	21USWF31	L	P	C	
Category	Core	-	4	4	
Nature of course:	EMPLOYABILITY	✓	SKILL ORIENTED	ENTREPRENURSHIP	
COURSE OBJECTIVES:					
<p>1: To gain an understanding of social realities and problems as they play out in society and the civil society's response to it.</p> <p>2: To understand, appreciate and develop ability to critically evaluate the programmes and policies in the developing context.</p> <p>3: To Interpret skills of systematic observation, critical analysis and develop a spirit of inquiry.</p> <p>4: To implement social work interventions.</p> <p>5: To analyze the various methods of reporting.</p>					
<p>a) Relevant and factual information about the client system and the problem/concern</p> <p>b) The selection of programmes/strategies for solving the problems, and their relevance to the client system and the problem concern or the issue.</p> <p>c) The role of the social worker and the relevance of social work intervention for the client, needs and the problem.</p> <p>d) The relationship between the micro problems observed and the macro situation, the appropriateness of the organization's resources and nature of intervention</p> <p>e) To integrate theory and practice while recording</p> <p>To develop 'self' as an agent effecting change and transformation in the society.</p>					
Course Outcomes					K Level
The students will be able to					
CO1:	List out the Aim & Objectives, History of the organization, Administration set up, etc.,				K3
CO2:	Describe the Main activities of different projects, usage of various interventions and outreach, and Need Assessment etc.,				K3
CO3:	Execute the Tools & Techniques of Professional management in different settings				K4
CO4:	Schedule the various Monitoring evaluation techniques like PERT, CPM, Input –output Analysis, Stakeholders Analysis, etc.,				K4
CO5:	Interpret the data and reports to bring out a quality in field work				K4

CO & PO Mappings:

COS	PO 1	PO 2	PO 3	PO 4	PO 5	PO 6
CO 1	3	2	3	2	3	3
CO 2	3	2	3	2	3	3
CO 3	3	2	3	3	3	3
CO 4	3	3	3	3	3	3
CO5	3	3	3	2	3	3

***3 – Advanced Application; 2 – Intermediate Development; 1 - Introductory Level**

LESSON PLAN

UNIT	SUBJECT NAME	Mode
	a) Relevant and factual information about the client system and the problem/concern b) The selection of programmes/strategies for solving the problems, and their relevance to the client system and the problem concern or the issue. c) The role of the social worker and the relevance of social work intervention for the client, needs and the problem. d) The relationship between the micro problems observed and the macro situation, the appropriateness of the organization’s resources and nature of intervention e) To integrate theory and practice while recording To develop ‘self’ as an agent effecting change and transformation in the society.	Field Visits

Course Designed by:

Mrs. K. Renuka, Assistant Professor

&

Mr. R. Ramachandran, Assistant Professor



MANNAR THIRUMALAI NAICKER COLLEGE (AUTONOMOUS)
DEPARTMENT OF BSW
(For those who joined in 2021-2022 and after)

Course Name	SOCIAL ENTREPRENEURSHIP				
Course Code	21USWA31	L	P	C	
Category	Allied	5	-	4	
Nature of course:	EMPLOYABILITY		SKILL ORIENTED		ENTREPRENEURSHIP ✓
COURSE OBJECTIVES:					
<p>1: To recall the basic concepts of social Entrepreneurship.</p> <p>2: To classify the social enterprise in various sector</p> <p>3: To understand the tools and techniques of Professional Management</p> <p>4: To apply the knowledge of advocacy and lobbying in social enterprise sector</p> <p>5: To analyze the important case studies of Social entrepreneur for betterment.</p>					
Unit: I	Introduction to Social Entrepreneurship				12
Introduction to Social Entrepreneurship - Concept, Meaning, Importance of Social Enterprises and Social Entrepreneurship. Social Entrepreneurship Vs Business Entrepreneurship. Social Entrepreneurship and Social Change, Meaning, Importance. Qualities and Skills of Social Entrepreneurs.					
Unit: II	Types of Social Enterprise				10
Types of Social Enterprise – Voluntary, Non-Governmental Organization, Non-Profit Organization, Community Based Organization, Civil Society Organization, Third Sector Organizations; MSME – Meaning, Scope and Importance ; INNOVATION AND ENTREPRENEURSHIP - Introduction to Innovation, Promoting and managing innovation, Strategy for Commercializing Innovation.					
Unit: III	Professional Management for Social Enterprises				13
Professional Management for Social Enterprises: Professional Management - Meaning, Need and Importance. Approaches to Professional Management – Bureaucratic, Democratic, Human Relations Model. Human Resource Development and Capacity Building for Social Enterprises - Meaning and Importance.					
Unit: IV	Advocacy				13
Advocacy; Role of Social Enterprises in Advocacy – Methods and strategies. Fields of Opportunities Enterprise launching and its procedures – start ups – incubation – accessing venture capital – Corporate Social Responsibility funds – PPP- (Private Public Partnership) Meaning and Significance.					
Unit: V	Case studies of Social Entrepreneurs				12
Case studies of Social Entrepreneurs Who Received Ramon Magsaysay Award and Nobel Award for Human Service and Peace – Jane Addams, Aung San Suu Kyi, Jimmy Carter, Barak Obama, Kailash Satyarthi, Malala Yousafzai. ArvindKejriwal Bezawada Wilson, Harish Hande. Case studies of Indian Social Entrepreneurs who received Magsasay Award for Community Service					
Total Lecture Hours					60
Books for Study:					
<ol style="list-style-type: none"> Social Entrepreneurship-Theory & Practice- by <i>RyszardPraszquier , Andrzej Nowak</i> Social Entrepreneurship-Rama <i>Krishna Reddy Kummitha</i> - UNU-JSPS Fellow, Institute for the Advanced Study of Sustainability, United Nations University, Tokyo. 					
Books for References:					

1. Gregory Dees, Jed Emerson Peter, 2002, Economy, Enterprising Non Profits – A Toolkit for Social Entrepreneurs. John Wisly and Sons.
2. David Bornstein, 2007, How to Change the Word: Social Entrepreneurs and the Power of New Ideas, Oxford University Press.
3. Alex Nicholls, 2006, Social Entrepreneurship: New Models of Sustainable Social Change, Oxford University Press.
4. Kalyamoorthy and Chadrasekhar (Eds: 2007), Entrepreneurial Training : Theory and Practice, NewDelhi, Kanishka Publishers.

Web Resources:

1. https://onlinecourses.swayam2.ac.in/ntr21_ed08/preview
2. <https://www.mooc-list.com/course/disciplined-approach-social-entrepreneurship-edx>
3. <https://admissions.tiss.edu/view/10/admissions/stp-admissions/online-programme-in-social-entrepreneurship/>

Course Outcomes		K Level
The students will be able to		
CO1:	Describe the basic concepts in Social Entrepreneurship & social change	K2
CO2:	Explain the types and methods of Social enterprise and MSME	K2
CO3:	Demonstrate the approach's and models of professional Management in Enterprise Sector	K3
CO4:	Apply the role of social worker in social enterprise sector	K3
CO5:	Relate the quality of case studies into current entrepreneurs in various sectors.	K4

CO & PO Mappings:

COS	PO 1	PO 2	PO 3	PO 4	PO 5	PO 6
CO 1	3	2	3	2	3	3
CO 2	3	2	3	2	3	3
CO 3	3	2	3	3	3	3
CO 4	3	3	3	3	3	3
CO5	3	3	3	2	3	3

*3 – Advanced Application; 2 – Intermediate Development; 1 - Introductory Level

LESSON PLAN

UNIT	SUBJECT NAME	Hrs	Mode
I	Introduction to Social Entrepreneurship - Concept, Meaning, Importance of Social Enterprises and Social Entrepreneurship. Social Entrepreneurship Vs Business Entrepreneurship. Social Entrepreneurship and Social Change, Meaning, Importance. Qualities and Skills of Social Entrepreneurs.	12	Lecture talk and chalk
II	Types of Social Enterprise – Voluntary, Non-Governmental Organization, Non-Profit Organization, Community Based Organization, Civil Society Organization, Third Sector Organizations; MSME – Meaning, Scope and Importance ; INNOVATION AND ENTREPRENEURSHIP - Introduction to Innovation, Promoting and managing innovation, Strategy for Commercializing Innovation.	10	Ppt talk and chalk
III	Professional Management for Social Enterprises: Professional Management - Meaning, Need and Importance. Approaches to Professional Management – Bureaucratic, Democratic, Human Relations Model. Human Resource Development and Capacity Building for Social Enterprises - Meaning and Importance.	13	Ppt Lecture
IV	Advocacy; Role of Social Enterprises in Advocacy – Methods and strategies. Fields of Opportunities Enterprise launching and its procedures – start ups – incubation – accessing venture capital – Corporate Social Responsibility funds – PPP- (Private Public Partnership) Meaning and Significance.	13	talk and chalk
V	Case studies of Social Entrepreneurs Ramon Magsaysay Award and Nobel Award for Human Service and Peace – Jane Addams, Aung San Suu Kyi, Jimmy Carter, Barak Obama, Kailash Satyarthi, Malala Yousafzai. ArvindKejriwal Bezawada Wilson, Harish Hande. Case studies of Indian Social Entrepreneurs Magsasay Award for Community Service	12	Ppt, Case study

Course Designed By:**Ms.V.Sri Vashini**, Assistant Professor.

&

Mrs.S.Sivathmika, Assistant Professor.

Learning Outcome Based Education & Assessment (LOBE)
Formative Examination - Blue Print
Articulation Mapping – K Levels with Course Outcomes (COs)

Internal	Cos	K Level	Section A		Section B		Section C Either or Choice	Section D Open Choice
			MCQs		Short Answers			
			No. of Questions	K – Level	No. of Questions	K - Level		
CI	CO1	Upto K2	2	K1&K2	1	K1	2 (K2&K2)	1(K2)
AI	CO2	Upto K3	2	K1&K2	2	K2	2 (K3&K3)	1(K2)
CI	CO3	Upto K3	2	K1&K2	1	K2	2(K3&K3)	1(K3)
AI	CO4	Upto K4	2	K1&K2	2	K2	2 (K3&K3)	1(K4)
Question Pattern CIA I & II		No. of Questions to be asked	4		3		4	2
		No. of Questions to be answered	4		3		2	1
		Marks for each question	1		2		5	10
		Total Marks for each section	4		6		10	10

Distribution of Marks with K Level CIA I & CIA II

	K Level	Section A (Multiple Choice Questions)	Section B (Short Answer Questions)	Section C (Either / Or Choice)	Section D (Open Choice)	Total Marks	% of (Marks without choice)	Consolidate of %
CIA I	K1	2	2			4	8	80
	K2	2	4	10	20	36	72	
	K3			10		10	20	20
	K4							
	K5							
	Marks		4	6	20	20	50	
CIA II	K1	2				2	4	20
	K2	2	6			8	16	
	K3			20	10	30	60	60
	K4				10	10	20	20
	K5							
	Marks		4	6	20	20	50	100

K1- Remembering and recalling facts with specific answers

K2- Basic understanding of facts and stating main ideas with general answers

K3- Application oriented- Solving Problems

K4- Examining, analyzing, presentation and make inferences with evidences

CO5 will be allotted for individual Assignment which carries five marks as part of CIA component.

Summative Examination – Blue Print Articulation Mapping – K Level with Course Outcomes (COs)								
S.No	COs	K - Level	MCQs		Short Answers		Section C (Either / or Choice)	Section D (Open Choice)
			No. of Questions	K – Level	No. of Question	K – Level		
1	CO 1	Up to K2	2	K1&K2	1	K1	2(K2&K2)	1(K2)
2	CO 2	Up to K2	2	K1&K2	1	K1	2(K2&K2)	1(K2)
3	CO 3	Up to K3	2	K1&K2	1	K2	2(K2&K2)	1(K3)
4	CO 4	Up to K3	2	K1&K2	1	K2	2(K3&K3)	1(K3)
5	CO 5	Up to K4	2	K1&K2	1	K2	2(K3&K3)	1(K4)
No. of Questions to be Asked			10		5		10	5
No. of Questions to be answered			10		5		5	3
Marks for each question			1		2		5	10
Total Marks for each section			10		10		25	30
(Figures in parenthesis denotes, questions should be asked with the given K level)								
Distribution of Marks with K Level								
K Level	Section A (Multiple Choice Questions)	Section B (Short Answer Questions)	Section C (Either/ or Choice)	Section D (Open Choice)	Total Marks	% of (Marks without choice)	Consolidated %	
K1	5	4	~		9	7.5	59	
K2	5	6	30	20	61	50.8		
K3			20	20	40	33.3	33	
K4				10	10	8.3	8	
Marks	10	10	50	50	120	100	100	
NB: Higher level of performance of the students is to be assessed by attempting higher level of K levels.								

Summative Examinations - Question Paper – Format

Section A (Multiple Choice Questions)			
Answer All Questions			(10x1=10 marks)
Q. No	CO	K Level	Questions
1	CO1	K1	
2	CO1	K2	
3	CO2	K1	
4	CO2	K2	
5	CO3	K1	
6	CO3	K2	
7	CO4	K1	
8	CO4	K2	
9	CO5	K1	
10	CO5	K2	
Section B (Short Answers)			
Answer All Questions			(5x2=10 marks)
Q. No	CO	K Level	Questions
11	CO1	K1	
12	CO2	K1	
13	CO3	K2	
14	CO4	K2	
15	CO5	K2	
Section C (Either/Or Type)			
Answer All Questions			(5 x 5 = 25 marks)
Q. No	CO	K Level	Questions
16) a	CO 1	K2	
16) b	CO 1	K2	
17) a	CO 2	K2	
17) b	CO 2	K2	
18) a	CO 3	K2	
18) b	CO 3	K2	
19) a	CO 4	K3	
19) b	CO 4	K3	
20) a	CO 5	K3	
20) b	CO 5	K3	
NB: Higher level of performance of the students is to be assessed by attempting higher level of K levels			
Section D (Open Choice)			
Answer Any Three questions			(3x10=30 marks)
Q. No	CO	K Level	Questions
21	CO1	K2	
22	CO2	K4	
23	CO3	K3	
24	CO4	K2	
25	CO5	K3	



MANNAR THIRUMALAI NAICKER COLLEGE (AUTONOMOUS)
DEPARTMENT OF BSW
(For those who joined in 2021-2022 and after)

Course Name	UNDERSTANDING ONESELF AND FAMILY				
Course Code	21USWS31	L	P	C	
Category	Skill	2	-	2	
Nature of course:	EMPLOYABILITY	SKILL ORIENTED	✓	ENTREPRENURSHIP	
COURSE OBJECTIVES:					
<p>1: To define the concept of self ad goal setting 2: To identify the coping skills and thinking skills to manage the emotions 3: To recognize family relationship and networks inside a family 4: To implement the proper neighborhood relationship in community 5: To analyze relationship with friends, peer groups in the modern scenario.</p>					
Unit: I	Concept of Self				6
Understanding Self: Concept of Self; Types of Self: Ideal Self, Real Self; Self Image and Self Esteem: Low self esteem & High self esteem; Self-control and Self Discipline; Self Awareness: JOHARI WINDOW, Self Analysis: SWOT; Goal Setting: Meaning, Principles (SMART Analysis: Specific, Measureable, Achievable, Realistic & Time Bound); Self Realization, Obstacles of Goal Setting.					
Unit: II	Thinking & Coping Skills				7
Thinking Skills: Meaning, Concept, Types of Thinking Skills: Creative Thinking, Critical Thinking; Importance of Thinking Skills in Social Work Practice; Coping Skills: Meaning, Importance and Needs, Understanding Emotions and Stress; Strategies to Manage Emotions and Stress Effectively.					
Unit: III	Family and its Functions				7
Understanding Family: Meaning, Importance of Family, Role and Types of Family: Nuclear, Joint, Extended, Step Family and Childless Family; Understanding Parents, Relationship with Family Members, Understanding Family Network : Importance of Family Network; Preparing a Family Genogram.					
Unit: IV	Neighbors and Friends				5
Neighbor & Neighborhood: Meaning and Definition of Neighborhood, Types of Neighbor; Relationship with Neighbor: Do's and Don'ts; Qualities of Neighbor; Friend: Meaning, Nature, Types of friends, Role of Friends; Choosing and Maintaining Relationship with Friends; Impact of friendship on case studies.					
Unit: V	Challenges of an Individual & Family				5
Challenges of an Individual and family: Physical, Psychological, Social, Spiritual, Economical, Environmental and Educational. Skills required for a Social Worker to build a good Family and Society; Empathy, Communication, Organization, Active listening, Leadership, Decision Making, Self-care, Cultural competence and Patience.					
Total Lecture Hours					30
Books for Study					
<ol style="list-style-type: none"> Understanding the self -FIRST EDITION by Eden Joy Pastor Alata, Bernardo Nicolas CaslibJr, Janice Patria Javier Serafica and R.A. Pilawen Indian Family System: The Concept, Practices and Current Relevance-by Bal Ram Singh 					

Books for References:

1. Allan.G,1996, Kinship and Friendship in Modern Britain, Oxford University Press, Oxford.
2. John G Geier, 2001, Personal Profile System: A Plan to Understand Self and Others, Performa Systems International, Carlson Learning Company.
3. Leona Johnson, 2006, Strengthening Family & Self, Goodheart&Willcox.
4. William L. Blevins, 1993, Your Family, Your Self: How to Analyze Your Family System to Understand, New Harbinger Publication.

Web Resources:

1. https://onlinecourses.swayam2.ac.in/cec21_hs10/preview
2. <https://www.agts.com/class/understanding-yourself-and-others/>
3. <https://www.mooc-list.com/course/self-awareness-and-effective-leader-coursera>

Course Outcomes

K Level

The students will be able to

CO1:	Memorize the self analysis and self disclosure techniques in social work field	K2
CO2:	Classify the life coping mechanisms and strategies to manage emotions and stress	K2
CO3:	Understanding the role , types and importance of family and maintain good relationship with family members	K2
CO4:	Implement the good relationship with neighborhood and effectiveness of neighborhood chart	K2
CO5:	Distinguish the quality of friendship within the peer group	K2

CO & PO Mapping:

COS	PO 1	PO 2	PO 3	PO 4	PO 5	PO 6
CO 1	3	2	3	2	3	3
CO 2	3	2	3	2	3	3
CO 3	3	2	3	3	2	3
CO 4	3	3	2	3	2	3
CO5	3	3	3	2	3	3

*3 – Advanced Application; 2 – Intermediate Development; 1 - Introductory Level

LESSON PLAN

UNIT	SUBJECT NAME	Hrs	Mode
I	Understanding Self: Concept of Self; Types of Self: Ideal Self, Real Self; Self Image and Self Esteem: Low self esteem & High self esteem; Self-control and Self Discipline; Self Awareness: JOHARI WINDOW, Self Analysis : SWOT; Goal Setting: Meaning, Principles(SMART Analysis: Specific, Measureable, Achievable, Realistic & Time Bound); Self Realization ,Obstacles of Goal Setting.	6	Lecture talk and chalk
II	Thinking Skills: Meaning, Concept, Types of Thinking Skills: Creative Thinking, Critical Thinking; Importance of Thinking Skills in Social Work Practice; Coping Skills: Meaning, Importance and Needs, Understanding Emotions and Stress; Strategies to Manage Emotions and Stress Effectively.	7	PPT Lecture
III	Understanding Family: Meaning, Importance of Family, Role and Types of Family: Nuclear, Joint, Extended, Step Family and Childless Family; Understanding Parents, Relationship with Family Members, Understanding Family Network: Importance of Family Network; Preparing a Family Genogram.	7	PPT talk and chalk
IV	Neighbor&Neighborhood: Meaning and Definition of Neighborhood, Types of Neighbor; Relationship with Neighbor: Do's and Don'ts; Qualities of Neighbour; Friend: Meaning, Nature, Types of friends, Role of Friends; Choosing and Maintaining Relationship with Friends; Impact of friendship on case studies.	5	talk and chalk
V	Problems of an Individual and family: Physical, Psychological, Social, Spiritual, Economical, Environmental and Educational. Skills required for a Social Worker to build a good Family and Society; Empathy, Communication, Organization, Active listening, Leadership, Decision Making, Self-care, Cultural competence and Patience.	5	PPT Lecture

Course Designed by:

Ms. J.Dyana Vincilla, Assistant Professor

&

Mr.S.Silambarasan, Assistant Professor.



MANNAR THIRUMALAI NAICKER COLLEGE (AUTONOMOUS)
DEPARTMENT OF BSW
 (For those who joined in 2021-2022 and after)

Course Name	PERSONALITY DEVELOPMENT				
Course Code	21USWN31	L	P	C	
Category	Non Major Elective	2	-	2	
NATURE OF COURSE:	EMPLOYABILITY	SKILL ORIENTED	✓	ENTREPRENURSHIP	
COURSE OBJECTIVES:					
<p>1: To know the basic concepts of Personality development 2: To classify the stages and theories of Personality development 3: To demonstrate the OCEAN method and GAP Analysis for Personality Development 4: To interpret the qualities and importance of Leadership to improve the Personality 5: To experiment therapies and various interventions to overcome the personality disorder</p>					
Unit: I	Personality Development				7
Personality – Concept, Meaning, Types of Personality. Personality Development – Concept, Meaning, Salient Features of Personality Development, Factors Determining Personality Development. Importance of Personality Development. Benefits of personality development. Influences on personality development.					
Unit: II	Theories of Personality				6
Structure of personality (ID, EGO, SUPER EGO), Psycho-development, Theory of Sigmund Freud Stages of Psycho Social development (Oral Stage, Anal Stage, Phallic Stage, Latent Stage, and Genital Stage). Psycho development Theory – Erik Erikson. Traits for building positive Personality.					
Unit: III	Personality Traits				7
Personality Traits – OCEAN Method (Openness, Conscientiousness, Extraversion, Agreeableness and Neuroticism) Values, Belief, Experiences, Body Language, Gestures, Posture (Sitting Position, Standing Position, Walking Position, Eye Contact, Public Speaking) Filling the GAP – Grooming, Attitude, Personality.					
Unit: IV	Leadership				5
Leadership: Concept, Types and Styles of Leadership quality (Autocratic, Democratic, Laissez Fair, Transformational and Transactional) Skills required for Good leader (Communication, Problem solving, Decision Making, Monitoring and Evaluation). Importance of Leadership, ways to build Leadership quality.					
Unit: V	Personality Disorder				5
Personality Disorder – Identification, Symptoms, Causes, Treatment complications of personality disorder. Methods for Changing Personality Development. Types of Personality Disorders - Eccentric personality disorders, Dramatic personality disorders, anxious personality disorders.					
Total Lecture Hours					30
Books for study:					
<p>1. The personality developments book-by Sourav Das. 2. Personality development-lotus press –John Aurther (2006)</p>					
Books for Reference:					

1. Hurlock E.B., Personality Development, New Delhi, Tata McGraw Hill Publications, Ltd((2006).
2. Daniel Coleman, Emotional Intelligence, Bentan book (2006).
3. Dr. Dhanashree Deshmukh Gate, Text Book of Personality Development, Vision Publications Ltd., New Delhi(2009).

Web Resources:

1. <https://www.mooc-list.com/course/theories-personality-saylororg>
2. https://onlinecourses.nptel.ac.in/noc21_hs02/preview
3. <https://www.mooc-list.com/course/personality-types-work-coursera>

COURSE OUTCOMES		K Level
The students will be able to		
CO1:	Describe the basic concepts , meaning, types , features of Personality Development	K2
CO2:	Illustrate the principles, stages, theories of personality development	K2
CO3:	Solve the personality disorders and problems through the usage of GAP Analysis, Body Language and OCEAN Therapies	K2
CO4:	Apply the types and qualities of leadership to build Individual personality	K2
CO5:	Organize the skills of Identification symptoms, causes, treatments and various methods of Personality Development	K2

CO & PO Mappings:

COs	PO 1	PO 2	PO 3	PO 4	PO 5	PO 6
CO 1	3	3	3	3	2	3
CO 2	1	3	3	2	3	3
CO 3	3	3	3	3	2	3
CO 4	2	1	2	3	3	2
CO5	3	2	3	2	2	3

*3 – Advanced Application; 2 – Intermediate Development; 1 - Introductory Level

LESSON PLAN

UNIT	SUBJECT NAME	Hrs	Mode
I	Personality – Concept, Meaning, Types of Personality. Personality Development – Concept, Meaning, Salient Features of Personality Development, Factors Determining Personality Development. Importance of Personality Development. Benefits of personality development. Influences on personality development.	7	Lecture talk and chalk PPT
II	Structure of personality (ID, EGO, SUPER EGO), Psycho-development, Theory of Sigmund Freud Stages of Psycho Social development (Oral Stage, Anal Stage, Phallic Stage, Latent Stage, and Genital Stage). Psycho development Theory – Erik Erikson. Traits for building positive Personality.	6	PPT talk and chalk
III	Personality Traits – OCEAN Method (Openness, Conscientiousness, Extraversion, Agreeableness and Neuroticism) Values, Belief, Experiences, Body Language, Gestures, Postures- (Sitting Position, Standing Position, Walking Position, Eye Contact, Public Speaking) Filling the GAP – Grooming, Attitude, Personality.	7	PPT Lecture
IV	Leadership: Concept, Types and Styles of Leadership quality (Autocratic, Democratic, Laissez Fair, Transformational and Transactional) Skills required for Good leader (Communication, Problem solving, Decision Making, Monitoring and Evaluation). Importance of Leadership, ways to build Leadership quality.	5	Lecture talk and chalk PPT
V	Personality Disorder – Identification, Symptoms, Causes, Treatment complications of personality disorder. Methods for Changing Personality Development. Types of Personality Disorders - Eccentric personality disorders, Dramatic personality disorders , Anxious personality disorders.	5	PPT talk and chalk

Course Designed by:

Mr. S. Silambarasan , Assistant Professor.

&

Mr. M. Bharathi Natarajan , Assistant Professor.

FOURTH SEMESTER



MANNAR THIRUMALAI NAICKER COLLEGE (AUTONOMOUS)
DEPARTMENT OF BSW
 (For those who joined in 2021-2022 and after)

Course Name	MANAGEMENT OF NGOs			
Course Code	21USWC41	L	P	C
Category	Core	5	-	4
Nature of course:	EMPLOYABILITY	✓	SKILL ORIENTED	ENTREPRENURSHIP
COURSE OBJECTIVES:				
1: To Memorize the Concept of Non-Government Organization				
2: To classify the Tools & Techniques for Professional Management of NGO's.				
3: To Demonstrate the Financial Management and Accountability of Social work Organization				
4: To schedule the Techniques of Project Management in NGO Sector				
5: To Analysis Networking & Collaboration of NGO's.				
Unit: I	Introduction to NGO			12
Non Governmental Organizations – Meaning, Definition, Concept, Objectives, Networking, Functions and Administration. Types of NGOs based on level of operation & Orientation. Role of NGO's in Rural, Urban and Tribal Community Development				
Unit: II	Legal status of NGOs			13
Legal status of NGOs- Registration of NGOs in India- Society, Trust, Company etc. Professional Management of NGOs - Techniques and Methods. Human Resource development and Capacity Building of NGOs.				
Unit: III	Financial Management of NGO			13
Financial Management – Government and Non-Governmental Sources, Corporate Support, Community Support. (12A,80G,FCRA and others)— Auditing and Submitting Returns. Fund Raising Techniques local, National and International				
Unit: IV	Project Management Techniques			12
Project Management Techniques – Project Planning, Scheduling, Monitoring and Evaluation, Types of monitoring and Evaluation Program Evaluation and Review Technique, Strength, Weakness, Opportunity and Challenge Analysis.				
Unit: V	Role of Non Government Organizations			10
Role of Non Government Organizations Empower- Women, Children, Senior Citizen, Transgender, Health and Hygiene, HIV/AIDS, Cancer Patient, Disabled, Disaster Victims, War victims, Migrants, Refugees, Pandemic Victims & Mentally ill.				
Total Lecture Hours				60
Books for study:				
1. Social Entrepreneurship-Theory & Practice- by <i>RyszardPraszkier , Andrzej Nowak</i>				
2. Social Entrepreneurship- <i>Rama Krishna Reddy Kummitha</i> - UNU-JSPS Fellow, Institute for the Advanced Study of Sustainability, United Nations University, Tokyo.				
Books for Reference:				
1. Gregory Dees, Jed Emerson Peter, Economy, Enterprising Non Profits – A Toolkit for Social Entrepreneurs. John Wisly and Sons (2002).				
2. David Bornstein, How to Change the Word: Social Entrepreneurs and the Power of New Ideas, Oxford University Press (2007).				
3. Alex Nicholls, Social Entrepreneurship: New Models of Sustainable Social Change, Oxford				

- University Press,(2006).
4. Scofield, Rupert. The Social Entrepreneur’s Handbook: How to start, Build and run a Business That improves the World.
 5. Kalyamoorthy and Chadrasekhar, Entrepreneurial Training : Theory and Practice, NewDelhi, Kanishka Publishers,Eds: (2007)

Web Resources:

1. https://onlinecourses.swayam2.ac.in/nou21_hs18/preview
2. <https://www.mooc-list.com/course/essentials-nonprofit-strategy-philanthropy-university>
3. https://www.ecornell.com/certificates/leadership-and-strategic-management/international-public-and-ngo-management/?utm_source=Cornell%20Online&utm_medium=referral&utm_campaign=Cornell%20Online%20-%20International%20Public%20and%20NGO%20Management

Course Outcomes:		K Level
The students will be able to		
CO1:	List out the Meaning, Concept, Genesis, Growth, Types of NGO’s in Development Sector	K2
CO2:	Recognize the Legal Status ,Registration Process Techniques and Methods of Professional Management for NGO’s	K2
CO3:	Use the quality steps of Financial Management System like 12AA, 80G, FCRA,etc.,, and Fund Raising methods in NGO’s	K3
CO4:	Apply the Project Management Techniques - Project Planning, Scheduling, Monitoring and Evaluation. Program Evaluation and Review Technique, SWOC Analysis.	K3
CO5:	Differentiate the Concept, Meaning, Types and Importance of Networking & Collaboration of NGO.	K4

CO & PO Mappings:

COS	PO 1	PO 2	PO 3	PO 4	PO 5	PO 6
CO 1	3	3	1	3	3	3
CO 2	3	2	1	3	3	3
CO 3	3	2	3	3	3	3
CO 4	3	3	3	3	3	3
CO5	3	3	3	3	3	3

*3 – Advanced Application; 2 – Intermediate Development; 1 - Introductory Level

LESSON PLAN

UNIT	SUBJECT NAME	Hrs	Mode
I	Non Governmental Organizations – Meaning, Definition, Concept, Objectives, Networking, Functions and Administration. Types of NGOs based on level of operation & Orientation. Role of NGO’s in Rural, Urban and Tribal Community Development	12	Lecture talk and chalk
II	Legal status of NGOs- Registration of NGOs in India- Society, Trust, Company etc. Professional Management of NGOs - Techniques and Methods. Human Resource development and Capacity Building of NGOs.	13	Lecture PPT
III	Financial Management – Government and Non-Governmental Sources, Corporate Support, Community Support. (12A,80G,FCRA and others)— Auditing and Submitting Returns. Fund Raising Techniques local, National and International	13	PPT Lecture
IV	Project Management Techniques – Project Planning, Scheduling, Monitoring and Evaluation, Types of monitoring and Evaluation Program Evaluation and Review Technique, Strength,Weakness, Opportunity and Challege Analysis.	12	PPT talk and chalk
V	Role of Non Government Organizations Empower- Women, Children, Senior Citizen, Transgender, Health and Hygiene, HIV/AIDS, Cancer Patient, Disabled, Disaster Victims, War victims, Migrants, Refugees, Pandemic Victims Mentally ill..	10	Lecture PPT

Course Designed By**Mr.R.Ramachandran**, Assistant Professor**&****Mr. M.Bharathi Natarajan**, Assistant Professor.

**Learning Outcome Based Education & Assessment (LOBE)
Formative Examination - Blue Print
Articulation Mapping – K Levels with Course Outcomes (COs)**

Internal	Cos	K Level	Section A		Section B		Section C Either or Choice	Section D Open Choice
			MCQs		Short Answers			
			No. of Questions	K – Level	No. of Questions	K - Level		
CI	CO1	Upto K2	2	K1&K2	1	K1	2 (K2&K2)	1(K2)
AI	CO2	Upto K3	2	K1&K2	2	K2	2 (K3&K3)	1(K2)
CI	CO3	Upto K3	2	K1&K2	1	K2	2(K3&K3)	1(K3)
AI	CO4	Upto K4	2	K1&K2	2	K2	2 (K3&K3)	1(K4)
Question Pattern CIA I & II		No. of Questions to be asked	4		3		4	2
		No. of Questions to be answered	4		3		2	1
		Marks for each question	1		2		5	10
		Total Marks for each section	4		6		10	10

Distribution of Marks with K Level CIA I & CIA II

	K Level	Section A (Multiple Choice Questions)	Section B (Short Answer Questions)	Section C (Either / Or Choice)	Section D (Open Choice)	Total Marks	% of (Marks without choice)	Consolidate of %
CIA I	K1	2	2			4	8	80
	K2	2	4	10	20	36	72	
	K3			10		10	20	20
	K4							
	K5							
	Marks		4	6	20	20	50	
CIA II	K1	2				2	4	20
	K2	2	6			8	16	
	K3			20	10	30	60	60
	K4				10	10	20	20
	K5							
	Marks		4	6	20	20	50	100

K1- Remembering and recalling facts with specific answers

K2- Basic understanding of facts and stating main ideas with general answers

K3- Application oriented- Solving Problems

K4- Examining, analyzing, presentation and make inferences with evidences

CO5 will be allotted for individual Assignment which carries five marks as part of CIA component.

Summative Examination – Blue Print Articulation Mapping – K Level with Course Outcomes (COs)								
S.No	COs	K - Level	MCQs		Short Answers		Section C (Either / or Choice)	Section D (Open Choice)
			No. of Questions	K – Level	No. of Question	K – Level		
1	CO 1	Up to K2	2	K1&K2	1	K1	2(K2&K2)	1(K2)
2	CO 2	Up to K2	2	K1&K2	1	K1	2(K2&K2)	1(K4)
3	CO 3	Up to K3	2	K1&K2	1	K2	2(K2&K2)	1(K3)
4	CO 4	Up to K3	2	K1&K2	1	K2	2(K3&K3)	1(K2)
5	CO 5	Up to K4	2	K1&K2	1	K2	2(K3&K3)	1(K3)
No. of Questions to be Asked			10		5		10	5
No. of Questions to be answered			10		5		5	3
Marks for each question			1		2		5	10
Total Marks for each section			10		10		25	30
(Figures in parenthesis denotes, questions should be asked with the given K level)								
Distribution of Marks with K Level								
K Level	Section A (Multiple Choice Questions)	Section B (Short Answer Questions)	Section C (Either/ or Choice)	Section D (Open Choice)	Total Marks	% of (Marks without choice)	Consolidated %	
K1	5	4	~		9	7.5	59	
K2	5	6	30	20	61	50.8		
K3			20	20	40	33.3	33	
K4				10	10	8.3	8	
Marks	10	10	50	50	120	100	100	
NB: Higher level of performance of the students is to be assessed by attempting higher level of K levels.								

Summative Examinations - Question Paper – Format

Section A (Multiple Choice Questions)			
Answer All Questions			(10x1=10 marks)
Q.No	CO	K Level	Questions
1	CO1	K1	
2	CO1	K2	
3	CO2	K1	
4	CO2	K2	
5	CO3	K1	
6	CO3	K2	
7	CO4	K1	
8	CO4	K2	
9	CO5	K1	
10	CO5	K2	
Section B (Short Answers)			
Answer All Questions			(5x2=10 marks)
Q. No	CO	K Level	Questions
11	CO1	K1	
12	CO2	K1	
13	CO3	K2	
14	CO4	K2	
15	CO5	K2	
Section C (Either/Or Type)			
Answer All Questions			(5 x 5 = 25 marks)
Q. No	CO	K Level	Questions
16) a	CO 1	K2	
16) b	CO 1	K2	
17) a	CO 2	K2	
17) b	CO 2	K2	
18) a	CO 3	K2	
18) b	CO 3	K2	
19) a	CO 4	K3	
19) b	CO 4	K3	
20) a	CO 5	K3	
20) b	CO 5	K3	
NB: Higher level of performance of the students is to be assessed by attempting higher level of K levels			
Section D (Open Choice)			
Answer Any Three questions			(3x10=30 marks)
Q. No	CO	K Level	Questions
21	CO1	K2	
22	CO2	K4	
23	CO3	K3	
24	CO4	K2	
25	CO5	K3	



MANNAR THIRUMALAI NAICKER COLLEGE (AUTONOMOUS)
DEPARTMENT OF BSW
(For those who joined in 2021-2022 and after)

Course Name	FIELD WORK – II			
Course Code	21USWF41	L	P	C
Category	Core	-	4	4
Nature of course:	EMPLOYABILITY	✓	SKILL ORIENTED	ENTREPRENURSHIP
COURSE OBJECTIVES:				
<p>1: To gain an understanding of social realities and problems as they play out in society and the civil society's response to it.</p> <p>2: To understand, appreciate and develop ability to critically evaluate the programmes and policies in the developing context.</p> <p>3: To Interpret skills of systematic observation, critical analysis and develop a spirit of inquiry.</p> <p>4: To implement social work interventions.</p> <p>5: To analyze the various methods of reporting.</p>				
<p>a) Relevant and factual information about the client system and the problem/concern</p> <p>b) The selection of programmes/strategies for solving the problems, and their relevance to the client system and the problem concern or the issue.</p> <p>c) The role of the social worker and the relevance of social work intervention for the client, needs and the problem.</p> <p>d) The relationship between the micro problems observed and the macro situation, the appropriateness of the organization's resources and nature of intervention</p> <p>e) To integrate theory and practice while recording</p> <p>To develop 'self' as an agent effecting change and transformation in the society.</p>				
Course Outcomes				K Level
The students will be able to				
CO1:	List out the Aim & Objectives, History of the organization, Administration set up, etc.,,	K3		
CO2:	Describe the Main activities of different projects, usage of various interventions and outreach, and Need Assessment etc.,,	K3		
CO3:	Execute the Tools & Techniques of Professional management in different settings	K4		
CO4:	Schedule the various Monitoring evaluation techniques like PERT, CPM, Input –output Analysis, Stakeholders Analysis, etc.,,	K4		
CO5:	Interpret the data and reports to bring out a quality in field work	K4		

CO & PO Mapping:

COS	PO 1	PO 2	PO 3	PO 4	PO 5	PO 6
CO 1	3	2	3	2	3	3
CO 2	3	2	3	2	3	3
CO 3	3	2	3	3	3	3
CO 4	3	3	3	3	3	3
CO5	3	3	3	2	3	3

*3 – Advanced Application; 2 – Intermediate Development; 1 - Introductory Level

LESSON PLAN

UNIT	SUBJECT NAME	Mode
	a) Relevant and factual information about the client system and the problem/concern b) The selection of programmes/strategies for solving the problems, and their relevance to the client system and the problem concern or the issue. c) The role of the social worker and the relevance of social work intervention for the client, needs and the problem. d) The relationship between the micro problems observed and the macro situation, the appropriateness of the organization's resources and nature of intervention e) To integrate theory and practice while recording To develop 'self' as an agent effecting change and transformation in the society.	Field Visits

Course Designed by:

Mrs. K. Renuka, Assistant Professor

&

Mr. R. Ramachandran, Assistant Professor



MANNAR THIRUMALAI NAICKER COLLEGE (AUTONOMOUS)
DEPARTMENT OF BSW
(For those who joined in 2021-2022 and after)

Course Name	DEVELOPMENTAL PSYCHOLOGY			
Course Code	21USWA41	L	P	C
Category	Allied	5	-	4
Nature of course:	EMPLOYBILITY	SKILL ORIENTED	✓	ENTREPRENURSHIP
COURSE OBJECTIVES:				
<p>1: To remember the relevance of psychology in social work practice</p> <p>2: To describe the concept of Pregnancy, Delivery, Child Growth and Development across the Life Span</p> <p>3: To Schedule the characteristics , effects and major adjustment in infancy</p> <p>4: To interpret the effects and emotional changes of Puberty & adolescence.</p> <p>5: To differentiate the development tasks of middle age and Old Age .</p>				
Unit: I	Introduction to Developmental Psychology			12
Developmental Psychology: Meaning, Definition, its Importance in Social Work Practices. Meaning of Growth and Development. Heredity and Environment, Maturation and Learning, Defining and Measuring Intelligence, Intelligence Quotient- , Emotional Quotient, Spiritual Quotient.				
Unit: II	Prenatal and Post Natal Development			12
Pregnancy and Child Birth: Conception, Pregnancy – Physical Features of Pregnancy, Psychological changes of Pregnancy; Child Growth & Development in Each Trimester. Delivery – Types, Importance of Prenatal Development; Post Natal Care- Meaning and Importance; Post Partum care.				
Unit: III	Infancy and Childhood			10
Infancy – Characteristics of Infant, Babyhood and childhood: – Psychosocial and Cognitive Development in Infancy, Babyhood and Childhood, characteristics of late childhood, developmental tasks, physical development, health, motor skills, cognition and language.				
Unit: IV	Adolescent Stage			12
Adolescence - Puberty – Biological Changes at Puberty, Psychosocial and Cognitive Development in Adolescence, Characteristics of adolescence, developmental tasks of adolescence, physical changes, maturation in adolescence, psychological impact of physical changes.				
Unit: V	Middle age ad Old age			14
Middle Age – Developmental Tasks of Middle Age, Social Adjustments, Adjustment to Physical Changes, health concerns of middle age, aspects of intellectual development. Old Age – Characteristics of Old Age, Developmental Tasks of Old Age & Adjustments. Life Hazards of Old Age, Death: facing death; three aspects of death.				
				Total Lecture Hours
				60
Books for study:				
<p>1. Hurlock, E.B, Developmental Psychology, Prentice Hall, New Delhi(2011).</p> <p>2. Psychology: The Study of Human Behaviour -by <i>Braj Kumar Mishra</i></p>				
Books for References:				
<p>1. Thompson, G.G, Child Psychology, Sujeet Publications, New Delhi, (1981).</p> <p>2. Lawrence, Wrightsman.S, Adult Personality Development: Theories Concepts, Sage Publications, New Delhi, (1994).</p>				

3. Alice H. Eagly& Shelly Chaiken, The Psychology of Attitudes. Harcourt Brace Jovanovich College Publishers, New York((1993).	
Web Resources:	
1. https://onlinecourses.swayam2.ac.in/cec21_hs10/preview	
2. https://www.mooc-list.com/course/introduction-developmental-psychology-edx	
3. https://www.coursera.org/learn/child-development	
4. https://www.coursera.org/learn/everyday-parenting	
Course Outcomes:	K Level
The students will be able to	
CO1:	Describe the meaning, purpose, importance of Developmental psychology in social work practice. K2
CO2:	Recognize the concept of pregnancy, delivery & pre-natal development K2
CO3:	Use the professional knowledge to improvise the emotional intelligence in infancy and childhood K3
CO4:	Apply the importance skills and tasks of adolescence , adulthood and later adulthood K3
CO5:	Analyze the social adjustment, physical changes, vocational and marital hazards of middle age and old age. K4

CO & PO Mappings:

COS	PO 1	PO 2	PO 3	PO 4	PO 5	PO 6
CO 1	3	2	3	3	3	3
CO 2	3	2	3	3	3	3
CO 3	3	3	2	3	3	3
CO 4	3	3	3	3	3	3
CO5	3	3	3	3	3	3

*3 – Advanced Application; 2 – Intermediate Development; 1 - Introductory Level

LESSON PLAN

UNIT	SUBJECT NAME	Hrs	Mode
I	Developmental Psychology: Meaning, Definition, its Importance in Social Work Practices. Meaning of Growth and Development. Heredity and Environment, Maturation and Learning, Defining and Measuring Intelligence, Intelligence Quotient- , Emotional Quotient, Spiritual Quotient.	12	Lecture PPT
II	Pregnancy and Child Birth: Conception, Pregnancy – Physical Features of Pregnancy, Psychological changes of Pregnancy; Child Growth & Development in Each Trimester. Delivery – Types, Importance of Prenatal Development; Post Natal Care- Meaning and Importance; Post Partum care.	12	PPT talk and chalk
III	Infancy – Characteristics of Infant, Babyhood and childhood: – Psychosocial and Cognitive Development in Infancy, Babyhood and Childhood, characteristics of late childhood, developmental tasks, physical development, health, motor skills, cognition and language.	10	PPT Role Play
IV	Adolescence - Puberty – Biological Changes at Puberty, Psychosocial and Cognitive Development in Adolescence, Characteristics of adolescence, developmental tasks of adolescence, physical changes, maturation in adolescence, psychological impact of physical changes.	12	talk and chalk PPT
V	Middle Age – Developmental Tasks of Middle Age, Social Adjustments, Adjustment to Physical Changes, health concerns of middle age, aspects of intellectual development. Old Age – Characteristics of Old Age, Developmental Tasks of Old Age & Adjustments. Life Hazards of Old Age, Death: facing death; three aspects of death.	14	Lecture PPT

Course Designed By**Ms.V.Sri Vashini**, Assistant Professor.**&****Mrs.K.Renuka** , Assistant Professor.

**Learning Outcome Based Education & Assessment (LOBE)
Formative Examination - Blue Print
Articulation Mapping – K Levels with Course Outcomes (COs)**

Internal	Cos	K Level	Section A		Section B		Section C Either or Choice	Section D Open Choice
			MCQs		Short Answers			
			No. of Questions	K – Level	No. of Questions	K - Level		
CI	CO1	Up to K2	2	K1&K2	1	K1	2 (K2&K2)	1(K2)
AI	CO2	Up to K3	2	K1&K2	2	K2	2 (K3&K3)	1(K2)
CI	CO3	Up to K3	2	K1&K2	1	K2	2(K3&K3)	1(K3)
AI	CO4	Up to K4	2	K1&K2	2	K2	2 (K3&K3)	1(K4)
Question Pattern CIA I & II		No. of Questions to be asked	4		3		4	2
		No. of Questions to be answered	4		3		2	1
		Marks for each question	1		2		5	10
		Total Marks for each section	4		6		10	10

Distribution of Marks with K Level CIA I & CIA II

	K Level	Section A (Multiple Choice Questions)	Section B (Short Answer Questions)	Section C (Either / Or Choice)	Section D (Open Choice)	Total Marks	% of (Marks without choice)	Consolidate of %
CIA I	K1	2	2			4	8	80
	K2	2	4	10	20	36	72	
	K3			10		10	20	20
	K4							
	K5							
	Marks		4	6	20	20	50	
CIA II	K1	2				2	4	20
	K2	2	6			8	16	
	K3			20	10	30	60	60
	K4				10	10	20	20
	K5							
	Marks		4	6	20	20	50	100

K1- Remembering and recalling facts with specific answers

K2- Basic understanding of facts and stating main ideas with general answers

K3- Application oriented- Solving Problems

K4- Examining, analyzing, presentation and make inferences with evidences

CO5 will be allotted for individual Assignment which carries five marks as part of CIA component.

Summative Examination – Blue Print Articulation Mapping – K Level with Course Outcomes (COs)								
S.No	COs	K - Level	MCQs		Short Answers		Section C (Either / or Choice)	Section D (Open Choice)
			No. of Questions	K – Level	No. of Question	K – Level		
1	CO 1	Up to K2	2	K1&K2	1	K1	2(K2&K2)	1(K2)
2	CO 2	Up to K2	2	K1&K2	1	K1	2(K2&K2)	1(K4)
3	CO 3	Up to K3	2	K1&K2	1	K2	2(K2&K2)	1(K3)
4	CO 4	Up to K3	2	K1&K2	1	K2	2(K3&K3)	1(K2)
5	CO 5	Up to K4	2	K1&K2	1	K2	2(K3&K3)	1(K3)
No. of Questions to be Asked			10		5		10	5
No.of Questions to be answered			10		5		5	3
Marks for each question			1		2		5	10
Total Marks for each section			10		10		25	30
(Figures in parenthesis denotes, questions should be asked with the given K level)								

Distribution of Marks with K Level							
K Level	Section A (Multiple Choice Questions)	Section B (Short Answer Questions)	Section C (Either/ or Choice)	Section D (Open Choice)	Total Marks	% of (Marks without choice)	Consolidated %
K1	5	4	∞		9	7.5	59
K2	5	6	30	20	61	50.8	
K3			20	20	40	33.3	33
K4				10	10	8.3	8
Marks	10	10	50	50	120	100	100
NB: Higher level of performance of the students is to be assessed by attempting higher level of K levels.							

Summative Examinations - Question Paper – Format

Section A (Multiple Choice Questions)			
Answer All Questions			(10x1=10 marks)
Q. No	CO	K Level	Questions
1	CO1	K1	
2	CO1	K2	
3	CO2	K1	
4	CO2	K2	
5	CO3	K1	
6	CO3	K2	
7	CO4	K1	
8	CO4	K2	
9	CO5	K1	
10	CO5	K2	
Section B (Short Answers)			
Answer All Questions			(5x2=10 marks)
Q. No	CO	K Level	Questions
11	CO1	K1	
12	CO2	K1	
13	CO3	K2	
14	CO4	K2	
15	CO5	K2	
Section C (Either/Or Type)			
Answer All Questions			(5 x 5 = 25 marks)
Q. No	CO	K Level	Questions
16) a	CO 1	K2	
16) b	CO 1	K2	
17) a	CO 2	K2	
17) b	CO 2	K2	
18) a	CO 3	K2	
18) b	CO 3	K2	
19) a	CO 4	K3	
19) b	CO 4	K3	
20) a	CO 5	K3	
20) b	CO 5	K3	
NB: Higher level of performance of the students is to be assessed by attempting higher level of K levels			
Section D (Open Choice)			
Answer Any Three questions			(3x10=30 marks)
Q. No	CO	K Level	Questions
21	CO1	K2	
22	CO2	K4	
23	CO3	K3	
24	CO4	K2	
25	CO5	K3	



MANNAR THIRUMALAI NAICKER COLLEGE (AUTONOMOUS)
DEPARTMENT OF BSW
(For those who joined in 2021-2022 and after)

Course Name	COMMUNICATION SKILLS FOR SOCIAL WORK PRACTICE					
Course Code	21USWS41	L	P	C		
Category	Skill	2	-	2		
Nature of course:	EMPLOYABILITY	SKILL ORIENTED	✓	ENTREPRENURSHIP		
COURSE OBJECTIVES:						
<p>1: To memorize that effective communication is important for social work practice</p> <p>2: To classify the skills & types of effective communication process</p> <p>3: To demonstrate the verbal and gestures and postures of communications</p> <p>4: To differentiate the process of group and mass communication.</p> <p>5: To analyze the role of mass media in social change in National integration</p>						
Unit: I	Introduction to Communication				8	
Communication – Definition and Objectives, Components/ Process of Communication – Sender, Receiver, Channel, Medium, Message, Coding and Decoding. Barriers in Communication- Linguistic, Psychological, Emotional Barriers, Physical, Cultural, Attitude and Perception. Importance of Effective Communication for Social Work Practice.						
Unit: II	Effective Communication Skills				6	
Building Effective Communication – Johari Window-Its Segments, Transactional Analysis- Concept, types & Importance, Skills for Effective Communication – Listening, Observing, Probing, Empathy, Non Judgmental attitude-Being clear and Succinct, Feedback, Clarifying and Summarizing, Language, Writing,						
Unit: III	Elements of Individual Communication				5	
Communication to a Person: Conversation-Exchange of Information, Interviewing skills-Asking Questions, Body Language, Facial Expressions and Gestures. Types- Verbal, Non Verbal, written, Visual. Communication in Problem Solving, Creating Goals & Tasks, Building Relationships						
Unit: IV	Elements of Group Communication				6	
Communication to a Group and Mass –Benefits of Group Communication, Group Communication Channels- Public Speaking, Poster Making, Scripts for Street Theatre, Documentation, Awareness Songs – Steps, Principles and Importance. Social Media-Types, Role, Merits and demerits						
Unit: V	Communication & Relationship				5	
Communication in Building relationship: Inter Personal Relationship (IPR) - Definition, IPR Models, Interpersonal Communication across relationship: Family, friends, Colleagues, Neighbors etc., factors affecting Relationships; Role of mass media in social change- Intercultural Communication(State, National, International Level)						
					Total Lecture Hours	30
Books for study:						
<p>1. Gandhi, V.P, Media and Communication Today, Vol.1, 2 and 3, Kanishka Publishers. New Delhi. (2015).</p> <p>2. Melkote, Srinivas R, Communication for Development in the Third World, Sage Publications, New Delhi (2012).</p>						
Books for References:						
1. Joyce Lishman , Communication in Social Work, MacMillan Press((2014)).						

2. Kumar, K, Mass Communication in India, Jai Publishing House, Mumbai(2015).
3. Puneet Varshney, Amita dutta, communication skill Development, Alfa Publications (2012).
4. Shalini Aggarwal, Essential Communications skills, Ane Books Pvt. Ltd, (2014).
5. Malti Mehta, S. R. Sharma Theories of Communication, Sarup Book Publishers Pvt. Ltd(2013).
6. Matthew McKay, Martha Davis, Patrick Fanning , communication Skills – II edition, B. Jain Publishers (p) Ltd(2010).
7. Steve Duck, David T. McMahan ,The basics of Communication-II Edition, SAGE Publication(2012).

Web resources:

1. <https://www.coursera.org/learn/wharton-communication-skills>
2. <https://www.coursera.org/learn/human-needs>

Course Outcomes:

K Level

The students will be able to

CO1:	Define the concept and components, process importance and barriers of communication	K2
CO2:	Describes the skills and methods to build the effective communication like JOHARI window, transactional analysis	K2
CO3:	Schedule the important phases of verbal & non-verbal communication like Conversation, Interviewing skills and Body language	K2
CO4:	Examine the steps principles and importance of scripts for street theater, poster making , public speaking, awareness songs, etc..	K2
CO5:	Analyze the role of mass media in social change and National Integration through cultural effects like Drama, public speaking, street theater , etc	K2

CO & PO Mappings:

COS	PO 1	PO 2	PO 3	PO 4	PO 5	PO 6
CO 1	3	3	1	3	3	3
CO 2	3	2	3	3	3	3
CO 3	3	3	3	3	3	3
CO 4	3	2	3	3	3	3
CO5	3	3	3	3	3	3

*3 – Advanced Application; 2 – Intermediate Development; 1 - Introductory Level

LESSON PLAN

UNIT	SUBJECT NAME	Hrs	Mode
I	Communication – Definition and Objectives, Components/ Process of Communication – Sender, Receiver, Channel, Medium, Message, Coding and Decoding. Barriers in Communication- Linguistic, Psychological, Emotional Barriers, Physical, Cultural, Attitude and Perception. Importance of Effective Communication for Social Work Practice.	8	Lecture talk and chalk
II	Building Effective Communication – Johari Window-Its Segments, Transactional Analysis-Concept, types & Importance, Skills for Effective Communication – Listening, Observing, Probing, Empathy, Non Judgmental attitude-Being clear and Succinct, Feedback, Clarifying and Summarizing, Language, Writing.	6	Lecture Ppt
III	Communication to a Person: Conversation-Exchange of Information, Interviewing skills-Asking Questions, Body Language, Facial Expressions and Gestures. Types- Verbal , Non Verbal, written, Visual. Communication in Problem Solving, Creating Goals & Tasks, Building Relationships	5	Lecture Ppt
IV	Communication to a Group and Mass –Benefits of Group Communication, Group Communication Channels- Public Speaking, Poster Making, Scripts for Street Theatre, Documentation, Awareness Songs – Steps, Principles and Importance. Social Media-Types, Role, Merits and demerits	6	talk and chalk
V	Communication in Building relationship: Inter Personal Relationship (IPR) - Definition, IPR Models, Interpersonal Communication across relationship: Family, friends, Colleagues, Neighbors etc., factors affecting Relationships; Intercultural Communication	5	Lecture Ppt

Course Designed by:**Mr. M.Bharathi Natarajan**, Assistant Professor**&****Mr.R.Ramachandran**, Assistant Professor.



MANNAR THIRUMALAI NAICKER COLLEGE (AUTONOMOUS)
DEPARTMENT OF BSW
(For those who joined in 2021-2022 and after)

Course Name	SCOPE OF SOCIAL WORK				
Course Code	21USWN41	L	P	C	
Category	Non Major Elective	2	-	2	
Nature of course:	EMPLOYABILITY	SKILL ORIENTED	✓	ENTREPRENURSHIP	
COURSE OBJECTIVES:					
<p>1: To define the concept of social work and social service 2: To explain the basic concepts of counseling 3: To schedule the registration and administration process for NGO's 4: To differentiate the current social issues in social development sector. 5: To compare the various setting of social work for social change</p>					
Unit: I	Concept of Social Work				5
Social Work: Meaning, Definitions, Basic Assumptions, Scope, Objectives, and Functions and Methods (Social Case Work, Social Group Work, Community Organization Work, Social Welfare Administration, Social work Research & Social Action . Concept of Social Security and Social reform. Difference Between Social Work and Social Service.					
Unit: II	Psychology and Social Work				6
Psychology –Meaning, Definition, Psychology as science, Schools of psychology, Methods of Psychology, Sub-fields of psychology; Psychology & Social work, Counseling and Psychology. Stages of Counseling (Pre Stage, Middle Stage, Post Stage) Types of Counseling (Individual Counseling, Family Counseling, Group Counseling)					
Unit: III	Community Development and Social Work				7
Concept of Community. Community Organization – Definition, Objectives, Principles .Process or life Cycle of Community Development organization. Concept of Community, Society, Community Development. Concept of Non Governmental Organization (NGO's) & Trust in India. Role of Community Organizer.					
Unit: IV	Industrial Social Work				7
Industrial Social Work – Meaning, Definition, Scope, Importance. Roles and responsibilities of Industrial Social Worker- HR Manager in Recruitment, Administration, Operation, etc., Corporate Social Responsibility (CSR).					
Unit: V	Career Choice in Social Work Sector				5
Career Choice in Social Work Sector: HR-Manager, Personal Manager, Legal Manager, Counselor, Labour Welfare Officer (LWO); Psychiatric Social worker, Counselor, Hospital Administrator, Project Manager and Coordinator - NGO, Trust, and Various Government Projects.					
Total Lecture Hours					30
Books for study:					
<p>1. Sanjay Bhattacharya, 2012, Social Work: An Integrated Approach, Deep & Deep Publications, New Delhi. 2. Introduction to social work- by K.Singh</p>					
Books for References:					
<p>1. Nicholas Francis, 2018, Hand Book for Professional Practice & Career Development in Social Work, Francis Publications, Madurai.</p>					

2. Antony John (2003), skills of Counseling, Dindigul, Anugraha Publications.	
3. Shankar Rao (2012), Sociology, S.Chand Publications, New Delhi.	
Web Resources:	
1. https://www.researchgate.net/publication/264932951_Contemporary_Social_Work_Practice_A_Handbook_for_Students	
2. https://www.amazon.in/CONTEMPORARY-SOCIAL-WORK-PRACTICE-Handbook/dp/8131609227	
Course Outcomes :	K Level
The students will be able to	
CO1:	Memorize the concept, meaning, definition, principles, process and the role of social work in development sector
CO2:	Describe the stages, responses, importance, of counseling for Psycho social development.
CO3:	Use the tools and techniques of administration in the registration and renewal procedures of NGO's
CO4:	Analyze the various current social issues like crime, Juvenile delinquency, HIV AIDS and environmental degradation.
CO5:	Test the common characteristics and major findings in different setting like Industrial settings, Psychiatric Settings and in Community setting.

CO & PO Mappings:

COs	PO 1	PO 2	PO 3	PO 4	PO 5	PO 6
CO 1	3	3	3	3	2	3
CO 2	1	3	3	2	3	3
CO 3	3	3	3	3	2	3
CO 4	2	1	2	3	3	2
CO5	3	2	3	2	2	3

*3 – Advanced Application; 2 – Intermediate Development; 1 - Introductory Level

LESSON PLAN

UNIT	SCOPE OF SOCIAL WORK	Hrs	Mode
I	Social Work: Meaning, Definitions, Basic Assumptions, Scope, Objectives, and Functions and Methods (Social Case Work, Social Group Work, Community Organization Work, Social Welfare Administration, Social work Research & Social Action . Concept of Social Security and Social reform. Difference Between Social Work and Social Service.	5	Lecture PPT
II	Psychology –Meaning, Definition, Psychology as science, Schools of psychology, Methods of Psychology, Sub-fields of psychology; Psychology & Social work, Counseling and Psychology. Stages of Counseling (Pre Stage, Middle Stage, Post Stage) Types of Counseling (Individual Counseling, Family Counseling, Group Counseling)	6	talk and chalk PPT
III	Concept of Community. Community Organization – Definition, Objectives, Principles .Process or life Cycle of Community Development organization. Concept of Community, Society, Community Development. Concept of Non Governmental Organization (NGO's) & Trust in India. Role of Community Organizer.	7	Lecture PPT
IV	Industrial Social Work – Meaning, Definition, Scope, Importance. Roles and responsibilities of Industrial Social Worker- HR Manager in Recruitment, Administration, Operation, etc., Corporate Social Responsibility (CSR).	7	talk and chalk
V	Career Choice in Social Work Sector: HR-Manager, Personal Manager, Legal Manager, Counselor, Labour Welfare Officer (LWO); Psychiatric Social worker, Counselor, Hospital Administrator, Project Manager and Coordinator - NGO, Trust, and Various Government Projects.	5	Lecture PPT

Course Designed By**Mr.S.Silamabrasan**, Assistant Professor.**&****Mr. R.Ramachandran**, Assistant Professor.

FIFTH SEMESTER



MANNAR THIRUMALAI NAICKER COLLEGE (AUTONOMOUS)
DEPARTMENT OF BSW
 (For those who joined in 2021-2022 and after)

Course Name	COMMUNITY DEVELOPMENT				
Course Code	21USWC51	L	P	C	
Category	Core	6	-	4	
Nature of course:	EMPLOYABILITY ✓	SKILL ORIENTED		ENTREPRENURSHIP	
Course Objectives:					
1: To understand the Concept of Community and the Types of Community. 2: To understand the Problems of Different Communities. 3: To understand the Welfare Schemes and Programmes in Various Communities. 4: To analyze the impact of Welfare Programmes and Institutions in Various Communities. 5: To understand the Scope of Social work in Community Development .					
Unit: I	Community				15
Community: Meaning Definition, Types-Rural, Urban and Tribal Communities. Difference between Rural, Urban and Tribal Community. Community Development - Concept, Definition, Meaning, History, Need and importance. Administration of Community Development from Village to National level and Community Based Organizations (CBOs)					
Unit: II	Rural Community				20
Rural Community Development: Definition, Meaning, Concept. Rural Development in India – Early Experiments and Post- Independence Period. Problems of Rural People in relation to Agriculture, Employment, Education, Water and Health. Status of Agricultural Farmers in India. Importance and Scope of Agriculture and Allied Sectors in Current Scenario. Administrative Structure related to Rural Development.					
Unit: III	Urban Community				20
Urban Area: Town, City, Metropolis, Suburbs, Satellite Towns –Meaning, Concept and Characteristics. Urban Community Development - Meaning, Concept Scope. Problems of Urban life with reference to Pollution and Waste Management. Slum - Meaning, Definition, History and Problems, Role of Slum Clearance Board. Administrative structure related to Urban Community Development.					
Unit: IV	Tribal Community				15
Tribal Community Development – Meaning, Definition, Concept, Structure and Functions of Governing Bodies, History of Indian Tribal Community, Status of Tribal People in India, Problems of Tribal Communities in relation to Basic amenities, Education and Culture and Society. Administrative Structure for Tribal Community Development.					
Unit: V	Welfare Programmes				20
Rural Community Development Programmes, Institutions Concerned with Rural Development - National Bank for Agriculture and Rural Development (NABARD) , Council for Advancement of People’s Action & Rural Technology (CAPART) and <i>District Rural Development Agencies</i> (DRDA). Urban Development Programmes, <i>Jawaharlal Nehru National Urban Renewal Mission</i> (JNNURM), Prime Minister's Integrated Urban Poverty Eradication Programme, Tribal Welfare Programmes, Integrated Tribal Development Project (ITDP).					
Total Lecture Hours					90 Hrs

Books for Study:

1. Debendra, K.Das (1994), Dynamics of Rural Development, Perspectives and Challenges, New Delhi, Deep and Deep Publications.
2. Mukherii, B (1996), Community Development in India, New Delhi, Orient Longman.

Social Work and Community Development- by P. R. Gautam and R. S. Singh

3. Community Economic Development in Social Work (Foundations of Social Work Knowledge Series)
by Steven Soifer

4. Social Work and Community Development
by Kunal Bhatia | 1 January 2012

Hardcover

5.Social Work as Community Development: A Management Model for Social Change (Routledge Revivals)
by Stephen Clarke

Books for References:

1. Kumar Jha (2002), Social Work and Community Development, Anmol ,NewDelhi
2. Margaret Ledwith (2005), Community Development: A critical Approach, Rawat Publications.

Web Resources:

1. <https://www.acf.hhs.gov/ocs/programs/rcd>
2. <https://egyankosh.ac.in/bitstream/123456789/9891/1/Unit-11.pdf>
3. <https://tenkasi.nic.in/tribal-welfare-programmes/>

Course Outcomes

K Level

On successful completion of the course the students will be able to

Course Outcomes	K Level
CO1 Describe the Concept of Community and the Types of Community	K2
CO2 Illustrate the Problems existing in Various Communities	K2
CO3 Sketch the Role of various Stakeholders in Development of Communities	K3
CO4 Appraise the Development of Communities in Various Sectors	K3
CO5 Organize and Manage the various Government Schemes' for development	K4

CO & PO Mappings:

COS	PO 1	PO 2	PO 3	PO 4	PO 5	PO 6
CO 1	3	2	3	2	3	1
CO 2	3	2	3	2	3	1
CO 3	3	2	3	3	3	3
CO 4	3	3	3	2	3	3
CO5	3	3	3	2	3	3

*3 – Advanced Application; 2 – Intermediate Development; 1 - Introductory Level

LESSON PLAN

Unit	Topics to be Covered	Hrs	Pedagogy
I	Community: Meaning Definition, Types-Rural, Urban and Tribal Communities. Difference between Rural, Urban and Tribal Community. Community Development - Concept, Definition, Meaning, History, Need and importance. Administration of Community Development from Village to National level. Concept of Community Based Organizations (CBOs)	15	Lecture, Talk and chalk PPT
II	Rural Community Development: Definition, Meaning, Concept. Rural Development in India – Early Experiments and Post- Independence Period. Problems of Rural People in relation to Agriculture, Employment, Education, Water and Health. Status of Agricultural Farmers in India. Importance and Scope of Agriculture and Allied Sectors in Current Scenario. Administrative Structure related to Rural Development.	20	PPT Talk and chalk
III	Urban Area: Town, City, Metropolis, Suburbs, Satellite Towns – Meaning, Concept and Characteristics. Urban Community Development - Meaning, Concept Scope. Problems of Urban life with reference to Pollution and Waste Management. Slum - Meaning, Definition, History and Problems, Role of Slum Clearance Board. Administrative Structure related to Urban Community Development.	20	PPT Lecture
IV	Tribal Community Development – Meaning, Definition, Concept, Structure and Functions of Governing Bodies, History of Indian Tribal Community, Status of Tribal People in India, Problems of Tribal Communities in relation to Basic amenities, Education and Culture and Society. Administrative Structure for Tribal Community Development.	15	Lecture talk and chalk PPT

V	Rural Community Development Programmes, Institutions Concerned with Rural Development - National Bank for Agriculture and Rural Development (NABARD) , Council for Advancement of People’s Action & Rural Technology (CAPART) and <i>District Rural Development Agencies</i> (DRDA). Urban Development Programmes, <i>Jawaharlal Nehru National Urban Renewal Mission</i> (JNNURM), Prime Minister's Integrated Urban Poverty Eradication Programme, Tribal Welfare Programmes, Integrated Tribal Development Project (ITDP).	20	PPT talk and chalk
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Course Designed by:

**Mr. S. SILAMBARASAN MSW, M.Phil. & Ms. C. Kanmani MSW, M.Phil,
(NET)**

Learning Outcome Based Education & Assessment (LOBE)								
Formative Examination - Blue Print								
Articulation Mapping – K Levels with Course Outcomes (COs)								
Internal	Cos	K Level	Section A		Section B		Section C Either or Choice	Section D Open Choice
			MCQs		Short Answers			
			No. of Questions	K - Level	No. of Questions	K - Level		
CIA	CO1	Up to K2	2	K1 & K2	1	K1	2(k2 & k2)	1(K2)
	CO2	Up to K2	2	K1& K2	2	K2	2(k3 & k3)	1(K2)
CIAII	CO3	Up to K3	2	K1& K2	1	K2	2(k2 & k2)	1(K2)
	CO4	Up to K3	2	K1& K2	2	K2	2(k3 & k3)	1(K3)
Question Pattern CIA I & II		No. of Questions to be asked	4		3		4	2
		No. of Questions to be answered	4		3		2	1
		Marks for each question	1		2		5	10
		Total Marks for each section	4		6		10	10

Distribution of Marks with K Level CIA I & CIA II								
	K Level	Section A (Multiple Choice Questions)	Section B (Short Answer Questions)	Section C (Either / Or Choice)	Section D (Open Choice)	Total Marks	% of (Marks without choice)	Consolidate of %
CIA I	K1	2	2			4	8	60
	K2	2	4	10	10	26	52	
	K3			10	10	20	40	40
	K4							
	Marks	4	6	20	20	50	100	100
CIA II	K1	2				2	4	60
	K2	2	6	10	10	28	56	
	K3			10	10	20	40	40
	K4							
	Marks	4	6	20	20	50	100	100

K1- Remembering and recalling facts with specific answers

K2- Basic understanding of facts and stating main ideas with general answers

K3- Application oriented- Solving Problems

K4- Examining, analyzing, presentation and make inferences with evidences

CO5 will be allotted for individual Assignment which carries five marks as part of CIA component.

Summative Examination – Blue Print Articulation Mapping – K Level with Course Outcomes (COs)								
S.No	COs	K - Level	MCQs		Short Answers		Section C (Either / or Choice)	Section D (Open Choice)
			No. of Questions	K – Level	No. of Question	K – Level		
1	CO 1	Up to K2	2	K1&K2	1	K1	2(K2&K2)	1(K2)
2	CO 2	Up to K2	2	K1&K2	1	K1	2(K2&K2)	1(K2)
3	CO 3	Up to K3	2	K1&K2	1	K2	2(K2&K2)	1(K3)
4	CO 4	Up to K3	2	K1&K2	1	K2	2(K3&K3)	1(K3)
5	CO 5	Up to K4	2	K1&K2	1	K2	2(K3&K3)	1(K4)
No. of Questions to be Asked			10		5		10	5
No. of Questions to be answered			10		5		5	3
Marks for each question			1		2		5	10
Total Marks for each section			10		10		25	30
(Figures in parenthesis denotes, questions should be asked with the given K level)								

Distribution of Marks with K Level

K Level	Section A (Multiple Choice Questions)	Section B (Short Answer Questions)	Section C (Either/ or Choice)	Section D (Open Choice)	Total Marks	% of (Marks without choice)	Consolidated %
K1	5	4	\		9	7.5	59
K2	5	6	30	20	61	50.8	
K3			20	20	40	33.3	33
K4				10	10	8.3	8
Marks	10	10	50	50	120	100	100

NB: Higher level of performance of the students is to be assessed by attempting higher level of K levels.

Summative Examinations - Question Paper – Format

Section A (Multiple Choice Questions)

Answer All Questions

(10x1=10 marks)

Q.No	CO	K Level	Questions
1	CO1	K1	
2	CO1	K2	
3	CO2	K1	
4	CO2	K2	
5	CO3	K1	
6	CO3	K2	
7	CO4	K1	
8	CO4	K2	
9	CO5	K1	
10	CO5	K2	

Section B (Short Answers)

Answer All Questions

(5x2=10 marks)

Q.No	CO	K Level	Questions
11	CO1	K1	
12	CO2	K1	
13	CO3	K2	
14	CO4	K2	
15	CO5	K2	

Section C (Either/Or Type)

Answer All Questions

(5 x 5 = 25 marks)

Q.No	CO	K Level	Questions
16) a	CO 1	K2	
16) b	CO 1	K2	
17) a	CO 2	K2	

17) b	CO 2	K2	
18) a	CO 3	K2	
18) b	CO 3	K2	
19) a	CO 4	K3	
19) b	CO 4	K3	
20) a	CO 5	K3	
20) b	CO 5	K3	

NB: Higher level of performance of the students is to be assessed by attempting higher level of K levels

Section D (Open Choice)

Answer Any Three questions

(3x10=30 marks)

Q.No	CO	K Level	Questions
21	CO1	K2	
22	CO2	K2	
23	CO3	K3	
24	CO4	K3	
25	CO5	K4	



MANNAR THIRUMALAI NAICKER COLLEGE (AUTONOMOUS)
DEPARTMENT OF BSW
 (For those who joined in 2021-2022 and after)

Course Name	SOCIAL WORK IN HOSPITALS					
Course Code	21USWC52			L	P	C
Category	Core			6	-	4
Nature of course:	EMPLOYABILITY	✓	SKILL ORIENTED		ENTREPRENURSHIP	
Course Objectives:						
1 : To understand the Basic Concepts of Health, Public Health and Health Programmes 2: To Understand the symptoms of Diseases. 3: To Understand the Concepts of Mental Health and Mental Illness, and the role of Psychiatric Social Worker 4 : To interpret the concept of Community Health 5: To Understand the Administrative Setup in Hospitals						
Unit: I	Health and Public Health					15
Health – Concept, Meaning and Definition. Hospital –Concept, Meaning, Definition, Types and functions. Public Health – Concept, Meaning, Definition, and Functions. Health Care Delivery System in India, Health Policy, and Health Programs in India- Ayushman Bharat Yojana, National Health Mission and Pradhan Mantri Swasthya Suraksha Yojana (PMSSY).						
Unit: II	Diseases					15
Diseases- Concept, Meaning, Symptoms and Treatment of Diseases – Leprosy, Cancer, Diabetes, STD, AIDS, Tuberculosis. Communicable and Non –Communicable Diseases. Medical Social Work – Concept, Meaning, Functions and Importance. Role of Medical Social Worker						
Unit: III	Mental Health					20
Mental Health – Meaning and Definition, Mental Wellbeing. Positive Mental Health, Mental Illness – Types, Characteristics of Neurosis and Psychosis, Mental Retardation – Types and Characteristics, Problems of Psychiatric Patients, Psychiatric Problems among Children, Psychiatric Social Work – Meaning and Definition, Role of Psychiatric Social Worker in General. Organizations and Rehabilitation Services related to Mental Health.						
Unit: IV	Community Health					20
Community Health – Concept, Meaning, Definition and Importance. Personal Hygiene, Environmental Health, Nutrition, Epidemiology of Diseases, Reproductive and Child health, Demography and Family Welfare, Health Education – Concept, Principles, Components and Importance.						
Unit: V	Hospital Administration					20
Hospital Administration – Definition, Meaning, and General principles, Importance and Functions						

of Hospital Organization, Board of Trustees, Executive Administration, The Medical Staff, Nursing Services, Allied Health Services, Clinical Support Services and Administrative Support Services Laws related to Hospitals.

Total Lecture Hours

90 Hrs

Books for Study:

1. Kapur, Malavika (1995), Mental Health of Indian Children, New Delhi. Sage Publications.
2. Pathak, S.H (1961), Medical Social Work in India, Delhi, Delhi School of Social Work
3. Shorter, Edward. (1997), A History of Psychiatry, New York, John Wiley and Sons

Books for References:

1. Park & Park, Text Book of Social and Preventive Medicine
2. Antony John (2003), skills of Counseling, Dindigul, Anugraha Publications.
3. Prasantham B.J. (1987), Therapeutic counseling, Vellore, Christian Counseling Centre
4. Social Work in Hospitals: A Contribution to Progressive Medicine
by Ida Maud Cannon
5. Social Work in the Hospital Setting: Interventions
by Dsw C Sar M Garc S Carranza
6. Social Work in the Hospital Organization (Heritage)
by Margaret Gaughan Brock
7. Social Work in Public Health and Hospitals
by Ed. Sharon Duca Palmer and Sharon Duca Palmer

Web Resources:

1. <https://vakilsearch.com/advice/overview-of-healthcare-business-in-india-and-relevant-statutes/>
2. <https://www.leadssquared.com/what-is-hospital-management-system/>
3. <https://www.slideshare.net/NcDas/hospital-administration-and-hospital-administrator>

Course Outcomes

K Level

On successful completion of the course the students will be able to

CO1	Define the concepts related to hospitals, health and Public Health	K2
CO2	Identify the symptoms of diseases and the role of medical social worker.	K2
CO3	Apply the Process and Principles of Community Health.	K3
CO4	Recognize the Health Programs in India	K3
CO5	Demonstrate the role of Administrator in Hospital and Psychiatric Social Worker.	K4

CO & PO Mappings:

COS	PO 1	PO 2	PO 3	PO 4	PO 5	PO 6
CO 1	2	2	1	2	2	2
CO 2	3	3	2	3	3	3
CO 3	3	3	2	3	3	3
CO 4	3	2	2	2	3	3
CO 5	3	2	2	3	3	3

*3 – Advanced Application; 2 – Intermediate Development; 1 - Introductory Level

LESSON PLAN

Unit		Hrs	Pedagogy
I	Health – Concept, Meaning and Definition. Hospital –Concept, Meaning, Definition, Types and functions. Public Health – Concept, Meaning, Definition, and Functions. Health Care Delivery System in India, Health Policy, and Health Programs in India- Ayushman Bharat Yojana, National Health Mission and Pradhan Mantri Swasthya Suraksha Yojana (PMSSY).	15	Chalk and talk, PPT, Lecture
II	Diseases- Concept, Meaning, Symptoms and Treatment of Diseases – Leprosy, Cancer, Diabetes, STD, AIDS, Tuberculosis. Communicable and Non –Communicable Diseases. Medical Social Work – Concept, Meaning, Functions and Importance. Role of Medical Social Worker	15	Chalk and talk, PPT, Group discussion
III	Mental Health – Meaning and Definition, Mental Wellbeing. Positive Mental Health, Mental Illness – Types, Characteristics of Neurosis and Psychosis, Mental Retardation – Types and Characteristics, Problems of Psychiatric Patients, Psychiatric Problems among Children, Psychiatric Social Work – Meaning and Definition, Role of Psychiatric Social Worker in General. Organizations and Rehabilitation Services related to Mental Health.	20	Chalk and talk, PPT, Assignment
IV	Community Health – Concept, Meaning, Definition and Importance. Personal Hygiene, Environmental Health, Nutrition, Epidemiology of Diseases, Reproductive and Child health, Demography and Family Welfare, Health Education – Concept, Principles, Components and Importance.	20	Chalk and talk, PPT, Assignment
V	Hospital Administration – Definition, Meaning, and General principles, Importance and Functions of Hospital Organization, Board of Trustees, Executive Administration, The Medical Staff, Nursing Services, Allied Health Services, Clinical Support Services and Administrative Support Services Laws related to Hospitals.	20	Guest lecture, PPT

Course Designed by:

C. KANMANI, MSW, MA, M.Phil., NET, A MARIA JASTINAA, MSW

Learning Outcome Based Education & Assessment (LOBE)								
Formative Examination - Blue Print								
Articulation Mapping – K Levels with Course Outcomes (COs)								
Internal	Cos	K Level	Section A		Section B		Section C Either or Choice	Section D Open Choice
			MCQs		Short Answers			
			No. of Questions	K - Level	No. of Questions	K - Level		
CI	CO1	Up to K2	2	K1 & K2	1	K1	2(k2 & k2)	1(K2)
AI	CO2	Up to K2	2	K1& K2	2	K2	2(k3 & k3)	1(K2)
CI	CO3	Up to K3	2	K1& K2	1	K2	2(k2 & k2)	1(K2)
AII	CO4	Up to K3	2	K1& K2	2	K2	2(k3 & k3)	1(K3)
Question Pattern CIA I & II		No. of Questions to be asked	4		3		4	2
		No. of Questions to be answered	4		3		2	1
		Marks for each question	1		2		5	10
		Total Marks for each section	4		6		10	10

Distribution of Marks with K Level CIA I & CIA II								
	K Level	Section A (Multiple Choice Questions)	Section B (Short Answer Questions)	Section C (Either / Or Choice)	Section D (Open Choice)	Total Marks	% of (Marks without choice)	Consolidate of %
CIA I	K1	2	2			4	8	60
	K2	2	4	10	10	26	52	
	K3			10	10	20	40	40
	K4							
	Marks	4	6	20	20	50	100	100
CIA II	K1	2				2	4	60
	K2	2	6	10	10	28	56	
	K3			10	10	20	40	40
	K4							
	Marks	4	6	20	20	50	100	100

K1- Remembering and recalling facts with specific answers

K2- Basic understanding of facts and stating main ideas with general answers

K3- Application oriented- Solving Problems

K4- Examining, analyzing, presentation and make inferences with evidences

CO5 will be allotted for individual Assignment which carries five marks as part of CIA component.

Summative Examination – Blue Print Articulation Mapping – K Level with Course Outcomes (COs)								
S.No	COs	K - Level	MCQs		Short Answers		Section C (Either / or Choice)	Section D (Open Choice)
			No. of Questions	K – Level	No. of Question	K – Level		
1	CO 1	Up to K2	2	K1&K2	1	K1	2(K2&K2)	1(K2)
2	CO 2	Up to K2	2	K1&K2	1	K1	2(K2&K2)	1(K2)
3	CO 3	Up to K3	2	K1&K2	1	K2	2(K2&K2)	1(K3)
4	CO 4	Up to K3	2	K1&K2	1	K2	2(K3&K3)	1(K3)
5	CO 5	Up to K4	2	K1&K2	1	K2	2(K3&K3)	1(K4)
No. of Questions to be Asked			10		5		10	5
No. of Questions to be answered			10		5		5	3
Marks for each question			1		2		5	10
Total Marks for each section			10		10		25	30
(Figures in parenthesis denotes, questions should be asked with the given K level)								

Distribution of Marks with K Level

K Level	Section A (Multiple Choice Questions)	Section B (Short Answer Questions)	Section C (Either/ or Choice)	Section D (Open Choice)	Total Marks	% of (Marks without choice)	Consolidated %
K1	5	4			9	7.5	59
K2	5	6	30	20	61	50.8	
K3			20	20	40	33.3	33
K4				10	10	8.3	8
Marks	10	10	50	50	120	100	100

NB: Higher level of performance of the students is to be assessed by attempting higher level of K levels.

Summative Examinations - Question Paper – Format

Section A (Multiple Choice Questions)			
Answer All Questions			(10x1=10 marks)
Q.No	CO	K Level	Questions
1	CO1	K1	
2	CO1	K2	
3	CO2	K1	
4	CO2	K2	
5	CO3	K1	
6	CO3	K2	
7	CO4	K1	
8	CO4	K2	
9	CO5	K1	
10	CO5	K2	
Section B (Short Answers)			
Answer All Questions			(5x2=10 marks)
Q.No	CO	K Level	Questions
11	CO1	K1	
12	CO2	K1	
13	CO3	K2	
14	CO4	K2	
15	CO5	K2	
Section C (Either/Or Type)			
Answer All Questions			(5 x 5 = 25 marks)
Q.No	CO	K Level	Questions
16) a	CO 1	K2	
16) b	CO 1	K2	
17) a	CO 2	K2	
17) b	CO 2	K2	
18) a	CO 3	K2	

18) b	CO 3	K2	
19) a	CO 4	K3	
19) b	CO 4	K3	
20) a	CO 5	K3	
20) b	CO 5	K3	

NB: Higher level of performance of the students is to be assessed by attempting higher level of K levels

Section D (Open Choice)

Answer Any Three questions

(3x10=30 marks)

Q.No	CO	K Level	Questions
21	CO1	K2	
22	CO2	K2	
23	CO3	K3	
24	CO4	K3	
25	CO5	K4	



MANNAR THIRUMALAI NAICKER COLLEGE (AUTONOMOUS)
DEPARTMENT OF BSW
(For those who joined in 2021-2022 and after)

Course Name	Field Work-III				
Course Code	21USWF51	L	P	C	
Category	Core	6	-	4	
Nature of course:	EMPLOYABILITY	✓	SKILL ORIENTED	ENTREPRENURSHIP	
Course Objectives:					
<p>1: To gain an understanding of Social realities and problems in society and the civil society's response to it.</p> <p>2: To understand, appreciate and develop ability to critically evaluate the programmes and policies in the developing context.</p> <p>3: To Interpret skills of systematic observation, critical analysis and develop a spirit of inquiry.</p> <p>4: To implement social work interventions.</p> <p>5: To analyze the various methods of reporting.</p>					
<p>a) Relevant and factual information about the client system and the problem/concern</p> <p>b) The selection of programmes/strategies for solving the problems, and their relevance to the client system and the problem concern or the issue.</p> <p>c) The role of the social worker and the relevance of social work intervention for the client, needs and the problem.</p> <p>d) The relationship between the micro problems observed and the macro situation, the appropriateness of the organization's resources and nature of intervention</p> <p>e) To integrate theory and practice while recording</p> <p>To develop 'self' as an agent effecting change and transformation in the society.</p>					
Course Outcomes					K Level
On successful completion of the course the students will be able to					
CO1	List out the Aim & Objectives, History of the organization, Administration set up, etc.,,				K3
CO2	Describe the Main activities of different projects, usage of various interventions and outreach, and Need Assessment etc.,,				K3
CO3	Execute the Tools & Techniques of Professional Management in different settings				K4
CO4	Schedule the various Monitoring Evaluation Techniques like PERT, CPM, Input –output Analysis, Stakeholders Analysis, etc.,,				K4
CO5	Interpret the data and reports to bring out a quality in field work				K4

CO & PO Mappings:

COS	PO 1	PO 2	PO 3	PO 4	PO 5	PO 6
CO 1	3	2	1	2	3	3
CO 2	3	2	1	3	3	2
CO 3	3	3	2	3	3	3
CO 4	3	3	2	3	3	3
CO 5	3	3	2	2	3	3

*3 – Advanced Application; 2 – Intermediate Development; 1 - Introductory Level

LESSON PLAN

UNIT	SUBJECT NAME	Mode
	a) Relevant and factual information about the client system and the problem/concern b) The selection of programmes /strategies for solving the problems, and their relevance to the client system and the problem concern or the issue. c) The role of the social worker and the relevance of social work intervention for the client, needs and the problem. d) The relationship between the micro problems observed and the macro situation, the appropriateness of the organization’s resources and nature of intervention e) To integrate theory and practice while recording To develop ‘self’ as an agent effecting change and transformation in the society.	Field Visits

Course Designed by:

Mr. R. Ramachandran, Assistant Professor,

Mrs.C.Kanmani., Assistant Professor,



MANNAR THIRUMALAI NAICKER COLLEGE (AUTONOMOUS)
DEPARTMENT OF BSW
(For those who joined in 2021-2022 and after)

Course Name	FAMILY AND CHILD WELFARE				
Course Code	21USWE51	L	P	C	
Category	Elective	5	-	5	
Nature of course:	EMPLOYABILITY	SKILL ORIENTED	ENTREPRENURSHIP	✓	
Course Objectives:					
<p>1: To Develop an Understanding of basic Concepts of Family & Family Dynamics</p> <p>2: To Understand the Status of Women and Children</p> <p>3: To understand the concept of Family Life Management</p> <p>4: To understand the Social work Perspective and Interventions in Family.</p> <p>5: To understand the Institutional Interventions in Family and Child Welfare</p>					
Unit: I	Introduction to Family				15
Family--Meaning and Definition, Types of Family, Importance of Family in Individual's Development, Problems faced by Family in current scenario, Family disorganization – Causes, Impact and Remedial Measures, Relationship Management –Meaning & Definition. Relationship Management among Family.					
Unit: II	Women and Children				15
Concept of Women Welfare, Changing Status of Women in India, Problems of Working Women, Family and Work Life Balance among Women, Violence Against Women, Concept of Child Welfare, Problems of Children – Child Abuse, Child Labor, Street Children, Female Infanticide and Problems of Girl Children.					
Unit: III	Family Life Management				15
Family Life Management – Role of Family Members in Family Life Management-Family Life Cycle, Family Education, Sex Education, Population Education and Family Health Education. Parenting style.					
Unit: IV	Social Work and Family Welfare				15
Understanding Family in Social Worker Perspective – Communication Problems among Family Members. Role of Social Worker in Enhancing the Capacity of the Family to Cope with the Changing Trends. Marital and Family Counseling. Family Court Act, Domestic Violence Act, POCSO Act. Preventive Measures for Violence in Family.					
Unit: V	Institutions for Family and Child Welfare				15
Role of Voluntary Agencies in Family, Women and Child Welfare Services – Institutional and Non - Institutional Services for Family and Child Welfare, National and International Organizations Working for Children and Women in India. Government Welfare Schemes for Women and Children.					
Total Lecture Hours					75 Hrs
Books for Study:					
<p>1. Bee. Dell .C 1970, residential Life with Children London: Routledge and Kegan pawl</p> <p>2. Gokal S.D. and Lohani N.K. 1979, child in India, Bombay, Lomaria Publications</p>					

Books for References:

1. Firiya K & Varghese M.A. 1978, Indian Women today, New Delhi Vikas Publications.
2. Digmati B. Rao, 1997, Care the Child, New Delhi, Discovery Publishing House.
Case Examples in Child Welfare and Family Services for Social Workers (Skills for Social Work Practice)
by Tyrone Cheng 15 November 2022
3. Therapeutic Interventions for Families and Children in the Child Welfare System
by Sheri Pickover and Heather Brown 2 March 2016
4. Child and Family Welfare: A Casebook (Cognella Casebook Series for the Human Services)
by Jerry L. Johnson and George Grant Jr. 4 May 2020
5. Safeguarding and Promoting the Well-being of Children, Families and Communities (Child Welfare Outcomes)
by Jane Scott and Harriet Ward 20 September 2005
6. Child Welfare and Family Services: Policies and Practice
by Susan Downs , Ernestine Moore 19 February 2008

Web Resources:

1. <https://www.betterhelp.com/advice/family/there-are-6-different-family-types-and-each-one-has-a-unique-family-dynamic/>
2. <https://www.healthychildren.org/English/family-life/family-dynamics/types-of-families/Pages/default.aspx>
3. <https://www.bbc.co.uk/bitesize/guides/zhydpg8/revision/1>
4. https://www.indiacode.nic.in/handle/123456789/2079?sam_handle=123456789/1362
5. <https://wcd.nic.in/sites/default/files/POCSO%20Act%2C%202012.pdf>

Course Outcomes		K Level
On successful completion of the course the students will be able to		
CO1	Understand the basics of Family Structures and Family Dynamics.	K2
CO2	Having better perspective upon the Status of Women and Children.	K2
CO3	Better Understanding of the Technicalities of family life Management	K3
CO4	Better understanding of the Social Work Interventions in Family and Child Welfare	K3
CO5	Knowledge about the application of Institutions in Welfare of Women and Children.	K4

CO & PO Mappings:

COS	PO 1	PO 2	PO 3	PO 4	PO 5	PO 6
CO 1	3	2	2	1	2	2
CO 2	3	2	3	2	3	3
CO 3	3	3	3	2	2	2
CO 4	3	3	3	1	3	2
CO 5	3	2	3	1	2	3

*3 – Advanced Application; 2 – Intermediate Development; 1 - Introductory Level

LESSON PLAN

Unit	Family and Child Welfare	Hrs	Pedagogy
I	Family--Meaning and Definition, Types of Family, Importance of Family in Individual's Development, Problems faced by Family in current scenario, Family disorganization – Causes, Impact and Remedial Measures, Relationship Management –Meaning & Definition. Relationship Management among Family.	15	Chalk and talk, PPT, Lecture
II	Concept of Women Welfare, Changing Status of Women in India, Problems of Working Women, Family and Work Life Balance among Women, Violence Against Women, Concept of Child Welfare, Problems of Children – Child Abuse, Child Labor, Street Children, Female Infanticide and Problems of Girl Children.	15	Chalk and talk, PPT, Group discussion
III	Family Life Management – Role of Family Members in Family Life Management-Family Life Cycle, Family Education, Sex Education, Population Education and Family Health Education. Parenting style.	15	Chalk and talk, PPT, Assignment
IV	Understanding Family in Social Worker Perspective – Communication Problems among Family Members. Role of Social Worker in Enhancing the Capacity of the Family to Cope with the Changing Trends. Marital and Family Counseling. Family Court Act, Domestic Violence Act, POCSO Act. Preventive Measures for Violence in Family.	15	Chalk and talk, PPT, Assignment
V	Role of Voluntary Agencies in Family and Child Welfare Services – Institutional and Non - Institutional Services for Family and Child Welfare, National and International Organizations Working for Children and Women in India. Government Welfare Schemes for Women and Children.	15	Guest lecture, PPT

Course Designed by:

Mrs.A.Maria Jastinaa, MSW, Mr.S. SILAMBARASAN, MSW, M.Phil.

**Learning Outcome Based Education & Assessment (LOBE)
Formative Examination - Blue Print
Articulation Mapping – K Levels with Course Outcomes (COs)**

Internal	Cos	K Level	Section A		Section B		Section C Either or Choice	Section D Open Choice
			MCQs		Short Answers			
			No. of Questions	K - Level	No. of Questions	K - Level		
CI	CO1	Up to K2	2	K1 & K2	1	K1	2(k2 & k2)	1(K2)
AI	CO2	Up to K2	2	K1& K2	2	K2	2(k3 & k3)	1(K2)
CI	CO3	Up to K3	2	K1& K2	1	K2	2(k2 & k2)	1(K2)
AI	CO4	Up to K3	2	K1& K2	2	K2	2(k3 & k3)	1(K3)
Question Pattern CIA I & II		No. of Questions to be asked	4		3		4	2
		No. of Questions to be answered	4		3		2	1
		Marks for each question	1		2		5	10
		Total Marks for each section	4		6		10	10

Distribution of Marks with K Level CIA I & CIA II

	K Level	Section A (Multiple Choice Questions)	Section B (Short Answer Questions)	Section C (Either / Or Choice)	Section D (Open Choice)	Total Marks	% of (Marks without choice)	Consolidate of %
CIA I	K1	2	2			4	8	60
	K2	2	4	10	10	26	52	
	K3			10	10	20	40	40
	K4							
	Marks	4	6	20	20	50	100	100
CIA II	K1	2				2	4	60
	K2	2	6	10	10	28	56	
	K3			10	10	20	40	40
	K4							
	Marks	4	6	20	20	50	100	100

K1- Remembering and recalling facts with specific answers

K2- Basic understanding of facts and stating main ideas with general answers

K3- Application oriented- Solving Problems

K4- Examining, analyzing, presentation and make inferences with evidences

CO5 will be allotted for

individual Assignment which carries five marks as part of CIA component.

Summative Examination – Blue Print Articulation Mapping – K Level with Course

Outcomes (COs)								
S.No	COs	K - Level	MCQs		Short Answers		Section C (Either / or Choice)	Section D (Open Choice)
			No. of Questions	K – Level	No. of Question	K – Level		
1	CO 1	Up to K2	2	K1&K2	1	K1	2(K2&K2)	1(K2)
2	CO 2	Up to K2	2	K1&K2	1	K1	2(K3&K3)	1(K2)
3	CO 3	Up to K3	2	K1&K2	1	K2	2(K2&K2)	1(K3)
4	CO 4	Up to K3	2	K1&K2	1	K2	2(K3&K3)	1(K3)
5	CO 5	Up to K4	2	K1&K2	1	K2	2(K2&K2)	1(K4)
No. of Questions to be Asked			10		5		10	5
No. of Questions to be answered			10		5		5	3
Marks for each question			1		2		5	10
Total Marks for each section			10		10		25	30
(Figures in parenthesis denotes, questions should be asked with the given K level)								

Distribution of Marks with K Level							
K Level	Section A (Multiple Choice Questions)	Section B (Short Answer Questions)	Section C (Either/ or Choice)	Section D (Open Choice)	Total Marks	% of (Marks without choice)	Consolidated %
K1	5	4			9	7.5	67
K2	5	6	30	30	71	59.1	
K3			20	20	40	33.3	33
K4							
Marks	10	10	50	50	120		100
NB: Higher level of performance of the students is to be assessed by attempting higher level of K levels.							

Summative Examinations - Question Paper – Format

Section A (Multiple Choice Questions)			
Answer All Questions			(10x1=10 marks)
Q.No	CO	K Level	Questions
1	CO1	K1	
2	CO1	K2	
3	CO2	K1	
4	CO2	K2	
5	CO3	K1	
6	CO3	K2	
7	CO4	K1	
8	CO4	K2	
9	CO5	K1	
10	CO5	K2	
Section B (Short Answers)			
Answer All Questions			(5x2=10 marks)
Q.No	CO	K Level	Questions
11	CO1	K1	
12	CO2	K1	
13	CO3	K2	
14	CO4	K2	
15	CO5	K2	
Section C (Either/Or Type)			
Answer All Questions			(5 x 5 = 25 marks)
Q.No	CO	K Level	Questions
16) a	CO 1	K2	
16) b	CO 1	K2	
17) a	CO 2	K3	
17) b	CO 2	K3	
18) a	CO 3	K2	
18) b	CO 3	K2	
19) a	CO 4	K3	
19) b	CO 4	K3	
20) a	CO 5	K2	
20) b	CO 5	K2	
NB: Higher level of performance of the students is to be assessed by attempting higher level of K levels			
Section D (Open Choice)			
Answer Any Three questions			(3x10=30 marks)
Q.No	CO	K Level	Questions
21	CO1	K2	
22	CO2	K2	
23	CO3	K3	
24	CO4	K3	
25	CO5	K4	



MANNAR THIRUMALAI NAICKER COLLEGE (AUTONOMOUS)
DEPARTMENT OF BSW
(For those who joined in 2021-2022 and after)

Course Name	PROJECT PROPOSAL WRITING				
Course Code	21USWE52	L	P	C	
Category	Elective	5	-	5	
Nature of course:	EMPLOYABILITY	SKILL ORIENTED	✓	ENTREPRENURSHIP	
Course Objectives:					
1: To Identify the Need and Objectives of the Project.					
2 : To Discuss the Proposal Format					
3: To Analyze the budget and other requirements of the project.					
4 : To demonstrate / Apply various methods of proposal writing					
5 : To gain knowledge / Manage CSR and government fund raising agencies.					
Unit: I	Introduction to Project				15
Project: Meaning, Definition, Objectives, Characteristics, Importance, Types of Project: Manufacturing Projects, Construction Projects, Management Projects and Research Projects .Project Life Cycle: Initiating, Planning, Executing, and Closing.					
Unit: II	Project Proposal Format				15
Project Proposal Format: Concept of Project Proposal, Key Components of a Proposal: Abstract/Summary, Statement of Need, Project Activity, Methodology and Outcomes, Evaluation, Dissemination and Budget and Continuation Funding, Parts of a Project Proposal and Steps to Write a Project Proposal.					
Unit: III	Project Budget				15
Project Budget: Meaning, Budget Planning: Figure out your income, Map out your expenses, Calculate your balance, Identify your goals, Make a plan, Stay on track Project Budget Management, Talk to an expert , Sources of fund: Retained Earnings, Debt Capital, and Equity Capital. Project budget allocation, accounts and auditing, fund flow and utilization.					
Unit: IV	Pre proposal writing:				15
Pre proposal writing: Analyze situation, Conduct a feasibility study, Analyze stakeholders Analyze problems, Conduct project scoping, Conduct risk analysis and management, Analyze objectives, Develop project goal and strategy, Develop a project logical framework, Develop communication plan, Formulate M&E plan Develop work plan and budget plan. Post proposal writing: Follow-up and evaluation, inclusion and exclusion criteria.					

Unit: V	Project proposal Models	15
Project proposal Models for International, National, District Level organizations. Fund Raising: Meaning, Definition, Types of Fund Raising: Capital Investment, Direct Mail, Events, Online Donations, Door-to-Door Solicitation, Phone Solicitations, E-mail Marketing, Text-to-Give and Crowd funding Fund Raising agencies: CSR, Government and Local.		
Total Lecture Hours		75 Hrs
Books for Study:		
1. Budget Preparation for Projects & Organisations, John Chikati, Published by Regional Partnership for Resource Development.		
2. Fundraising on the Internet, John Chikati, Published by Regional Partnership for Resource Development.		
Books for References:		
1. The Project Proposal Writing Handbook (2007)- John Chikati Published by Regional Partnership for Resource Development.		
2. Project Management Absolute Beginner's Guide (2017) - Gregory Horine.		
Fundraising for Social Change (2016) – Kim Klein		
3. Writing a Nonprofit Grant Proposal: A Guide in Writing Winning Proposals that will Help You Get Funds for Your Plans and Projects		
by Frank Coles 16 September 2020		
4. Writing Successful Science Proposals: Third Edition		
by Andrew J. Friedland, Carol L Folt, et al. 2 August 2018		
Web Resources:		
1. http://www.diegdi.de/CMSHomepage/openwebcms3.nsf/%28ynDK_contentByKey%29/ENTR7BM DUB/\$FILE/Studies%2026.pdf		
11. http://www.tatapower.com/sustainability/environmental.aspx		
2. https://asana.com/resources/project-proposal		
3. https://www.fool.com/the-ascent/small-business/project-management/articles/project-proposal/		
4. https://www.projectmanager.com/templates/project-proposal-template		
5. https://visme.co/blog/project-proposal/		
6. https://environment.unimelb.edu.au/_data/assets/pdf_file/0005/2302835/Model-proposal.pdf		
Course Outcomes		K Level
On successful completion of the course the students will be able to		
CO1	Understand the basic concepts and nature of Projects	K2
CO2	Make use of steps to complete the Project Proposal	K3
CO3	Utilize the sources of Fund to complete the Project	K2
CO4	Apply the formats of Pre and Post Proposal Writing.	K3
CO5	Recognize the Fund Raising Agencies for Project Completion	K2

CO & PO Mappings:

COS	PO 1	PO 2	PO 3	PO 4	PO 5	PO 6
CO 1	3	2	2	1	2	2
CO 2	3	2	3	2	3	3
CO 3	3	3	3	2	2	2
CO 4	3	3	3	1	3	2
CO 5	3	2	3	1	2	3

*3 – Advanced Application; 2 – Intermediate Development; 1 - Introductory Level

LESSON PLAN

Unit	Project Proposal	Hrs	Pedagogy
I	Project: Meaning, Definition, Objectives, Characteristics, Importance, Types of Project: Manufacturing Projects, Construction Projects, Management Projects and Research Projects .Project Life Cycle: Initiating, Planning, Executing, and Closing. Phases of the Project Management Life Cycle: Project Initiation Phase, Project Planning Phase, Project Execution Phase, Monitoring and Controlling Phase and Closing Phase.	15	Chalk and talk, PPT, Lecture
II	Project Proposal Format: Concept of Project Proposal, Key Components of a Proposal: Abstract/Summary, Statement of Need, Project Activity, Methodology and Outcomes, Evaluation, Dissemination and Budget and Continuation Funding, Parts of a Project Proposal and Steps to Write a Project Proposal.	15	Chalk and talk, PPT, Group discussion
III	Project Budget: Meaning, Budget Planning: Figure out your income, Map out your expenses, Calculate your balance, Identify your goals, Make a plan, Stay on track Project Budget Management, Talk to an expert , Sources of fund: Retained Earnings, Debt Capital, and Equity Capital. Project budget allocation, accounts and auditing, fund flow and utilization.	15	Chalk and talk, PPT, Assignment
IV	Pre proposal writing: Analyze situation, Conduct a feasibility study, Analyze stakeholders Analyze problems, Conduct project scoping, Conduct risk analysis and management, Analyze objectives, Develop project goal and strategy, Develop a project logical framework, Develop communication plan,	15	Chalk and talk, PPT, Assignment

	Formulate M&E plan Develop work plan and budget plan. Post proposal writing: Follow-up and evaluation, inclusion and exclusion criteria.		
V	Project proposal Models for International, National, District Level organizations. Fund Raising: Meaning, Definition, Types of Fund Raising: Capital Investment, Direct Mail, Events, Online Donations, Door-to-Door Solicitation, Phone Solicitations, E-mail Marketing, Text-to-Give and Crowd funding Fund Raising agencies: CSR, Government and Local.	15	Guest lecture, PPT

Course Designed by:

S. SILAMBARASAN, MSW, M.Phil.,

Learning Outcome Based Education & Assessment (LOBE)								
Formative Examination - Blue Print								
Articulation Mapping – K Levels with Course Outcomes (COs)								
Internal	Cos	K Level	Section A		Section B		Section C Either or Choice	Section D Open Choice
			MCQs		Short Answers			
			No. of Questions	K – Level	No. of Questions	K - Level		
CI	CO1	Up to K2	2	K1 & K2	1	K1	2(k2 & k2)	1(K2)
AI	CO2	Up to K3	2	K1 & K2	2	K2	2(k3 & k3)	1(K3)
CI	CO3	Up to K2	2	K1 & K2	1	K2	2(k2 & k2)	1(K2)
AII	CO4	Up to K3	2	K1 & K2	2	K2	2(k3 & k3)	1(K3)
Question Pattern CIA I & II		No. of Questions to be asked	4		3		4	2
		No. of Questions to be answered	4		3		2	1
		Marks for each question	1		2		5	10
		Total Marks for each section	4		6		10	10

Distribution of Marks with K Level CIA I & CIA II								
	K Level	Section A (Multiple Choice Questions)	Section B (Short Answer Questions)	Section C (Either / Or Choice)	Section D (Open Choice)	Total Marks	% of (Marks without choice)	Consolidate of %
CIA I	K1	2	2			4	8	60
	K2	2	4	10	10	26	52	
	K3			10	10	20	40	40
	K4							
	Marks	4	6	20	20	50	100	100
CIA II	K1	2	2			4	8	60
	K2	2	4	10	10	26	52	
	K3			10	10	20	40	40
	K4							
	Marks	4	6	20	30	50	100	100

K1- Remembering and recalling facts with specific answers

K2- Basic understanding of facts and stating main ideas with general answers

K3- Application oriented- Solving Problems

K4- Examining, analyzing, presentation and make inferences with evidences

CO5 will be allotted for individual Assignment which carries five marks as part of CIA component.

Summative Examination – Blue Print Articulation Mapping – K Level with Course Outcomes (COs)								
S.No	COs	K - Level	MCQs		Short Answers		Section C (Either / or Choice)	Section D (Open Choice)
			No. of Questions	K – Level	No. of Question	K – Level		
1	CO 1	Up to K2	2	K1&K2	1	K1	2(K2&K2)	1(K2)
2	CO 2	Up to K3	2	K1&K2	1	K1	2(K3&K3)	1(K3)
3	CO 3	Up to K2	2	K1&K2	1	K2	2(K2&K2)	1(K2)
4	CO 4	Up to K3	2	K1&K2	1	K2	2(K3&K3)	1(K3)
5	CO 5	Up to K2	2	K1&K2	1	K2	2(K2&K2)	1(K2)
No. of Questions to be Asked			10		5		10	5
No. of Questions to be answered			10		5		5	3
Marks for each question			1		2		5	10
Total Marks for each section			10		10		25	30
(Figures in parenthesis denotes, questions should be asked with the given K level)								

Distribution of Marks with K Level							
K Level	Section A (Multiple Choice Questions)	Section B (Short Answer Questions)	Section C (Either/ or Choice)	Section D (Open Choice)	Total Marks	% of (Marks without choice)	Consolidated %
K1	5	4			9	7.5	67
K2	5	6	30	30	71	59.1	
K3			20	20	40	33.3	33
K4							
Marks	10	10	50	50	120		100
NB: Higher level of performance of the students is to be assessed by attempting higher level of K levels.							

Summative Examinations - Question Paper – Format

Section A (Multiple Choice Questions)			
Answer All Questions			(10x1=10 marks)
Q.No	CO	K Level	Questions
1	CO1	K1	
2	CO1	K2	
3	CO2	K1	
4	CO2	K2	
5	CO3	K1	
6	CO3	K2	
7	CO4	K1	
8	CO4	K2	
9	CO5	K1	
10	CO5	K2	
Section B (Short Answers)			
Answer All Questions			(5x2=10 marks)
Q.No	CO	K Level	Questions
11	CO1	K1	
12	CO2	K1	
13	CO3	K2	
14	CO4	K2	
15	CO5	K2	
Section C (Either/Or Type)			
Answer All Questions			(5 x 5 = 25 marks)
Q.No	CO	K Level	Questions
16) a	CO 1	K2	
16) b	CO 1	K2	
17) a	CO 2	K3	
17) b	CO 2	K3	
18) a	CO 3	K2	
18) b	CO 3	K2	
19) a	CO 4	K3	
19) b	CO 4	K3	
20) a	CO 5	K2	
20) b	CO 5	K2	
NB: Higher level of performance of the students is to be assessed by attempting higher level of K levels			
Section D (Open Choice)			
Answer Any Three questions			(3x10=30 marks)
Q.No	CO	K Level	Questions
21	CO1	K2	
22	CO2	K3	
23	CO3	K2	
24	CO4	K3	
25	CO5	K2	



MANNAR THIRUMALAI NAICKER COLLEGE (AUTONOMOUS)
DEPARTMENT OF BSW
 (For those who joined in 2021-2022 and after)

Course Name	TECHNOLOGY AND SOCIAL WORK				
Course Code	21USWE53	L	P	C	
Category	Skill	5	-	5	
Nature of course:	EMPLOYABILITY	✓	SKILL ORIENTED	ENTREPRENURSHIP	
Course Objectives:					
1 : To understand the basic concepts of Technology, Information, Communication and Technology					
2 : To understand the various types of ICT tools and its relevance to the Profession of Social Work					
3 : To understand the Application of ICT in the field of Social Work					
4 : To understand the issues of ICT and application of social work to reduce these issues.					
5 : To gain knowledge regarding ICT Tools.					
Unit: I	Introducing Technology				15
Technology – Definition, Meaning, types and Importance of Technology, Information, Communication and Technology- Meaning, Definition and Components. Use of ICT in different Sectors.					
Unit: II	Introducing ICT				06
Usage of Machines for ICT – Computers, Laptop, Projector, Multimedia, Mobile Phones and other tools. ICT Tools and applications – Emails, Online Audio and Video Conferencing, Social Media and Messaging tools (Whatsapp, Facebook, You Tube etc.,) Mobile Applications – Meaning, purpose and its implications.					
Unit: III	Issues Related to ICT				06
ICT at present scenario: Cyber Crime, Cyber bullying, Hacking, Cyber Addiction, Morphing, Pornography and Online Financial Crimes. Intervention of Social Work Practice to address these issues.					
Unit: IV	ICT in Social Work				06
Application of ICT tools in Social Work: E Mails- Purpose and Usage, SPSS – Meaning, Purpose and Procedure for Installation and running SPSS Software. Access and Methods of Publications of Articles and other educational resources - websites, blogs, Scope and advantages E-Methods of publications. Usage of ICT and social media apps for the purpose of Social work and Services.					
Unit: V	Application of ICT in Social Work				06
Application of Information, Communication and Technology in Social Work Education, Application of Information, Communication and Technology in Social Work Profession in various settings by Professionals such as Case workers, Community Organisers, Social Activists, Social Researchers for Different Purposes.					
Total Lecture Hours					30 Hrs
Books for Study:					
1. Hill, A., and I. Shaw. 2011. Social work & ICT. Thousand Oaks, CA: SAGE.					
Web Resources:					
https://unacademy.com/content/kerala-psc/study-material/science-technology/ict/					
https://www23.statcan.gc.ca/imdb/p3VD.pl?Function=getVD&TVD=1262387					

<https://www.ncbi.nlm.nih.gov/pmc/articles/PMC3117433/>

Course Outcomes		K Level
On successful completion of the course the students will be able to		
CO1	Understand the basic Gaining Knowledge about the concepts of ICT	K2
CO2	Gaining the Knowledge about the Interlinks between ICT and Social Work	K3
CO3	Understand the Implications of Usage of ICT in Society and its possible Solutions	K2
CO4	Exploring the Future prospects of ICT in Social Work	K3
CO5	Recognize the importance of ICT Tools.	K2

CO & PO Mappings:

COS	PO 1	PO 2	PO 3	PO 4	PO 5	PO 6
CO 1	3	2	2	1	2	2
CO 2	3	2	3	2	3	3
CO 3	3	3	3	2	2	2
CO 4	3	3	3	1	3	2
CO 5	3	2	3	1	2	3

*3 – Advanced Application; 2 – Intermediate Development; 1 - Introductory Level

LESSON PLAN

Unit	IT SKILLS FOR SOCIAL WORKERS	Hrs	Pedagogy
I	Technology – Definition, Meaning, types and Importance of Technology, Information, Communication and Technology- Meaning, Definition and Components . Use of ICT in different Sectors.	06	Chalk and talk, PPT, Lecture
II	Usage of Machines for ICT – Computers, Laptop, Projector, Multimedia, Mobile Phones and other tools. ICT Tools and applications – Emails, Online Audio and Video Conferencing, Social Media and Messaging tools (Whats app, Facebook, You Tube etc.,) Mobile Applications – Meaning, purpose and its implications.	06	Chalk and talk, PPT, Group discussion
III	Application of ICT tools in Social Work: E Mails- Purpose and Usage, SPSS – Meaning, Purpose and Procedure for Installation and running SPSS Software. Access and Methods of Publications of	06	Chalk and talk, PPT, Assignment

	Articles and other educational resources - websites, blogs, Scope and advantages E-Methods of publications. Usage of ICT and social media apps for the purpose of Social work and Services.		
IV	Current Status and Problems related to ICT: Cyber Crime, Cyber bullying, Hacking, Cyber Addiction, Morphing, Pornography and Online Financial Crimes. Intervention of Social Work Practice to address these issues.	06	Chalk and talk, PPT, Assignment
V	Current Status and Problems related to ICT: Cyber Crime, Cyber bullying, Hacking, Cyber Addiction, Morphing, Pornography and Online Financial Crimes. Intervention of Social Work Practice to address these issues.	06	Guest lecture, PPT

Course Designed by:

G.KRISHNA VENI, MSW,MPHIL.

S. SILAMBARASAN, MSW, M.Phil.,

**Learning Outcome Based Education & Assessment (LOBE)
Formative Examination - Blue Print
Articulation Mapping – K Levels with Course Outcomes (COs)**

Internal	Cos	K Level	Section A		Section B		Section C Either or Choice	Section D Open Choice
			MCQs		Short Answers			
			No. of. Questions	K – Level	No. of. Questions	K - Level		
CI	CO1	Up to K2	2	K1 & K2	1	K1	2(k2 & k2)	1(K2)
AI	CO2	Up to K3	2	K1 & K2	2	K2	2(k3 & k3)	1(K3)
CI	CO3	Up to K2	2	K1 & K2	1	K2	2(k2 & k2)	1(K2)
AII	CO4	Up to K3	2	K1 & K2	2	K2	2(k3 & k3)	1(K3)
Question Pattern CIA I & II		No. of Questions to be asked	4		3		4	2
		No. of Questions to be answered	4		3		2	1
		Marks for each question	1		2		5	10
		Total Marks for each section	4		6		10	10

Distribution of Marks with K Level CIA I & CIA II								
	K Level	Section A (Multiple Choice Questions)	Section B (Short Answer Questions)	Section C (Either / Or Choice)	Section D (Open Choice)	Total Marks	% of (Marks without choice)	Consolidate of %
CIA I	K1	2	2			4	8	60
	K2	2	4	10	10	26	52	
	K3			10	10	20	40	40
	K4							
	Marks	4	6	20	20	50	100	100
CIA II	K1	2	2			4	8	60
	K2	2	4	10	10	26	52	
	K3			10	10	20	40	40
	K4							
	Marks	4	6	20	30	50	100	100

K1- Remembering and recalling facts with specific answers

K2- Basic understanding of facts and stating main ideas with general answers

K3- Application oriented- Solving Problems

K4- Examining, analyzing, presentation and make inferences with evidences

CO5 will be allotted for individual Assignment which carries five marks as part of CIA component.

Summative Examination – Blue Print Articulation Mapping – K Level with Course Outcomes (COs)								
S.No	COs	K - Level	MCQs		Short Answers		Section C (Either / or Choice)	Section D (Open Choice)
			No. of Questions	K – Level	No. of Question	K – Level		
1	CO 1	Up to K2	2	K1&K2	1	K1	2(K2&K2)	1(K2)
2	CO 2	Up to K3	2	K1&K2	1	K1	2(K3&K3)	1(K3)
3	CO 3	Up to K2	2	K1&K2	1	K2	2(K2&K2)	1(K2)
4	CO 4	Up to K3	2	K1&K2	1	K2	2(K3&K3)	1(K3)
5	CO 5	Up to K2	2	K1&K2	1	K2	2(K2&K2)	1(K2)
No. of Questions to be Asked			10		5		10	5
No. of Questions to be answered			10		5		5	3
Marks for each question			1		2		5	10
Total Marks for each section			10		10		25	30
(Figures in parenthesis denotes, questions should be asked with the given K level)								

Distribution of Marks with K Level							
K Level	Section A (Multiple Choice Questions)	Section B (Short Answer Questions)	Section C (Either/ or Choice)	Section D (Open Choice)	Total Marks	% of (Marks without choice)	Consolidated %
K1	5	4			9	7.5	67
K2	5	6	30	30	71	59.1	
K3			20	20	40	33.3	33
K4							
Marks	10	10	50	50	120		100
NB: Higher level of performance of the students is to be assessed by attempting higher level of K levels.							

Summative Examinations - Question Paper – Format

Section A (Multiple Choice Questions)			
Answer All Questions			(10x1=10 marks)
Q.No	CO	K Level	Questions
1	CO1	K1	
2	CO1	K2	
3	CO2	K1	
4	CO2	K2	
5	CO3	K1	
6	CO3	K2	
7	CO4	K1	
8	CO4	K2	
9	CO5	K1	
10	CO5	K2	
Section B (Short Answers)			
Answer All Questions			(5x2=10 marks)
Q.No	CO	K Level	Questions
11	CO1	K1	
12	CO2	K1	
13	CO3	K2	
14	CO4	K2	
15	CO5	K2	
Section C (Either/Or Type)			
Answer All Questions			(5 x 5 = 25 marks)
Q.No	CO	K Level	Questions
16) a	CO 1	K2	
16) b	CO 1	K2	
17) a	CO 2	K3	
17) b	CO 2	K3	
18) a	CO 3	K2	
18) b	CO 3	K2	
19) a	CO 4	K3	
19) b	CO 4	K3	
20) a	CO 5	K2	
20) b	CO 5	K2	
NB: Higher level of performance of the students is to be assessed by attempting higher level of K levels			
Section D (Open Choice)			
Answer Any Three questions			(3x10=30 marks)
Q.No	CO	K Level	Questions
21	CO1	K2	
22	CO2	K3	
23	CO3	K2	
24	CO4	K3	
25	CO5	K2	



MANNAR THIRUMALAI NAICKER COLLEGE (AUTONOMOUS)
DEPARTMENT OF BSW
(For those who joined in 2021-2022 and after)

Course Name	WELFARE OF THE PERSONS WITH DISABILITY				
Course Code	21USWE54	L	P	C	
Category	Elective	5	-	5	
Nature of course:	EMPLOYABILITY	SKILL ORIENTED	ENTREPRENURSHIP	✓	
Course Objectives:					
<ol style="list-style-type: none"> To sensitize the Students about Disability To realize the responsibilities towards Persons with Disability To understand about the Recent Legislations for Disability To understand about the Rehabilitation Measures for Disability To gain knowledge on Models for Disability 					
Unit: I	Disability				15
Concepts of Disability, Impairment, Handicapped and Rehabilitation. Types of Disabilities Visually Impaired, Intellectual disability, Loco motor Disability including Spastics Children and Leprosy Cured. Psycho –Social Problems of the Disabled, Social Intervention with the Disabled.					
Unit: II	Causes & Prevention of disabilities				15
Causes of Disabilities: Malnutrition, Poor hygiene, Premature delivery, Vitamin deficiencies, Genetic Disorder, Congenital Deformities, Accidents. Prevention of Disabilities at Primary, Secondary & Tertiary levels. Barriers and Challenges faced by People with Disability.					
Unit: III	Legislations related to disability				15
Persons with Disability Act 1995 – Main provisions of the act, Prevention and Early Detection of Disabilities, Education, Employment, Affirmative Action, Affirmative Action, Research and Manpower Development, Social Security, Grievance Redressal mechanisms.					
Unit: IV	Government Interventions				15
Government Organizations: NIEPMD, NIVH, NIPH, NIMH, NIDCD. Government schemes for Disabled offered by State Commissioner for disabled (1) Special Education (b) Training programme (c) Employment of persons with Disability (d) Self Employment for disabled and (e) Supplying of aids and appliances					
Unit: V	Rehabilitation of the disabled:				15
Role of family & Care Givers in the treatment, training and rehabilitation of the disabled. Social work interventions for the disabled. Process of Rehabilitation: Early identification, Treatment and Integration. Types of Rehabilitation: Physical, Educational, Vocational and Societal. Disabled-friendly Interface: Ramp, Software, Audio and Others.					
Total Lecture Hours					75 Hrs
Books for Study:					
<ol style="list-style-type: none"> Baquer, Ali; and Sharma, Anjali, Disability: Challenge Vs Response, 1997, Concerned Action Now Ministry of Law, Justice & Company Affairs, The persons with Disabilities (Equal Opportunities, Protection of rights and full participation) Act, 1995, 1996, The gazette of India. 					

Books for References:

1. World Health Organisation, International Classification of Impairments, Disabilities, and Handicaps, 1980, Geneva : World Health Organization.
Administration of Welfare Programs for Differently Abled
by Srinivasa Rao Pedamalla | 22 November 2011
2. Differently Abled People and Human Rights
by S. Ali Nawaz Zaidi | 1 January 2010
3. Not Disabled Differently Abled
by P. Adinarayana Reddy | 1 December 2007
4. Empowering the Differently Abled
by Sanjaya Kumar Ghadai & Barsha Mohanty Dr. Satya Narayan Misra | 10 September 2020
5. HUMANIZING THE EDUCATION OF DIFFERENTLY ABLED CHILDREN
by DR.SEEMA MENON KP and DR.SANKARANARAYANAN PALEERI | 1 January 2020

Web Resources:

1. <https://www.ohchr.org/en/instruments-mechanisms/instruments/convention-rights-persons-disabilities>
2. <https://disabilityaffairs.gov.in/>
3. <https://www.swavlambancard.gov.in/cms/about-persons-with-disability>

Course Outcomes		K Level
On successful completion of the course the students will be able to		
CO1	Enables to understand industries in the perspective of social work practices	K2
CO2	Apply the attitude of respect and dignity towards persons with disability	K3
CO3	Examine the skills of social work interventions with all stakeholders in the field of disability	K2
CO4	Estimate the types of approaches of person with disability along with the current practices of NGO's and GO's	K3
CO5:	Formulate knowledge on Legislative and rehabilitation measures on Person's with disability	K2

CO & PO Mappings:

COS	PO 1	PO 2	PO 3	PO 4	PO 5	PO 6
CO 1	3	2	2	1	2	2
CO 2	3	2	3	2	3	3
CO 3	3	3	3	2	2	2
CO 4	3	3	3	1	3	2
CO 5	3	2	3	1	2	3

*3 – Advanced Application; 2 – Intermediate Development; 1 - Introductory Level

LESSON PLAN

Unit	Welfare of the persons with disability	Hrs	Pedagogy
I	Concepts of Disability, Impairment, Handicapped and Rehabilitation. Types of Disabilities Visually Impaired, Intellectual disability, Loco motor Disability including Spastics Children and Leprosy Cured. Psycho –Social Problems of the Disabled, Social Intervention with the Disabled.	15	Chalk and talk, PPT, Lecture
II	Causes of Disabilities: Malnutrition, Poor hygiene, Premature delivery, Vitamin deficiencies, Genetic Disorder, Congenital Deformities, Accidents. Prevention of Disabilities at Primary, Secondary & Tertiary levels. Barriers and Challenges of Persons with Disability.	15	Chalk and talk, PPT, Group discussion
III	Persons with Disability Act 1995 – Main provisions of the act, Prevention and Early Detection of Disabilities, Education, Employment, Affirmative Action, Research and Manpower Development, Social Security, Grievance Redressal.	15	Chalk and talk, PPT, Assignment
IV	Government Organizations: NIEPMD, NIVH, NIPH, NIMH, NIDCD. Government schemes for disabled offered by state commissioner for disabled (1) Special education (b) Training programme (c) Employment of persons with disability (d) Self Employment for disabled and (e) Supplying of aids and appliances	15	Chalk and talk, PPT, Assignment
V	Role of family & Care Givers in the treatment, training and rehabilitation of the disabled. Social work interventions for the disabled. Process of Rehabilitation: Early identification, Treatment and Integration. Types of Rehabilitation: Physical, Educational, Vocational and Societal. Disabled-friendly Interface: Ramp, Software, Audio.	15	Guest lecture, PPT

Course Designed by:

MRS.N.HARINI,MSW.

MRS.J.DYANA VINCILLA.,MSW.,MPHIL

**Learning Outcome Based Education & Assessment (LOBE)
Formative Examination - Blue Print
Articulation Mapping – K Levels with Course Outcomes (COs)**

Internal	Cos	K Level	Section A		Section B		Section C Either or Choice	Section D Open Choice
			MCQs		Short Answers			
			No. of. Questions	K – Level	No. of. Questions	K - Level		
CI	CO1	Up to K2	2	K1 & K2	1	K1	2(k2 & k2)	1(K2)
AI	CO2	Up to K3	2	K1 & K2	2	K2	2(k3 & k3)	1(K3)
CI	CO3	Up to K2	2	K1 & K2	1	K2	2(k2 & k2)	1(K2)
AI	CO4	Up to K3	2	K1 & K2	2	K2	2(k3 & k3)	1(K3)
Question Pattern CIA I & II		No. of Questions to be asked	4		3		4	2
		No. of Questions to be answered	4		3		2	1
		Marks for each question	1		2		5	10
		Total Marks for each section	4		6		10	10

Distribution of Marks with K Level CIA I & CIA II

	K Level	Section A (Multiple Choice Questions)	Section B (Short Answer Questions)	Section C (Either / Or Choice)	Section D (Open Choice)	Total Marks	% of (Marks without choice)	Consolidate of %
CIA I	K1	2	2			4	8	60
	K2	2	4	10	10	26	52	
	K3			10	10	20	40	40
	K4							
	Marks	4	6	20	20	50	100	100
CIA II	K1	2	2			4	8	60
	K2	2	4	10	10	26	52	
	K3			10	10	20	40	40
	K4							
	Marks	4	6	20	30	50	100	100

K1- Remembering and recalling facts with specific answers

K2- Basic understanding of facts and stating main ideas with general answers

K3- Application oriented- Solving Problems

K4- Examining, analyzing, presentation and make inferences with evidences

CO5 will be allotted for individual Assignment which carries five marks as part of CIA component.

Summative Examination – Blue Print Articulation Mapping – K Level with Course Outcomes (COs)								
S.No	COs	K - Level	MCQs		Short Answers		Section C (Either / or Choice)	Section D (Open Choice)
			No. of Questions	K – Level	No. of Question	K – Level		
1	CO 1	Up to K2	2	K1&K2	1	K1	2(K2&K2)	1(K2)
2	CO 2	Up to K3	2	K1&K2	1	K1	2(K3&K3)	1(K3)
3	CO 3	Up to K2	2	K1&K2	1	K2	2(K2&K2)	1(K2)
4	CO 4	Up to K3	2	K1&K2	1	K2	2(K3&K3)	1(K3)
5	CO 5	Up to K2	2	K1&K2	1	K2	2(K2&K2)	1(K2)
No. of Questions to be Asked			10		5		10	5
No. of Questions to be answered			10		5		5	3
Marks for each question			1		2		5	10
Total Marks for each section			10		10		25	30
(Figures in parenthesis denotes, questions should be asked with the given K level)								

Distribution of Marks with K Level							
K Level	Section A (Multiple Choice Questions)	Section B (Short Answer Questions)	Section C (Either/ or Choice)	Section D (Open Choice)	Total Marks	% of (Marks without choice)	Consolidated %
K1	5	4			9	7.5	67
K2	5	6	30	30	71	59.1	
K3			20	20	40	33.3	33
K4							
Marks	10	10	50	50	120		100
NB: Higher level of performance of the students is to be assessed by attempting higher level of K levels.							

Summative Examinations - Question Paper – Format

Section A (Multiple Choice Questions)			
Answer All Questions			(10x1=10 marks)
Q.No	CO	K Level	Questions
1	CO1	K1	
2	CO1	K2	
3	CO2	K1	
4	CO2	K2	
5	CO3	K1	
6	CO3	K2	
7	CO4	K1	
8	CO4	K2	
9	CO5	K1	
10	CO5	K2	
Section B (Short Answers)			
Answer All Questions			(5x2=10 marks)
Q.No	CO	K Level	Questions
11	CO1	K1	
12	CO2	K1	
13	CO3	K2	
14	CO4	K2	
15	CO5	K2	
Section C (Either/Or Type)			
Answer All Questions			(5 x 5 = 25 marks)
Q.No	CO	K Level	Questions
16) a	CO 1	K2	
16) b	CO 1	K2	
17) a	CO 2	K3	
17) b	CO 2	K3	
18) a	CO 3	K2	
18) b	CO 3	K2	
19) a	CO 4	K3	
19) b	CO 4	K3	
20) a	CO 5	K2	
20) b	CO 5	K2	
NB: Higher level of performance of the students is to be assessed by attempting higher level of K levels			
Section D (Open Choice)			
Answer Any Three questions			(3x10=30 marks)
Q.No	CO	K Level	Questions
21	CO1	K2	
22	CO2	K3	
23	CO3	K2	
24	CO4	K3	
25	CO5	K2	



MANNAR THIRUMALAI NAICKER COLLEGE (AUTONOMOUS)
DEPARTMENT OF BSW
(For those who joined in 2021-2022 and after)

Course Name	SOCIAL WORK WITH YOUTH				
Course Code	21USWE55	L	P	C	
Category	Skill	5	-	5	
Nature of course:	EMPLOYABILITY	SKILL ORIENTED	ENTREPRENURSHIP	✓	
Course Objectives:					
1: To acquaint students with the knowledge about the Status, Roles and Responsibilities of Youth					
2: To sensitize students about the Issues and Problems of Youth					
3: To create Awareness about the Policies, Programmes, Administrative set up and Institutions related to Youth Welfare					
4: To develop Qualities and Skills of youth related to Education, Employment and Participation in Society					
5: To skill up the students in the application of Social Work Interventions among Youth.					
Unit: I	Introduction to Youth				15
Introduction to Youth – Definition, Types, Demographic Status of Youth in World and India, Developmental Changes in Youth, Role and Status of Youth in Family, Education, Employment, Politics and Social Sectors. Impact of Culture, values and Technology among Youth. Gender in Youth. Youth and Globalization					
Unit: II	Issues and Problems of Youth:				15
Issues and Problems of Youth: Physical Issues: Personality Issues-Self Esteem, Body Image, Bullying. Self Control and Self Discipline. Psychological Issues- Stress , Depression: Economic Factors – Poverty and Unemployment. Social Issues- Family issues, Drug / Alcohol Abuse, Violence in Educational Institutions, Community and Society. Person in Conflict with Law, Cyber Addiction and Cyber Crime.					
Unit: III	Youth Welfare				15
Youth Welfare: Concept, Meaning and Purpose. Policies and Programmes – National Youth Policy, Welfare Programmes for Youth at National and State Level. Administrative Set up for Youth at Central, State and District Level. National level Institutions for Youth welfare. Role of International organisations and Voluntary Organisations in Youth Welfare.					
Unit: IV	Laws Related to Youth				15
Laws Related to Youth and Youth Welfare: Constitutional provisions in India, Procedure, Rules and Regulations in Juvenile Justice (Care and Protection) Act 2005, Procedure, Rules and Regulations in POSCO Act 2012, Laws and Procedure Related to Cyber Bullying and Cyber Crime.					
Unit: V	Social Work Interventions for Youth				15
Social Work Interventions for Youth – Application of Social Work methods for problem solving and Development of Youth. Application of Social Work in different settings related to Youth-Family, Educational Settings, Community and Legal Settings. Special programmes /Institutions available for Leadership and Entrepreneurship Training Skills in India.					
Total Lecture Hours				30 Hrs	

Books for Study:	
<ol style="list-style-type: none"> Gore, M.S.(1977) : Indian Youth: Process of Socialisation, Vishwa Yuva Kendra, New Delhi, Srinivasan Saraswathi (1988): Youth in India, Indian Council for Social Science Research, New Delhi 	
Books for References:	
Sanjay Kumar (2019): Youth in India – Aspirations, Attitudes,Anxieties, Routledge India, New Dli.	
<ol style="list-style-type: none"> Youth Justice and Social Work (Transforming Social Work Practice Series Book 1661) by Jane Pickford and Paul Dugmore 31 October 2013 Systemic Perspectives in Mental Health, Social Work and Youth Care: A Relational Compass (The Systemic Thinking and Practice Series) by Anke Savenije , Ellen Reijmers, et al. 30 December 2022 Participatory Evaluation in Youth and Community Work: Theory and Practice by Susan Cooper 11 December 2017 Grassroots Youth Work: Policy, Passion and Resistance in Practice by Tania De St Croix 5 July 2016 	
Web Resources:	
https://www.india.gov.in/people-groups/life-cycle/youth https://www.indianyouth.net/problems-of-indian-youth/ https://www.popeindia.org/english/youth/indian-constitution-and-youth/ https://www.sharing4good.org/article/youth-and-development-role-social-worker https://www.indianyouth.net/encouraging-the-spirit-of-social-work-in-the-indian-youth/	
Course Outcomes	K Level
On successful completion of the course the students will be able to	
CO1:	Acquaint students with the knowledge about the Status, Roles and Responsibilities of Youth
CO2:	Students Getting In depth Understanding about the issues and Problems of Youth
CO3:	Increased Awareness about the Policies, Programmes, Administrative set up and Institutions related to Youth Welfare
CO4:	Enrichment in Qualities and Skills of Youth related to Education, Employment and Participation in Society
CO5:	Enriching Students in application of Social Work Interventions among Youth.
	Upto k2
	Upto k3
	Upto k2
	Upto k3
	Upto k2

CO & PO Mappings:

COS	PO 1	PO 2	PO 3	PO 4	PO 5	PO 6
CO 1	3	2	2	1	2	2
CO 2	3	2	3	2	3	3
CO 3	3	3	3	2	2	2
CO 4	3	3	3	1	3	2
CO 5	3	2	3	1	2	3

*3 – Advanced Application; 2 – Intermediate Development; 1 - Introductory Level

LESSON PLAN

Unit	IT SKILLS FOR SOCIAL WORKERS	Hrs	Pedagogy
I	Introduction to Youth – Definition, Types, Demographic Status of Youth in World and India, Developmental Changes in Youth, Role and Status of Youth in Family, Education, Employment, Politics and Social Sectors. Impact of Culture, values and Technology among Youth. Gender in Youth. Youth and Globalisation.	15	Chalk and talk, PPT, Lecture
II	Issues and Problems of Youth: Physical Issues: Personality Issues-Self Esteem, Body Image, Bullying. Self Control and Self Discipline. Psychological Issues- Stress , Depression: Economic Factors – Poverty and Unemployment. Social Issues- Family issues, Drug / Alcohol Abuse, Violence in Educational Institutions, Community and Society. Person in Conflict with Law, Cyber Addiction and Cyber Crime.	15	Chalk and talk, PPT, Group discussion
III	Youth Welfare: Concept, Meaning and Purpose. Policies and Programmes – National Youth Policy, Welfare Programmes for Youth at National and State Level. Administrative Set up for Youth at Central, State and District Level. National level Institutions for Youth welfare. Role of International organisations and Voluntary Organisations in Youth Welfare.	06	Chalk and talk, PPT, Assignment
IV	Laws Related to Youth and Youth Welfare: Constitutional provisions in India, Procedure, Rules and Regulations in Juvenile Justice (Care and Protection) Act 2005, Procedure, Rules and Regulations in POSCO Act 2012, Laws and Procedure Related to Cyber Bullying and Cyber Crime.	06	Chalk and talk, PPT, Assignment
V	Social Work Interventions for Youth – Application of Social Work methods for problem solving and Development of Youth. Application of Social Work in different settings related to Youth- Family, Educational Settings, Community and Legal Settings. Special programmes /Institutions available for Leadership and Entrepreneurship Training Skills in India.	06	Guest lecture, PPT

Course Designed by:

G.KRISHNAVENI .,MSW,MPHIL.

S. SILAMBARASAN, MSW, M.Phil.,

**Learning Outcome Based Education & Assessment (LOBE)
Formative Examination - Blue Print
Articulation Mapping – K Levels with Course Outcomes (COs)**

Internal	Cos	K Level	Section A		Section B		Section C Either or Choice	Section D Open Choice
			MCQs		Short Answers			
			No. of Questions	K – Level	No. of Questions	K - Level		
CI	CO1	Up to K2	2	K1 & K2	1	K1	2(k2 & k2)	1(K2)
AI	CO2	Up to K3	2	K1 & K2	2	K2	2(k3 & k3)	1(K3)
CI	CO3	Up to K2	2	K1 & K2	1	K2	2(k2 & k2)	1(K2)
AI	CO4	Up to K3	2	K1 & K2	2	K2	2(k3 & k3)	1(K3)
Question Pattern CIA I & II		No. of Questions to be asked	4		3		4	2
		No. of Questions to be answered	4		3		2	1
		Marks for each question	1		2		5	10
		Total Marks for each section	4		6		10	10

Distribution of Marks with K Level CIA I & CIA II								
	K Level	Section A (Multiple Choice Questions)	Section B (Short Answer Questions)	Section C (Either / Or Choice)	Section D (Open Choice)	Total Marks	% of (Marks without choice)	Consolidate of %
CIA I	K1	2	2			4	8	60
	K2	2	4	10	10	26	52	
	K3			10	10	20	40	40
	K4							
	Marks	4	6	20	20	50	100	100
CIA II	K1	2	2			4	8	60
	K2	2	4	10	10	26	52	
	K3			10	10	20	40	40
	K4							
	Marks	4	6	20	30	50	100	100

K1- Remembering and recalling facts with specific answers

K2- Basic understanding of facts and stating main ideas with general answers

K3- Application oriented- Solving Problems

K4- Examining, analyzing, presentation and make inferences with evidences

CO5 will be allotted for individual Assignment which carries five marks as part of CIA component.

Summative Examination – Blue Print Articulation Mapping – K Level with Course Outcomes (COs)								
S.No	COs	K - Level	MCQs		Short Answers		Section C (Either / or Choice)	Section D (Open Choice)
			No. of Questions	K – Level	No. of Question	K – Level		
1	CO 1	Up to K2	2	K1&K2	1	K1	2(K2&K2)	1(K2)
2	CO 2	Up to K3	2	K1&K2	1	K1	2(K3&K3)	1(K3)
3	CO 3	Up to K2	2	K1&K2	1	K2	2(K2&K2)	1(K2)
4	CO 4	Up to K3	2	K1&K2	1	K2	2(K3&K3)	1(K3)
5	CO 5	Up to K2	2	K1&K2	1	K2	2(K2&K2)	1(K2)
No. of Questions to be Asked			10		5		10	5
No. of Questions to be answered			10		5		5	3
Marks for each question			1		2		5	10
Total Marks for each section			10		10		25	30
(Figures in parenthesis denotes, questions should be asked with the given K level)								

Distribution of Marks with K Level							
K Level	Section A (Multiple Choice Questions)	Section B (Short Answer Questions)	Section C (Either/ or Choice)	Section D (Open Choice)	Total Marks	% of (Marks without choice)	Consolidated %
K1	5	4			9	7.5	67
K2	5	6	30	30	71	59.1	
K3			20	20	40	33.3	33
K4							
Marks	10	10	50	50	120		100
NB: Higher level of performance of the students is to be assessed by attempting higher level of K levels.							

Summative Examinations - Question Paper – Format

Section A (Multiple Choice Questions)			
Answer All Questions			(10x1=10 marks)
Q.No	CO	K Level	Questions
1	CO1	K1	
2	CO1	K2	
3	CO2	K1	
4	CO2	K2	
5	CO3	K1	
6	CO3	K2	
7	CO4	K1	
8	CO4	K2	
9	CO5	K1	
10	CO5	K2	
Section B (Short Answers)			
Answer All Questions			(5x2=10 marks)
Q.No	CO	K Level	Questions
11	CO1	K1	
12	CO2	K1	
13	CO3	K2	
14	CO4	K2	
15	CO5	K2	
Section C (Either/Or Type)			
Answer All Questions			(5 x 5 = 25 marks)
Q.No	CO	K Level	Questions
16) a	CO 1	K2	
16) b	CO 1	K2	
17) a	CO 2	K3	
17) b	CO 2	K3	
18) a	CO 3	K2	
18) b	CO 3	K2	
19) a	CO 4	K3	
19) b	CO 4	K3	
20) a	CO 5	K2	
20) b	CO 5	K2	
NB: Higher level of performance of the students is to be assessed by attempting higher level of K levels			
Section D (Open Choice)			
Answer Any Three questions			(3x10=30 marks)
Q.No	CO	K Level	Questions
21	CO1	K2	
22	CO2	K3	
23	CO3	K2	
24	CO4	K3	
25	CO5	K2	



MANNAR THIRUMALAI NAICKER COLLEGE (AUTONOMOUS)
DEPARTMENT OF BSW
 (For those who joined in 2021-2022 and after)

Course Name	LOCAL SELF GOVERNMENT				
Course Code	21USWE56	L	P	C	
Category	Elective	5	-	5	
Nature of course:	EMPLOYABILITY	SKILL ORIENTED	✓	ENTREPRENURSHIP	
Course Objectives:					
<p>1 : To describe Concept of Local Self Government 2 : To interpret structure of Panchayat Raj 3: To describe the three tier system of Panchayat Raj. 4 : To demonstrate Local Self Government in urban areas 5 : To gain knowledge of Five Year plan and development of women in India</p>					
Unit: I	Introduction about Local Self Government:				15
Meaning and Concept of Local Self Government. Objectives of Local Self Government. Evolution of Local Self Government in India. Structure of Local Self Government in Tamil Nadu. Importance of Local Self Government. Administration process of local self-government in Tamil Nadu for Rural, Urban and Tribal Community sector. Role of Women and SC/ST in Local Self Government.					
Unit: II	Evolution of Panchayat Raj				15
Panchayat Raj system-Definition, Meaning, Concept Evolution of Panchayat Raj in India. Legal and Constitutional provisions regarding Panchayat Raj in India, structure of Panchayat Raj. 73 rd Constitutional Amendment and Decentralization and Panchayat Raj. Constitution of Mahatma Gandhiji and other Committees related to Panchayat Raj system in India.					
Unit: III	Role of Panchayat Raj in Rural areas:				15
The three tier system of Panchayat Raj - Gram Panchayat, Panchayat Samiti, Zilla Parishad. Status of Three tire system in rural areas. Role of Panchayat Raj Institutions in Empowerment of the marginalized section of the society, Role of Panchay Raj system in Election process (Direct and Indirect), Administration and Rural Development Programme. Effective participation of NGOs and civil service organizations and GOs.					
Unit: IV	Role of Local Self Government in urban areas:				15
Roles and Functions of Local Self Government in urban area. Structure and functions of urban government – Municipal Corporation, Municipality, Town area committee, Notified area authority, Cantonment Boards. Effective implementation of Urban development schemes and welfare programmes through local self-government.					
Unit: V	Constitutions related to Local Self Government System:				15
Empowerment through Panchayat Raj Institutions. Local Self Government Act. 74 th Constitutional Amendment – Role of Urban Local Government bodies in urban development programmes of urban development in respect to housing, health, sanitation, electricity, water supply education, transportation, slum improvement and environment protection.					
Total Lecture Hours					75 Hrs
Books for Study:					
1.Panchayat Raj System and Rural Development by Iqbal Mohammed.					

2.Evolution of Panchayat Raj in India by Dr. Mridula Sharda.

Books for Reference:

1. Urban Local Self Government in India by Ram Narayan Prasad.

Web Resources:

1. <https://unacademy.com/content/karnataka-psc/study-material/polity/local-self-government/>
2. <https://decentralization.gov.ua/en/questions/2>
3. <https://www.legalserviceindia.com/legal/article-7960-evolution-of-local-self-government-in-india.html>
4. <https://www.insightsonindia.com/polity/functions-and-responsibilities-of-the-union-and-the-states-issues-and-challenges-pertaining-to-the-federal-structure-devolution-of-powers-and-finances-up-to-local-levels-and-challenges-therein/devolution-of-powers-and-finances-up-to-local-levels-and-challenges-therein/73rd-amendment-act-panchayati-raj/evolution-of-panchayati-raj/>
5. <https://byjus.com/question-answer/what-are-the-functions-of-local-self-government-in-urban-areas/>
6. <https://unacademy.com/content/karnataka-psc/study-material/polity/local-self-government/>

Course Outcomes		K Level
On successful completion of the course the students will be able to		
CO1	Understand the Concept of Local Self Government	Upto k2
CO2	Make use of structure of Panchayat Raj	Upto k3
CO3	Utilize the three tier system of Panchayat Raj.	Upto k2
CO4	Apply Local Self Government in urban areas	Upto k3
CO5	Recognize the Five Year plan and development of women in India	Upto k2

CO & PO Mappings:

COS	PO 1	PO 2	PO 3	PO 4	PO 5	PO 6
CO 1	3	2	2	1	2	2
CO 2	3	2	3	2	3	3
CO 3	3	3	3	2	2	2
CO 4	3	3	3	1	3	2
CO 5	3	2	3	1	2	3

*3 – Advanced Application; 2 – Intermediate Development; 1 - Introductory Level

LESSON PLAN

Unit	LOCAL SELF GOVERNMENT	Hrs	Pedagogy
I	Meaning and Concept of Local Self Government. Objectives of Local Self Government. Evolution of Local Self Government in India. Structure of Local Self Government in Tamil Nadu. Importance of Local Self Government. Administration process of local self-government in Tamil Nadu for Rural, Urban and Tribal Community sector. Participation of Women and SC/ST in Local Self Government	15	Chalk and talk, PPT, Lecture
II	Panchayat Raj system-Definition, Meaning, Concept Evolution of Panchayat Raj in India. Legal and Constitutional provisions regarding Panchayat Raj in India, structure of Panchayat Raj. 73 rd Constitutional Amendment and Decentralization and Panchayat Raj. Constitution of Mahatma Gandhiji and Other Committees in Panchayat Raj system in India.	15	Chalk and talk, PPT, Group discussion
III	The three tier system of Panchayat Raj - Gram Panchayat, Panchayat Samiti, Zilla Parishad. Status of Three tier system in rural areas. Role of Panchayat Raj Institutions in Empowerment of the marginalized section of the society, Role of Panchayat Raj system in Election process (Direct and Indirect), Administration and Rural Development Programme. Effective participation of NGOs and civil service organizations and GOs.	15	Chalk and talk, PPT, Assignment
IV	Roles and Functions of Local Self Government in urban area. Structure and functions of urban government – Municipal Corporation, Municipality, Town area committee, Notified area authority, Cantonment Boards. Effective implementation of Urban development schemes and welfare programmes through local self-government.	15	Chalk and talk, PPT, Assignment
V	Empowerment through Panchayat Raj Institutions. Local Self Government Act. 74 th Constitutional Amendment – Role of Urban Local Government bodies in urban development programmes of urban development in respect to housing, health, sanitation, electricity, water	06	Guest lecture, PPT

supply education, transportation, slum improvement and environment protections.		
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Course Designed by:

S. SILAMBARASAN, MSW, M.Phil.,

MRS.C.KANMANI.MSW,MPHILs

**Learning Outcome Based Education & Assessment (LOBE)
Formative Examination - Blue Print
Articulation Mapping – K Levels with Course Outcomes (COs)**

Internal	Cos	K Level	Section A		Section B		Section C Either or Choice	Section D Open Choice
			MCQs		Short Answers			
			No. of Questions	K – Level	No. of Questions	K - Level		
CI	CO1	Up to K2	2	K1 & K2	1	K1	2(k2 & k2)	1(K2)
AI	CO2	Up to K3	2	K1 & K2	2	K2	2(k3 & k3)	1(K3)
CI	CO3	Up to K2	2	K1 & K2	1	K2	2(k2 & k2)	1(K2)
AII	CO4	Up to K3	2	K1 & K2	2	K2	2(k3 & k3)	1(K3)
Question Pattern CIA I & II		No. of Questions to be asked	4		3		4	2
		No. of Questions to be answered	4		3		2	1
		Marks for each question	1		2		5	10
		Total Marks for each section	4		6		10	10

Distribution of Marks with K Level CIA I & CIA II								
	K Level	Section A (Multiple Choice Questions)	Section B (Short Answer Questions)	Section C (Either / Or Choice)	Section D (Open Choice)	Total Marks	% of (Marks without choice)	Consolidate of %
CIA I	K1	2	2			4	8	60
	K2	2	4	10	10	26	52	
	K3			10	10	20	40	40
	K4							
	Marks	4	6	20	20	50	100	100
CIA II	K1	2	2			4	8	60
	K2	2	4	10	10	26	52	
	K3			10	10	20	40	40
	K4							
	Marks	4	6	20	30	50	100	100

K1- Remembering and recalling facts with specific answers

K2- Basic understanding of facts and stating main ideas with general answers

K3- Application oriented- Solving Problems

K4- Examining, analyzing, presentation and make inferences with evidences

CO5 will be allotted for individual Assignment which carries five marks as part of CIA component.

Summative Examination – Blue Print Articulation Mapping – K Level with Course Outcomes (COs)								
S.No	Cos	K - Level	MCQs		Short Answers		Section C (Either / or Choice)	Section D (Open Choice)
			No. of Questions	K – Level	No. of Question	K – Level		
1	CO 1	Up to K2	2	K1&K2	1	K1	2(K2&K2)	1(K2)
2	CO 2	Up to K3	2	K1&K2	1	K1	2(K3&K3)	1(K3)
3	CO 3	Up to K2	2	K1&K2	1	K2	2(K2&K2)	1(K2)
4	CO 4	Up to K3	2	K1&K2	1	K2	2(K3&K3)	1(K3)
5	CO 5	Up to K2	2	K1&K2	1	K2	2(K2&K2)	1(K2)
No. of Questions to be Asked			10		5		10	5
No. of Questions to be answered			10		5		5	3
Marks for each question			1		2		5	10
Total Marks for each section			10		10		25	30
(Figures in parenthesis denotes, questions should be asked with the given K level)								

Distribution of Marks with K Level							
K Level	Section A (Multiple Choice Questions)	Section B (Short Answer Questions)	Section C (Either/ or Choice)	Section D (Open Choice)	Total Marks	% of (Marks without choice)	Consolidated %
K1	5	4			9	7.5	67
K2	5	6	30	30	71	59.1	
K3			20	20	40	33.3	33
K4							
Marks	10	10	50	50	120		100
NB: Higher level of performance of the students is to be assessed by attempting higher level of K levels.							

Summative Examinations - Question Paper – Format

Section A (Multiple Choice Questions)			
Answer All Questions			(10x1=10 marks)
Q.No	CO	K Level	Questions
1	CO1	K1	
2	CO1	K2	
3	CO2	K1	
4	CO2	K2	
5	CO3	K1	
6	CO3	K2	
7	CO4	K1	
8	CO4	K2	
9	CO5	K1	
10	CO5	K2	
Section B (Short Answers)			
Answer All Questions			(5x2=10 marks)
Q.No	CO	K Level	Questions
11	CO1	K1	
12	CO2	K1	
13	CO3	K2	
14	CO4	K2	
15	CO5	K2	
Section C (Either/Or Type)			
Answer All Questions			(5 x 5 = 25 marks)
Q.No	CO	K Level	Questions
16) a	CO 1	K2	
16) b	CO 1	K2	
17) a	CO 2	K3	
17) b	CO 2	K3	
18) a	CO 3	K2	
18) b	CO 3	K2	
19) a	CO 4	K3	
19) b	CO 4	K3	
20) a	CO 5	K2	
20) b	CO 5	K2	
NB: Higher level of performance of the students is to be assessed by attempting higher level of K levels			
Section D (Open Choice)			
Answer Any Three questions			(3x10=30 marks)
Q.No	CO	K Level	Questions
21	CO1	K2	
22	CO2	K3	
23	CO3	K2	
24	CO4	K3	
25	CO5	K2	



MANNAR THIRUMALAI NAICKER COLLEGE (AUTONOMOUS)
DEPARTMENT OF BSW
(For those who joined in 2021-2022 and after)

Course Name	Basics in Counseling				
Course Code	21USWS51	L	P	C	
Category	Skill	2	-	2	
Nature of course:	EMPLOYABILITY	SKILL ORIENTED ✓	ENTREPRENURSHIP		✓
Course Objectives:					
<p>1: To acquire knowledge about the concept of need and importance counseling. 2: To understand the principles and process of counseling. 3: To gain knowledge on counseling skills 4: To impart knowledge about ethics of counseling 5: To apply the approaches of counseling to therapy</p>					
Unit: I	Counseling				06
Counseling: Concept, Meaning, Definition, Need & Importance for Counseling; Difference Between Counseling, Advice and Guidance; Scope of Counseling in Different Fields: Marital, Family, Industries, Educational Counseling, Crisis Counseling, AIDS Counseling, Suicidal Counseling, Geriatric, Deaddiction, Grief counseling.					
Unit: II	Principles and Process				06
Principles of Counseling – Acceptance, Communication, Empathy, Non-judgemental attitude, Confidentiality, Non- emotional involvement; Counseling Process: Relationship Building, Problem Assessment, Goal Setting, Counseling Intervention and Evaluation, Termination or Referral.					
Unit: III	Counseling Skills				06
Observation Skills, Questioning, Communication Skills (Listening, Feedback, Non-Verbal), Making Notes and Reflections, The Counseling Interview: History Taking, Interviewing (Characteristics, Types, Techniques) Developing Case Histories: Collecting, Documenting Information, Working with Other Professionals					
Unit: IV	Ethics In Counseling				06
Need for Ethical Standards, Ethical Codes and Guidelines: Enabling Environment, Time Management, Rights of Clients, Dimensions of Confidentiality, Dual Relationships in Counseling Practices, Transference and Counter Transference The Counselor’s Ethical and Legal Responsibilities, Ethical Issues in the Assessment Process.					
Unit: V	Approaches To Counseling Therapy				06
Humanistic Approach (Person-Centered Therapy): Key Concepts and Techniques in the Humanistic Approach, Application of the Humanistic Approach; Behaviour Therapy: Key Concepts and Techniques, Applications of Behaviour Therapy; Psychoanalytic Therapy: Key Concepts and Techniques, Application of Psychoanalytical Therapy.					
Total Lecture Hours					30 Hrs
Books for Study:					
1. Dr.Om Prakash.B (2013),Guidance and Counselling –A P H Publishing Corporation,New Delhi.					
Books for References:					
1.Barki B.C & Mukhopadhyay (1998), Guidance and Counselling - A Manual, New Delhi, Sterling Publisers.					

2. Warters.J (1983), Techniques of Counselling, New York, McGraw Hill
3. Antony John (2003), Skills of Counselling, Dindigul, Anugraha Publications.
4. Prasantham B.J. (1987), Therapeutic Counseling, Vellore, Christian Counseling Centre.
5. Counselling and Psychotherapy in Primary Health Care: A Psychodynamic Approach: 26 (Basic Texts in Counselling and Psychotherapy)
by Jan Wiener and Mannie Sher | 29 May 1998
6. The Counselling Process In Six Stages: A Basic Guide For Psychologists Counsellors and Psychotherapists
by Delroy Constantine-Simms (C.Psych) | 17 November 2014
7. An Introduction to Psychodynamic Counselling: 6 (Basic Texts in Counselling and Psychotherapy)
by Laurence Spurling | 13 January 2017
8. Psychodynamic Counselling with Children and Young People: An Introduction (Basic Texts in Counselling and Psychotherapy)

Web Resources:

1. <https://www.slideshare.net/lekhasriselvabaarath/principles-of-counselling>
2. <https://positivepsychology.com/counseling-process>.

Course Outcomes		K Level
On successful completion of the course the students will be able to		
CO1	Understanding of the concept of counseling and the scope in different settings.	Upto k2
CO2	Apply the principles and process during the management of case.	Upto k3
CO3	Utilize the the counseling skills required for a counselor	Upto k2
CO4:	Apply the ethics needed in counseling	Upto k3
CO5	Recognize the therapeutic approaches in practical sessions	Upto k2

CO & PO Mappings:

COS	PO 1	PO 2	PO 3	PO 4	PO 5	PO 6
CO 1	3	2	2	1	2	2
CO 2	3	2	3	2	3	3
CO 3	3	3	3	2	2	2
CO 4	3	3	3	1	3	2
CO 5	3	2	3	1	2	3

*3 – Advanced Application; 2 – Intermediate Development; 1 - Introductory Level

LESSON PLAN

Unit	BASICS IN COUNSELLING	Hrs	Pedagogy
I	Counseling: Concept, Meaning, Definition, Need & Importance for Counseling; Difference Between Counseling, Advice and Guidance; Scope of Counseling in Different Fields: Marital, Family, Industries, Educational Counseling, Crisis Counseling, AIDS Counseling, Suicidal Counseling, Geriatric, Deaddiction, Grief counseling,	06	Chalk and talk, PPT, Lecture
II	Principles of Counseling – Acceptance, Communication, Empathy, Non-judgemental attitude, Confidentiality, Non- emotional involvement; Counseling Process: Relationship Building, Problem Assessment, Goal Setting, Counseling Intervention and Evaluation, Termination or Referral.	06	Chalk and talk, PPT, Group discussion
III	Observation Skills, Questioning, Communication Skills (Listening, Feedback, Non-Verbal), Making Notes and Reflections, The Counseling Interview: History Taking, Interviewing (Characteristics, Types, Techniques) Developing Case Histories: Collecting, Documenting Information, Working with Other Professionals	06	Chalk and talk, PPT, Assignment
IV	Need for Ethical Standards, Ethical Codes and Guidelines: Enabling Environment, Time Management, Rights of Clients, Dimensions of Confidentiality, Dual Relationships in Counseling Practices, Transference and Counter Transference. The Counselor’s Ethical and Legal Responsibilities, Ethical Issues in the Assessment Process	06	Chalk and talk, PPT, Assignment
V	Humanistic Approach (Person-Centered Therapy): Key Concepts and Techniques in the Humanistic Approach, Application of the Humanistic Approach; Behaviour Therapy: Key Concepts and Techniques, Applications of Behaviour Therapy; Psychoanalytic Therapy: Key Concepts and Techniques, Application of Psychoanalytical Therapy.	06	Guest lecture, PPT

Course Designed by: **MRS.J.DYANA VINCILLA,MSW MRS.A.MARIA JASTINAA,MSW & S. SILAMBARASAN, MSW, M.Phil.,**

SIXTH SEMESTER



MANNAR THIRUMALAI NAICKER COLLEGE (AUTONOMOUS)
DEPARTMENT OF BSW
(For those who joined in 2021-2022 and after)

Course Name	SOCIAL WORK IN INDUSTRIES				
Course Code	21USWC61	L	P	C	
Category	Core	6	-	4	
Nature of course:	EMPLOYABILITY ✓	SKILL ORIENTED		ENTREPRENURSHIP	
Course Objectives:					
<ol style="list-style-type: none"> 1. To understand the growth and importance of Industries in India 2. To understand the existing welfare measures in India 3. To familiarize the application of Social casework as method to deal with laborer problems in industries. 4. To understand on corporate social responsibility in industries 5. To understand about the role of safety and labour officer in industries 					
Unit: I	Industry				15
Industry – Meaning and Definition, Types of Industries, Growth and Importance of Industries in India, Concept of Employee, Importance of Employee and Employer Relationship. Concept of Trade Unions and its role in Industry.					
Unit: II	Labor Problems				15
Labour Problems in India with specific reference to absenteeism, Indiscipline, Alcoholism and Drug addiction, Technology Addiction, Role of Trade Union in resolving the Labour Problems. Application of Social Case Work and Group Work in Industry with reference to absenteeism, indiscipline, alcoholism and drug addiction.					
Unit: III	Industrial Social Work				15
Industrial Social Work - Meaning and definition, Objectives, Importance and Role of Industrial social worker. Digitalization in Industries and role of social worker in educating the workers (Concept of Workers Education).					
Unit: IV	Employee Welfare				15
Employee Welfare - Meaning, Need and importance, Scope, Principles. Welfare benefits in Indian Industries. Factories Act, Social security Benefits, Industrial Accidents, Occupational Diseases (Reference to I, II & III schedules of Factories Act), Safety Administration. Welfares in IT industries and MNC's. Tamil Nadu Safety Officers Rules 2005 and The Tamil Nadu Welfare Officers Rule 1953.					
Unit: V	CSR Strategic Development				15
CSR Strategic development philanthropic to strategic perspective. The Companies Act 2013, Clause 135 and Schedule VII. Case studies of successful implementation of CSR initiatives like- Wipro, Saint Gobin, Sesa, SBI foundation, Azimpremji foundation, HCL foundation, Kotak mahandria foundation, ISHA foundation etc.					
	Total Lecture Hours				75 Hrs
Books for Study:					

1. Moorthy, M.V (1968), Principles of Labour Welfare, Vishakapatnam, Gupta Brothers.
2. Sarma, A.M. (1995), Aspects of Labour Welfare and Social Security, Mumbai, Himalaya Publishers.
3. Tyagi, B.P (1996), Labour Economics and Social Welfare, Meerut, JaiPrakash Nath Publishers.

Books for References:

1. Pylee M.V (2007) Industrial Relation and Personnel Management, Vikas Publishers, New Delhi.
2. Padhi P.k. (2012) Labour and Industrial Law, PHI, New Delhi.
3. Purekar. S. D(2011) Labour Welfare Trade Union and Industries Relations, Himalaya, New Delhi

Web Resources:

1. https://www.academia.edu/11540778/industrial_Social_Work
2. <http://www.ignou.ac.in/upload/bawe-02-block4-unit-19-small%20size.pdf>
3. <https://azimpremjifoundation.org/>
4. <https://isha.sadhguru.org/in/en>
5. https://scholarworks.sjsu.edu/cgi/viewcontent.cgi?article=4841&context=etd_theses

Course Outcomes		K Level
On successful completion of the course the students will be able to		
CO1:	Enables to understand industries in the perspective of Social work practices	Upto k2
CO2:	Orients to understand different problems faced by labor in India.	Upto k3
CO3:	Orients student about different welfare benefits that are available in Indian industries.	Upto k2
CO4:	Enhance to understand the role of safety and welfare officer role in social workers perspective	Upto k3
CO5:	Gain understanding on corporate social responsibilities and role of social worker in implementing projects related CSR	Upto k2

CO & PO Mappings:

COS	PO 1	PO 2	PO 3	PO 4	PO 5	PO 6
CO 1	3	2	2	1	2	2
CO 2	3	2	3	2	3	3
CO 3	3	3	3	2	2	2
CO 4	3	3	3	1	3	2
CO 5	3	2	3	1	2	3

*3 – Advanced Application; 2 – Intermediate Development; 1 - Introductory Level

LESSON PLAN

Unit	SOCIAL WORK IN INDUSTRIES	Hrs	Pedagogy
I	Industry – Meaning and Definition, Growth and Importance of Industries in India, Concept of Employee, Importance of Employee and Employer Relationship. Role of Trade Unions in Industry	15	Chalk and talk, PPT, Lecture
II	Labour Problems in India with specific reference to absenteeism, Indiscipline, Alcoholism and Drug addiction, Technology Addiction, Role of Trade Union in resolving the Labour. Application of Social Case Work and Group Work in Industry with reference to absenteeism, indiscipline, alcoholism and drug addiction	15	Chalk and talk, PPT, Group discussion
III	Industrial Social Work - Meaning and definition, Objectives, Importance and Role of Industrial social worker. Digitalization in Industries and role of social worker in educating the workers (Concept of Workers Education).	15	Chalk and talk, PPT, Assignment
IV	Employee Welfare - Meaning, Need and importance, Scope, Principles. Welfare benefits in Indian Industries. Factories Act, Social security Benefits, Industrial Accidents, Occupational Diseases (Reference to I, II & III schedules of Factories Act), Safety Administration. Welfares in IT industries and MNC's. Tamil Nadu Safety Officers Rules 2005 and The Tamil Nadu Welfare Officers Rule 1953	15	Chalk and talk, PPT, Assignment
V	CSR Strategic development philanthropic to strategic perspective. The Companies Act 2013, Clause 135 and Schedule VII. Case studies of successful implementation of CSR initiatives like- Wipro, Saint Gobin, Sesa, SBI foundation, Azimpremji foundation, HCL foundation, Kotak mahandria foundation, ISHA foundation etc.	15	Guest lecture, PPT

Course Designed by:

MRS.N.HARINI.MSW**S. SILAMBARASAN, MSW, M.Phil.,**

**Learning Outcome Based Education & Assessment (LOBE)
Formative Examination - Blue Print
Articulation Mapping – K Levels with Course Outcomes (COs)**

Internal	Cos	K Level	Section A		Section B		Section C Either or Choice	Section D Open Choice
			MCQs		Short Answers			
			No. of. Questions	K – Level	No. of. Questions	K - Level		
CI	CO1	Up to K2	2	K1 & K2	1	K1	2(k2 & k2)	1(K2)
AI	CO2	Up to K3	2	K1 & K2	2	K2	2(k3 & k3)	1(K3)
CI	CO3	Up to K2	2	K1 & K2	1	K2	2(k2 & k2)	1(K2)
AII	CO4	Up to K3	2	K1 & K2	2	K2	2(k3 & k3)	1(K3)
Question Pattern CIA I & II		No. of Questions to be asked	4		3		4	2
		No. of Questions to be answered	4		3		2	1
		Marks for each question	1		2		5	10
		Total Marks for each section	4		6		10	10

Distribution of Marks with K Level CIA I & CIA II

	K Level	Section A (Multiple Choice Questions)	Section B (Short Answer Questions)	Section C (Either / Or Choice)	Section D (Open Choice)	Total Marks	% of (Marks without choice)	Consolidate of %
CIA I	K1	2	2			4	8	60
	K2	2	4	10	10	26	52	
	K3			10	10	20	40	40
	K4							
	Marks	4	6	20	20	50	100	100
CIA II	K1	2	2			4	8	60
	K2	2	4	10	10	26	52	
	K3			10	10	20	40	40
	K4							
	Marks	4	6	20	30	50	100	100

K1- Remembering and recalling facts with specific answers

K2- Basic understanding of facts and stating main ideas with general answers

K3- Application oriented- Solving Problems

K4- Examining, analyzing, presentation and make inferences with evidences

CO5 will be allotted for individual Assignment which carries five marks as part of CIA component.

Summative Examination – Blue Print Articulation Mapping – K Level with Course Outcomes (COs)								
S.No	COs	K - Level	MCQs		Short Answers		Section C (Either / or Choice)	Section D (Open Choice)
			No. of Questions	K – Level	No. of Question	K – Level		
1	CO 1	Up to K2	2	K1&K2	1	K1	2(K2&K2)	1(K2)
2	CO 2	Up to K3	2	K1&K2	1	K1	2(K3&K3)	1(K3)
3	CO 3	Up to K2	2	K1&K2	1	K2	2(K2&K2)	1(K2)
4	CO 4	Up to K3	2	K1&K2	1	K2	2(K3&K3)	1(K3)
5	CO 5	Up to K2	2	K1&K2	1	K2	2(K2&K2)	1(K2)
No. of Questions to be Asked			10		5		10	5
No.of Questions to be answered			10		5		5	3
Marks for each question			1		2		5	10
Total Marks for each section			10		10		25	30
(Figures in parenthesis denotes, questions should be asked with the given K level)								

Distribution of Marks with K Level							
K Level	Section A (Multiple Choice Questions)	Section B (Short Answer Questions)	Section C (Either/ or Choice)	Section D (Open Choice)	Total Marks	% of (Marks without choice)	Consolidated %
K1	5	4			9	7.5	67
K2	5	6	30	30	71	59.1	
K3			20	20	40	33.3	33
K4							
Marks	10	10	50	50	120		100
NB: Higher level of performance of the students is to be assessed by attempting higher level of K levels.							

Summative Examinations - Question Paper – Format

Section A (Multiple Choice Questions)			
Answer All Questions			(10x1=10 marks)
Q.No	CO	K Level	Questions
1	CO1	K1	
2	CO1	K2	
3	CO2	K1	
4	CO2	K2	
5	CO3	K1	
6	CO3	K2	
7	CO4	K1	
8	CO4	K2	
9	CO5	K1	
10	CO5	K2	
Section B (Short Answers)			
Answer All Questions			(5x2=10 marks)
Q.No	CO	K Level	Questions
11	CO1	K1	
12	CO2	K1	
13	CO3	K2	
14	CO4	K2	
15	CO5	K2	
Section C (Either/Or Type)			
Answer All Questions			(5 x 5 = 25 marks)
Q.No	CO	K Level	Questions
16) a	CO 1	K2	
16) b	CO 1	K2	
17) a	CO 2	K3	
17) b	CO 2	K3	
18) a	CO 3	K2	
18) b	CO 3	K2	
19) a	CO 4	K3	
19) b	CO 4	K3	
20) a	CO 5	K2	
20) b	CO 5	K2	
NB: Higher level of performance of the students is to be assessed by attempting higher level of K levels			
Section D (Open Choice)			
Answer Any Three questions			(3x10=30 marks)
Q.No	CO	K Level	Questions
21	CO1	K2	
22	CO2	K3	
23	CO3	K2	
24	CO4	K3	
25	CO5	K2	



MANNAR THIRUMALAI NAICKER COLLEGE (AUTONOMOUS)
DEPARTMENT OF BSW
(For those who joined in 2021-2022 and after)

Course Name	FIELD WORK-IV				
Course Code	21USWF61	L	P	C	
Category	Core	6	-	4	
Nature of course:	EMPLOYABILITY	SKILL ORIENTED	✓	ENTREPRENURSHIP	
Course Objectives:					
<p>1: To gain an understanding of social realities and problems as they play out in society and the civil society's response to it.</p> <p>2: To understand, appreciate and develop ability to critically evaluate the programmes and policies in the developing context.</p> <p>3: To Interpret skills of systematic observation, critical analysis and develop a spirit of inquiry.</p> <p>4: To implement social work interventions.</p> <p>5: To analyze the various methods of reporting.</p>					
<p>a) Relevant and factual information about the client system and the problem/concern</p> <p>b) The selection of programmes/strategies for solving the problems, and their relevance to the client system and the problem concern or the issue.</p> <p>c) The role of the social worker and the relevance of social work intervention for the client, needs and the problem.</p> <p>d) The relationship between the micro problems observed and the macro situation, the appropriateness of the organization's resources and nature of intervention</p> <p>e) To integrate theory and practice while recording</p> <p>To develop 'self' as an agent effecting change and transformation in the society.</p>					
Course Outcomes					K Level
On successful completion of the course the students will be able to					
CO1:	List out the Aim & Objectives, History of the organization, Administration set up, etc.,,				K3
CO2:	Describe the Main activities of different projects, usage of various interventions and outreach, and Need Assessment etc.,,				K3
CO3:	Execute the Tools & Techniques of Professional management in different settings				K4
CO4:	Schedule the various Monitoring evaluation techniques like PERT, CPM, Input –output Analysis, Stakeholders Analysis, etc.,,				K4
CO5	Interpret the data and reports to bring out a quality in field work				K4

CO & PO Mappings:

COS	PO 1	PO 2	PO 3	PO 4	PO 5	PO 6
CO 1	3	2	1	2	3	3
CO 2	3	2	1	3	3	2
CO 3	3	3	2	3	3	3
CO 4	3	3	2	3	3	3
CO 5	3	3	2	2	3	3

*3 – Advanced Application; 2 – Intermediate Development; 1 - Introductory Level

LESSON PLAN

UNIT	SUBJECT NAME	Mode
	a) Relevant and factual information about the client system and the problem/concern b) The selection of programmes /strategies for solving the problems, and their relevance to the client system and the problem concern or the issue. c) The role of the social worker and the relevance of social work intervention for the client, needs and the problem. d) The relationship between the micro problems observed and the macro situation, the appropriateness of the organization’s resources and nature of intervention e) To integrate theory and practice while recording To develop ‘self’ as an agent effecting change and transformation in the society.	Field Visits

Course Designed by:

Mr. R. Ramachandran, Assistant Professor,



MANNAR THIRUMALAI NAICKER COLLEGE (AUTONOMOUS)
DEPARTMENT OF BSW
 (For those who joined in 2021-2022 and after)

Course Name	PROJECT AND VIVA - VOCE				
Course Code	21USWPR1	L	P	C	
Category	Core	-	6	4	
Nature of course:	EMPLOYABILITY	SKILL ORIENTED	ENTREPRENURSHIP		
Course Objectives:					
<p>1: Learn and implement social work research and interventions 2: Describe a deeper insight into the components of project topic. 3: Illustrate the skills in various research methods 4: Evaluate the research methods statistically 5: Demonstrate action oriented research/project</p>					
<p>Students are given broader guidelines for undertaking empirical evidence based project in the fourth semester, either independently or by forming a small team comprising of three to four students. In case of group project work, the group will be formed by the college or the university department by adopting random method of selection. The project shall comprise of selection of the topic, methodological details, analysis, interpretation and deductions made. The respective college / the department of the university will prepare the set of guidelines for presenting the report. Evaluation of the Project will be done along with the viva-voce examination by the viva-voce committee constituted for the assessment of social work practicum or similar committee may be constituted, if required.</p>					
Course Outcomes					K Level
CO1:	List out the Aim & Objectives, History of the organization, Administration set up, etc.,				K1
CO2:	Describe the Main activities of different projects, usage of various interventions and outreach, and Need Assessment etc.,				K2
CO3:	Execute the Tools & Techniques of Professional management in different settings				K2
CO4:	Schedule the various Monitoring evaluation techniques like PERT, CPM, Input –output Analysis, Stakeholders Analysis, etc.,				K3
CO5:	Interpret the data and reports to bring out a quality in field work				K4

CO & PO Mapping:

CO's	PO 1	PO 2	PO 3	PO 4	PO 5	PO 6
CO 1	3	2	3	2	3	3
CO 2	3	2	3	2	3	3
CO 3	3	2	3	3	3	3
CO 4	3	3	3	3	3	3
CO 5	3	3	3	2	3	3

*3 – Advanced Application; 2 – Intermediate Development; 1 - Introductory Level

LESSON PLAN

Unit	Course Name	Pedagogy
	Students are given broader guidelines for undertaking empirical evidence based project in the fourth semester, either independently or by forming a small team comprising of three to four students. In case of group project work, the group will be formed by the college or the university department by adopting random method of selection. The project shall comprise of selection of the topic, methodological details, analysis, interpretation and deductions made. The respective college / the department of the university will prepare the set of guidelines for presenting the report. Evaluation of the Project will be done along with the viva-voce examination by the viva-voce committee constituted for the assessment of social work practicum or similar committee may be constituted, if required	Field visits

Course Designed by:

Mr. R. Ramachandran, Assistant Professor.



MANNAR THIRUMALAI NAICKER COLLEGE (AUTONOMOUS)
DEPARTMENT OF BSW
(For those who joined in 2021-2022 and after)

Course Name	WELFARE OF THE MARGINALISED			
Course Code	21USWE61	L	P	C
Category	Elective	5	-	5
NATURE OF COURSE:	EMPLOYBILITY	SKILL ORIENTED	ENTREPRENURSHIP	✓
COURSE OBJECTIVES:				
<ol style="list-style-type: none"> 1: To know the concept of weaker sections 2: To analyze the Policies and Programs for weaker sections 3: Use organizational and institutional mechanisms work for weaker sections 4: Differentiate problems of various demographic areas 5: Compare the various welfare activities based on needs 				
Unit: I	Marginalized sections			17
Concept, meaning and definition of marginalized: Meaning and Classification and causes of marginalized, Constitutional Provisions Related to marginalize in India, Specific Provisions in Fundamental Rights & Directive Principles of State Policy.				
Unit: II	Untouchability			18
Untouchability –Causes of Untouchability - Harmful effects of the practice of Untouchability – Role of Social Reformers and Voluntary Agencies in the Removal of Untouchability – Constitutional and Legislative Measures for the eradication of Untouchability.				
Unit: III	Status of Marginalized			10
Status of Scheduled Castes, Scheduled Tribes and De Notified Communities. Demographic Aspects and Problems Related to SC / BC / ST – Health, Education, Employment and Economic Status				
Unit: IV	Reservation for Marginalized			10
Reservation Policy for Marginalized: State & Central Government Policies, Reservations in Education, Employment, Scholarships and Other Services for Scheduled Caste, Scheduled Tribe, Backward communities, Role of social workers empowerment of Scheduled caste and Scheduled tribe.				
Unit: V	Review of welfare of marginalized			20
Review of Existing Welfare Programs for the welfare of Women, Children Scheduled Caste, Scheduled Tribe, and Backward class, Disabled, Role of NGOs and Community based organization empowering marginalized				
Total Lecture Hours				75

Books for Study:

1. Dabra, G.D (1984) development of Weaker Sections, New Delhi, Inter India Publications,
2. Ishwari Prasad (1986) Reservation – Action for special Equality. New Delhi Criterion Publications

Books for References:

1. Vakil, A.K (1985), Reservation Policy and Scheduled Castes in India. Ashish Publishing House.
2. Chalam, K.S (1988), Education & Weaker Section, New Delhi, Inter India Publications.
3. Ministry of Social Welfare (1980) Profile of the Child in India: Policies and Programs, New Delhi Govt of India
4. Social Work For Weaker Sections
by Ved Prakash | 1 January 2018
5. Social Work for Weaker Sections
by Mohammad Naqi | 15 January 2005
6. Social Work For Weaker Sections
by Ammar Ahmad Khan | 1 January 2011
7. Empowerment of the Weaker Sections in India: Interface of the Civil Society Organisations and Professional Social Work Institutions (1st)
by R B S Verma, H S Verma, et al. | 1 January 2006
8. Panchayati Raj And Mobilisation Of Weaker Sections
by Prakash Chandra Deogharia and Ashok Kumar Maji | 1 January 2008

Web Resources:

1. <https://steel.gov.in/sites/default/files/chapter-11%20%282%29.PDF>
2. <https://www.drishtias.com/daily-updates/daily-news-analysis/ews-quota-1>
3. <https://www.clearias.com/mechanisms-laws-institutions-bodies-vulnerable-sections/>

Course Outcomes		K Level
The students will be able to		
CO1:	To know the concept of weaker sections	K2
CO2:	To analyze the Policies and Programs for weaker sections	K2
CO3:	Use organizational and institutional mechanisms work for weaker sections	K3
CO4:	Differentiate problems of various demographic areas	K3
CO5:	Compare the various welfare activities based on needs	K4

CO & PO Mapping:

CO's	PO 1	PO 2	PO 3	PO 4	PO 5	PO 6
CO 1	3	2	3	2	3	3
CO 2	3	2	3	2	3	3
CO 3	3	2	3	3	3	3
CO 4	3	3	3	3	3	3
CO 5	3	3	3	2	3	3

***3** – Advanced Application; **2** – Intermediate Development; **1** - Introductory Level

LESSON PLAN

UNIT	WELFARE OF THE MARGINALISED	Hrs	Mode
I	Concept, meaning and definition of marginalized: Meaning and Classification and causes of marginalized, Constitutional Provisions Related to marginalize in India, Specific Provisions in Fundamental Rights & Directive Principles of State Policy.	17	Lecture, talk and chalk
II	Untouchability – Causes of Untouchability - Harmful effects of the practice of Untouchability – Role of Social Reformers and Voluntary Agencies in the Removal of Untouchability – Constitutional and Legislative Measures for the eradication of Untouchability .	18	Lecture, Ppt,
III	Status of Scheduled Castes, Scheduled Tribes and De Notified Communities. Demographic Aspects and Problems Related to SC / BC / ST – Health, Education, Employment and Economic Status	10	Lecture, Ppt
IV	Reservation Policy for Marginalized: State & Central Government Policies, Reservations in Education, Employment, Scholarships and Other Services for Scheduled Caste, Scheduled Tribe, Backward communities, Role of social workers empowerment of Scheduled caste and Scheduled tribe.	10	talk and chalk
V	Review of Existing Welfare Programs for the welfare of Women, Children Scheduled Caste, Scheduled Tribe, and Backward class, Disabled, Role of NGOs and Community based organization empowering marginalized	20	Lecture, Ppt

Course Designed by:

Mr.R.Ramachandran, MSW.,M.Phil (NET) Head and Assistant Professor.

Mrs.C.Kanmani MSW.,M.Phil (NET)

**Learning Outcome Based Education & Assessment (LOBE)
Formative Examination - Blue Print
Articulation Mapping – K Levels with Course Outcomes (COs)**

Internal	Cos	K Level	Section A		Section B		Section C Either or Choice	Section D Open Choice
			MCQs		Short Answers			
			No. of Questions	K - Level	No. of Questions	K - Level		
CI	CO1	Up to K2	2	K1 & K2	1	K1	2(k2 & k2)	1(K2)
AI	CO2	Up to K2	2	K1& K2	2	K2	2(k3 & k3)	1(K2)
CI	CO3	Up to K3	2	K1& K2	1	K2	2(k2 & k2)	1(K2)
AI	CO4	Up to K3	2	K1& K2	2	K2	2(k3 & k3)	1(K3)
Question Pattern CIA I & II		No. of Questions to be asked	4		3		4	2
		No. of Questions to be answered	4		3		2	1
		Marks for each question	1		2		5	10
		Total Marks for each section	4		6		10	10

Distribution of Marks with K Level CIA I & CIA II

	K Level	Section A (Multiple Choice Questions)	Section B (Short Answer Questions)	Section C (Either / Or Choice)	Section D (Open Choice)	Total Marks	% of (Marks without choice)	Consolidate of %
CIA I	K1	2	2			4	8	60
	K2	2	4	10	10	26	52	
	K3			10	10	20	40	40
	K4							
	Marks	4	6	20	20	50	100	100
CIA II	K1	2				2	4	60
	K2	2	6	10	10	28	56	
	K3			10	10	20	40	40
	K4							
	Marks	4	6	20	20	50	100	100

K1- Remembering and recalling facts with specific answers

K2- Basic understanding of facts and stating main ideas with general answers

K3- Application oriented- Solving Problems

K4- Examining, analyzing, presentation and make inferences with evidences

CO5 will be allotted for individual Assignment which carries five marks as part of CIA component.

Summative Examination – Blue Print Articulation Mapping – K Level with Course Outcomes (COs)								
S.No	COs	K - Level	MCQs		Short Answers		Section C (Either / or Choice)	Section D (Open Choice)
			No. of Questions	K – Level	No. of Question	K – Level		
1	CO 1	Up to K2	2	K1&K2	1	K1	2(K2&K2)	1(K2)
2	CO 2	Up to K2	2	K1&K2	1	K1	2(K3&K3)	1(K2)
3	CO 3	Up to K3	2	K1&K2	1	K2	2(K2&K2)	1(K2)
4	CO 4	Up to K3	2	K1&K2	1	K2	2(K3&K3)	1(K3)
5	CO 5	Up to K4	2	K1&K2	1	K2	2(K2&K2)	1(K3)
No. of Questions to be Asked			10		5		10	5
No. of Questions to be answered			10		5		5	3
Marks for each question			1		2		5	10
Total Marks for each section			10		10		25	30
(Figures in parenthesis denotes, questions should be asked with the given K level)								

Distribution of Marks with K Level							
K Level	Section A (Multiple Choice Questions)	Section B (Short Answer Questions)	Section C (Either/ or Choice)	Section D (Open Choice)	Total Marks	% of (Marks without choice)	Consolidated %
K1	5	4			9	7.5	67
K2	5	6	30	30	71	59.1	
K3			20	20	40	33.3	33
K4							
Marks	10	10	50	50	120		100
NB: Higher level of performance of the students is to be assessed by attempting higher level of K levels.							

Summative Examinations - Question Paper – Format

Section A (Multiple Choice Questions)			
Answer All Questions			(10x1=10 marks)
Q.No	CO	K Level	Questions
1	CO1	K1	
2	CO1	K2	
3	CO2	K1	
4	CO2	K2	
5	CO3	K1	
6	CO3	K2	
7	CO4	K1	
8	CO4	K2	
9	CO5	K1	
10	CO5	K2	
Section B (Short Answers)			
Answer All Questions			(5x2=10 marks)
Q.No	CO	K Level	Questions
11	CO1	K1	
12	CO2	K1	
13	CO3	K2	
14	CO4	K2	
15	CO5	K2	
Section C (Either/Or Type)			
Answer All Questions			(5 x 5 = 25 marks)
Q.No	CO	K Level	Questions
16) a	CO 1	K2	
16) b	CO 1	K2	
17) a	CO 2	K3	
17) b	CO 2	K3	
18) a	CO 3	K2	
18) b	CO 3	K2	
19) a	CO 4	K3	
19) b	CO 4	K3	
20) a	CO 5	K2	
20) b	CO 5	K2	
NB: Higher level of performance of the students is to be assessed by attempting higher level of K levels			
Section D (Open Choice)			
Answer Any Three questions			(3x10=30 marks)
Q.No	CO	K Level	Questions
21	CO1	K2	
22	CO2	K2	
23	CO3	K2	
24	CO4	K3	
25	CO5	K3	



MANNAR THIRUMALAI NAICKER COLLEGE (AUTONOMOUS)
DEPARTMENT OF BSW
(For those who joined in 2021-2022 and after)

Course Name	SOCIAL WORK AND SOCIAL JUSTICE				
Course Code	21USWE62		L	P	C
Category	CORE		5	-	5
NATURE OF COURSE:	EMPLOYABILITY	✓	SKILL ORIENTED		ENTREPRENURSHIP
COURSE OBJECTIVES:					
1: To know the concept of diversity. 2: To analyze the social justice and social inequality. 3: To describe the human rights and its classification. 4: To relate the administrative arrangement for social justice. 5: To compare the social equality and social justice in social work					
Unit: I	Social Justice and Diversity				17
Diversity and Social Justice: Diversity- Meaning, Characteristics; Social Diversity – Concept, Meaning, Features and its types. Social Justice – meaning, Concept, Principles and Elements of Social Justice.					
Unit: II	Social Justice and Social Inequality				18
Social Justice Issues and Social Inequality: Social injustice – meaning, types, issues. Social Inequality – meaning, Definition, causes and effects. Protective measures for social injustice and social inequality.					
Unit: III	Human Rights and Empowerment				10
Human Rights and Empowerment: Human Rights- Meaning, Definition, classification and importance of Human Rights. Empowerment – Meaning, Definition, Process of empowerment, Need for empowerment and organizations working for human rights.					
Unit: IV	Administrative arrangement for Social Justice				10
Administrative arrangements for Social Justice in India: Ministry of Social Justice and Empowerment- objectives and scope, functions, structure.					
Unit: V	Current scenario of Social justice				20
Relevance of Social equality and social justice in social work: Current scenario of Social justice and Social equality. Need for social justice and social equality. Social Responsibilities and ethics for social justice in social work. Emphasis on Social Worker role in equality and social justice.					
	Total Lecture Hours				75

Books for Study:

1. Design for social Diversity by Emiley Talen and Sugduck Lee
2. Sociology and Social Justice by Margret
3. Social Justice in India by Upendra kumar singh

Books for References

1. Encyclopedia of Diversity and Social Justice, Volume-1 by Sherwood Thomson
2. Social Justice-Theories, Issues and Movements by Loretta cape heart and Dragon Milovornvia
2. Youth Justice and Social Work (Transforming Social Work Practice Series Book 1661) by Jane Pickford and Paul Dugmore | 31 October 2013
3. Sociology and Social Justice (SAGE Studies in International Sociology) by Margaret Abraham | 5 November 2018
4. Demystifying Criminal Justice Social Work in India by Mark David Chong and Abraham P. Francis | 1 April 2017

Web Resources:

1. <https://www.socialworkers.org/Advocacy/Social-Justice>
2. http://www.columbia.edu/cu/ssw/ocit/media/mediafiles/Social_Work_and_Social_Justice.pdf
3. <https://www.studocu.com/in/document/jamia-millia-islamia/social-science-concepts-for-social-work/social-justice-lecture-notes-3/24316820>

Course Outcomes		K Level
The students will be able to		
CO1:	To know the concept of diversity.	K2
CO2:	To analyze the social justice and social inequality.	K2
CO3:	To describe the human rights and its classification.	K3
CO4:	To relate the administrative arrangement for social justice.	K3
CO5:	To compare the social equality and social justice in social work	K4

CO & PO Mapping:

CO's	PO 1	PO 2	PO 3	PO 4	PO 5	PO 6
CO 1	3	2	3	2	3	3
CO 2	3	2	3	2	3	3
CO 3	3	2	3	3	3	3
CO 4	3	3	3	3	3	3
CO 5	3	3	3	2	3	3

***3 – Advanced Application; 2 – Intermediate Development; 1 - Introductory Level**

LESSON PLAN

UNIT	SOCIAL WORK AND SOCIAL JUSTICE	Hrs	Mode
I	Diversity and Social Justice: Diversity- Meaning, Characteristics; Social Diversity – Concept, Meaning, Features and its types. Social Justice – meaning, Concept, Principles and Elements of Social Justice.	17	Lecture, talk and chalk
II	Social Justice Issues and Social Inequality: Social injustice – meaning, types, issues. Social Inequality – meaning, Definition, causes and effects. Protective measures for social injustice and social inequality.	18	Lecture, Ppt,
III	Human Rights and Empowerment: Human Rights- Meaning, Definition, classification and importance of Human Rights. Empowerment – Meaning, Definition, Process of empowerment, Need for empowerment and organizations working for human rights.	10	Lecture, Ppt
IV	Administrative arrangements for Social Justice in India: Ministry of Social Justice and Empowerment- objectives and scope, functions, structure.	10	talk and chalk
V	Relevance of Social equality and social justice in social work: Current scenario of Social justice and Social equality. Need for social justice and social equality in recent trend. Social Responsibilities and ethics for social justice in social work. Emphasis on Social Worker role in equality and social justice	20	Lecture, Ppt

Course Designed by:

Mr.R.Ramachandran, MSW.,M.Phil (NET) Head and Assistant Professor.

**Learning Outcome Based Education & Assessment (LOBE)
Formative Examination - Blue Print
Articulation Mapping – K Levels with Course Outcomes (COs)**

Internal	Cos	K Level	Section A		Section B		Section C Either or Choice	Section D Open Choice
			MCQs		Short Answers			
			No. of Questions	K - Level	No. of Questions	K - Level		
CI AI	CO1	Up to K2	2	K1 & K2	1	K1	2(k2 & k2)	1(K2)
	CO2	Up to K2	2	K1& K2	2	K2	2(k3 & k3)	1(K2)
CI AII	CO3	Up to K3	2	K1& K2	1	K2	2(k2 & k2)	1(K2)
	CO4	Up to K3	2	K1& K2	2	K2	2(k3 & k3)	1(K3)
Question Pattern CIA I & II		No. of Questions to be asked	4		3		4	2
		No. of Questions to be answered	4		3		2	1
		Marks for each question	1		2		5	10
		Total Marks for each section	4		6		10	10

Distribution of Marks with K Level CIA I & CIA II

	K Level	Section A (Multiple Choice Questions)	Section B (Short Answer Questions)	Section C (Either / Or Choice)	Section D (Open Choice)	Total Marks	% of (Marks without choice)	Consolidate of %
CIA I	K1	2	2			4	8	60
	K2	2	4	10	10	26	52	
	K3			10	10	20	40	40
	K4							
	Marks	4	6	20	20	50	100	100
CIA II	K1	2				2	4	60
	K2	2	6	10	10	28	56	
	K3			10	10	20	40	40
	K4							
	Marks	4	6	20	20	50	100	100

K1- Remembering and recalling facts with specific answers

K2- Basic understanding of facts and stating main ideas with general answers

K3- Application oriented- Solving Problems

K4- Examining, analyzing, presentation and make inferences with evidences

CO5 will be allotted for individual Assignment which carries five marks as part of CIA component.

Summative Examination – Blue Print Articulation Mapping – K Level with Course Outcomes (COs)								
S.No	Cos	K - Level	MCQs		Short Answers		Section C (Either / or Choice)	Section D (Open Choice)
			No. of Questions	K – Level	No. of Question	K – Level		
1	CO 1	Up to K2	2	K1&K2	1	K1	2(K2&K2)	1(K2)
2	CO 2	Up to K2	2	K1&K2	1	K1	2(K3&K3)	1(K2)
3	CO 3	Up to K3	2	K1&K2	1	K2	2(K2&K2)	1(K2)
4	CO 4	Up to K3	2	K1&K2	1	K2	2(K3&K3)	1(K3)
5	CO 5	Up to K4	2	K1&K2	1	K2	2(K2&K2)	1(K3)
No. of Questions to be Asked			10		5		10	5
No.of Questions to be answered			10		5		5	3
Marks for each question			1		2		5	10
Total Marks for each section			10		10		25	30
(Figures in parenthesis denotes, questions should be asked with the given K level)								

Distribution of Marks with K Level							
K Level	Section A (Multiple Choice Questions)	Section B (Short Answer Questions)	Section C (Either/ or Choice)	Section D (Open Choice)	Total Marks	% of (Marks without choice)	Consolidated %
K1	5	4			9	7.5	67
K2	5	6	30	30	71	59.1	
K3			20	20	40	33.3	33
K4							
Marks	10	10	50	50	120		100
NB: Higher level of performance of the students is to be assessed by attempting higher level of K levels.							

Summative Examinations - Question Paper – Format

Section A (Multiple Choice Questions)			
Answer All Questions			(10x1=10 marks)
Q.No	CO	K Level	Questions
1	CO1	K1	
2	CO1	K2	
3	CO2	K1	
4	CO2	K2	
5	CO3	K1	
6	CO3	K2	
7	CO4	K1	
8	CO4	K2	
9	CO5	K1	
10	CO5	K2	
Section B (Short Answers)			
Answer All Questions			(5x2=10 marks)
Q.No	CO	K Level	Questions
11	CO1	K1	
12	CO2	K1	
13	CO3	K2	
14	CO4	K2	
15	CO5	K2	
Section C (Either/Or Type)			
Answer All Questions			(5 x 5 = 25 marks)
Q.No	CO	K Level	Questions
16) a	CO 1	K2	
16) b	CO 1	K2	
17) a	CO 2	K3	
17) b	CO 2	K3	
18) a	CO 3	K2	
18) b	CO 3	K2	
19) a	CO 4	K3	
19) b	CO 4	K3	
20) a	CO 5	K2	
20) b	CO 5	K2	
NB: Higher level of performance of the students is to be assessed by attempting higher level of K levels			
Section D (Open Choice)			
Answer Any Three questions			(3x10=30 marks)
Q.No	CO	K Level	Questions
21	CO1	K2	
22	CO2	K2	
23	CO3	K2	
24	CO4	K3	
25	CO5	K3	



MANNAR THIRUMALAI NAICKER COLLEGE (AUTONOMOUS)
DEPARTMENT OF BSW
(For those who joined in 2021-2022 and after)

Course Name	CORPORATE SOCIAL RESPONSIBILITY				
Course Code	21USWE63	L	P	C	
Category	Skill	5	-	5	
Nature of course:	EMPLOYABILITY	SKILL ORIENTED	✓	ENTREPRENURSHIP	
Course Objectives:					
<p>1 : To Define the concept of CSR and CSR concept in Social Work. 2 : To Explain the basic concept of CSR activities. 3 : To Understand the Models of CSR & Recent trends in CSR 4 : To Acquire the knowledge of a Role of a Social Work in CSR. 5 : To Evaluate the current status of CSR in India.</p>					
Unit: I					15
Social Responsibility –Corporate Social Responsibility –Meaning, definition and scope of CSR –Evolution of CSR – Types of CSR-Principles of CSR-a moral argument for CSR –a rational argument for CSR –an economic argument for CSR -strategic context of CSR –Carroll’s Model of CSR (Pyramid of CSR) –Globalization and CSR .					
Unit: II					15
Stakeholders –Meaning, stakeholder Management- Meaning, –Tools of CSR –Business Benefits of CSR. Recent trends in CSR. Skills required in the field of CSR- Role of Employees in the CSR activities. Role of HR in the CSR Activities.					
Unit: III					15
Designing a CSR policy –Factors influencing CSR policy- Factors of Sustainability in CSR – Managing CSR in an organization –Role of HR Professionals in CSR –Global Recognitions of CSR-ISO 14000 -SA 8000 -AA 1000 -Codes formulated by UN Global Compact –UNDP, Global Reporting Initiative.					
Unit: IV					15
Implementing CSR –CSR in the marketplace –CSR in the workplace –CSR in the community – CSR in the ecological environment –Case Studies: Lifebuoy Soaps’ Swasthya Chetna, I T C ’ s e-Choupal venture, Titan Industries Limited, Tata Power.					
Unit: V					15
CSR in India: Legal provisions and specifications on CSR –TCCI (Tata Council for Community Initiatives), Tata Model on CSR –National CSR HUB, TISS Mumbai –Success and failure with CSR initiatives –CSR Awards in India –Role of social workers in CSR. Professional Development Opportunities for Social Worker in CSR.					
Total Lecture Hours					75 Hrs

Books for Study:

1. Cannon, T. (1992). Corporate responsibility (1st ed.) London: Pitman Publishing. 5.Crane, A. et al., (2008).
2. The Oxford handbook of corporate social responsibility. New York: Oxford University Press Inc.
3. Ellington.J.(1998).Cannibals with forks: The triple bottom line of 21st century business.New Society Publishers
4. Grace, D. and S. Cohen (2005). Business ethics: Australian problems and cases. Oxford: Oxford University Press.

Books for References:

1. Benn & Bolton, (2011). Key concepts in corporate social responsibility. Australia: Sage Publications Ltd.
2. Bradshaw, T. and D. Vogel. (1981). Corporations and their critics: Issues and answers to the problems of corporate social responsibility.New York: McGraw Hill Book Company
3. Brummer, J.J. (1991). Corporate Responsibility and Legitimacy: An interdisciplinary analysis.Westport, CT: Greenwood Press.
4. Reddy, Sumati and Stefan Seuring. (2004). Corporate Social Responsibility: Sustainable Supply Chains.Hyderabad: ICFAI University Press.
5. Werther, W. B. & Chandler, D. (2011). Strategic corporate social responsibility.Thousand Oaks, CA: Sage

Web Resources:

- 1.[http://www.diegdi.de/CMSHomepage/openwebcms3.nsf/%28ynDK_contentByKey%29/ENTR7BMDUB/\\$FILE/Studies%2026.pdf](http://www.diegdi.de/CMSHomepage/openwebcms3.nsf/%28ynDK_contentByKey%29/ENTR7BMDUB/$FILE/Studies%2026.pdf) 1.<http://www.tatapower.com/sustainability/environmental.aspx>
- 2.<https://www.investopedia.com/terms/c/corp-social-responsibility.asp>
3. <https://corporatefinanceinstitute.com/resources/esg/corporate-social-responsibility-csr/>
4. <https://www.bdc.ca/en/articles-tools/entrepreneur-toolkit/templates-business-guides/glossary/corporate-social-responsibility>
5. <https://online.hbs.edu/blog/post/types-of-corporate-social-responsibility>
6. <https://corporatefinanceinstitute.com/resources/esg/corporate-social-responsibility-csr/>

Course Outcomes		K Level
On successful completion of the course the students will be able to		
CO1	Understand the scope and complexity of corporate social responsibility (CSR).	Upto k2
CO2	Gain knowledge on the impact of CSR implementation on corporate culture, particularly as it relates to social issues	Upto k3
CO3	Acquire skills to frame CSR policies and practices appropriate to the Indian workplace	Upto k2
CO4	Access field reality in social responsibility	Upto k3
CO5:	Enhance the relationship between the agency and beneficiaries	Upto k2

CO & PO Mappings:

COS	PO 1	PO 2	PO 3	PO 4	PO 5	PO 6
CO 1	3	2	2	1	2	2
CO 2	3	2	3	2	3	3
CO 3	3	3	3	2	2	2
CO 4	3	3	3	1	3	2
CO 5	3	2	3	1	2	3

*3 – Advanced Application; 2 – Intermediate Development; 1 - Introductory Level

LESSON PLAN

Unit	CORPORATE SOCIAL RESPONSIBILITY	Hrs	Pedagogy
I	Social Responsibility –Corporate Social Responsibility – Meaning, definition and scope of CSR –Evolution of CSR – Types of CSR-Principles of CSR-a moral argument for CSR –a rational argument for CSR –an economic argument for CSR -strategic context of CSR –Carroll’s Model of CSR (Pyramid of CSR) –Globalization and CSR .	15	Chalk and talk, PPT, Lecture
II	Stakeholders –Meaning, stakeholder Management- Meaning, and – Tools of CSR –Business Benefits of CSR.Recent trends in CSR.Skills required in the field of CSR- Role of Employees in the CSR activities. Role of HR in the CSR Activities.	15	Chalk and talk, PPT,Group discussion
III	Designing a CSR policy –Factors influencing CSR policy- Factors of Sustainability in CSR –Managing CSR in an organization –Role of HR Professionals in CSR –Global Recognitions of CSR-ISO 14000 - SA 8000 -AA 1000 -Codes formulated by UN Global Compact – UNDP, Global Reporting Initiative	15	Chalk and talk, PPT, Assignment
IV	Implementing CSR –CSR in the marketplace –CSR in the workplace – CSR in the community –CSR in the ecological environment –Case Studies: Lifebuoy Soaps’ Swasthya Chetna, I T C ’ s e-Choupal venture, Titan Industries Limited, Tata Power.	15	Chalk and talk, PPT, Assignment
V	CSR in India: Legal provisions and specifications on CSR –TCCI (Tata Council for Community Initiatives), Tata Model on CSR – National CSR HUB, TISS Mumbai –Success and failure with CSR initiatives –CSR Awards in India –Role of social workers in CSR.Professional Development Opportunities for Social Worker in CSR.	15	Guest lecture, PPT

Course Designed by:

A.MARIA JASTINAA.MSW

S. SILAMBARASAN, MSW, M.Phil.,

**Learning Outcome Based Education & Assessment (LOBE)
Formative Examination - Blue Print
Articulation Mapping – K Levels with Course Outcomes (COs)**

Internal	Cos	K Level	Section A		Section B		Section C Either or Choice	Section D Open Choice
			MCQs		Short Answers			
			No. of. Questions	K – Level	No. of. Questions	K - Level		
CI	CO1	Up to K2	2	K1 & K2	1	K1	2(k2 & k2)	1(K2)
AI	CO2	Up to K3	2	K1 & K2	2	K2	2(k3 & k3)	1(K3)
CI	CO3	Up to K2	2	K1 & K2	1	K2	2(k2 & k2)	1(K2)
AI	CO4	Up to K3	2	K1 & K2	2	K2	2(k3 & k3)	1(K3)
Question Pattern CIA I & II		No. of Questions to be asked	4		3		4	2
		No. of Questions to be answered	4		3		2	1
		Marks for each question	1		2		5	10
		Total Marks for each section	4		6		10	10

Distribution of Marks with K Level CIA I & CIA II

	K Level	Section A (Multiple Choice Questions)	Section B (Short Answer Questions)	Section C (Either / Or Choice)	Section D (Open Choice)	Total Marks	% of (Marks without choice)	Consolidate of %
CIA I	K1	2	2			4	8	60
	K2	2	4	10	10	26	52	
	K3			10	10	20	40	40
	K4							
	Marks	4	6	20	20	50	100	100
CIA II	K1	2	2			4	8	60
	K2	2	4	10	10	26	52	
	K3			10	10	20	40	40
	K4							
	Marks	4	6	20	30	50	100	100

K1- Remembering and recalling facts with specific answers

K2- Basic understanding of facts and stating main ideas with general answers

K3- Application oriented- Solving Problems

K4- Examining, analyzing, presentation and make inferences with evidences

CO5 will be allotted for individual Assignment which carries five marks as part of CIA component.

Summative Examination – Blue Print Articulation Mapping – K Level with Course Outcomes (COs)								
S.No	COs	K - Level	MCQs		Short Answers		Section C (Either / or Choice)	Section D (Open Choice)
			No. of Questions	K – Level	No. of Question	K – Level		
1	CO 1	Up to K2	2	K1&K2	1	K1	2(K2&K2)	1(K2)
2	CO 2	Up to K3	2	K1&K2	1	K1	2(K3&K3)	1(K3)
3	CO 3	Up to K2	2	K1&K2	1	K2	2(K2&K2)	1(K2)
4	CO 4	Up to K3	2	K1&K2	1	K2	2(K3&K3)	1(K3)
5	CO 5	Up to K2	2	K1&K2	1	K2	2(K2&K2)	1(K2)
No. of Questions to be Asked			10		5		10	5
No. of Questions to be answered			10		5		5	3
Marks for each question			1		2		5	10
Total Marks for each section			10		10		25	30
(Figures in parenthesis denotes, questions should be asked with the given K level)								

Distribution of Marks with K Level							
K Level	Section A (Multiple Choice Questions)	Section B (Short Answer Questions)	Section C (Either/ or Choice)	Section D (Open Choice)	Total Marks	% of (Marks without choice)	Consolidated %
K1	5	4			9	7.5	67
K2	5	6	30	30	71	59.1	
K3			20	20	40	33.3	33
K4							
Marks	10	10	50	50	120		100
NB: Higher level of performance of the students is to be assessed by attempting higher level of K levels.							

Summative Examinations - Question Paper – Format

Section A (Multiple Choice Questions)			
Answer All Questions			(10x1=10 marks)
Q.No	CO	K Level	Questions
1	CO1	K1	
2	CO1	K2	
3	CO2	K1	
4	CO2	K2	
5	CO3	K1	
6	CO3	K2	
7	CO4	K1	
8	CO4	K2	
9	CO5	K1	
10	CO5	K2	
Section B (Short Answers)			
Answer All Questions			(5x2=10 marks)
Q.No	CO	K Level	Questions
11	CO1	K1	
12	CO2	K1	
13	CO3	K2	
14	CO4	K2	
15	CO5	K2	
Section C (Either/Or Type)			
Answer All Questions			(5 x 5 = 25 marks)
Q.No	CO	K Level	Questions
16) a	CO 1	K2	
16) b	CO 1	K2	
17) a	CO 2	K3	
17) b	CO 2	K3	
18) a	CO 3	K2	
18) b	CO 3	K2	
19) a	CO 4	K3	
19) b	CO 4	K3	
20) a	CO 5	K2	
20) b	CO 5	K2	
NB: Higher level of performance of the students is to be assessed by attempting higher level of K levels			
Section D (Open Choice)			
Answer Any Three questions			(3x10=30 marks)
Q.No	CO	K Level	Questions
21	CO1	K2	
22	CO2	K3	
23	CO3	K2	
24	CO4	K3	
25	CO5	K2	



MANNAR THIRUMALAI NAICKER COLLEGE (AUTONOMOUS)
DEPARTMENT OF BSW
(For those who joined in 2021-2022 and after)

Course Name	SOCIAL MARKETING			
Course Code	21USWE64	L	P	C
Category	Elective	5	-	5
Nature of course:	EMPLOYABILITY	SKILL ORIENTED	ENTREPRENURSHIP	
Course Objectives:				
<p>1 : To understand basic history of social marketing and how it has affected culture 2 : To Illustrate marketing and communication strategies usingz data, psychology, and visual cues in images and video 3 : To Test social marketing and other internet tools used in marketing 4 : To provide knowledge on theoretical and conceptual models of social marketing 5 : To Setup the application of social marketing in various areas.</p>				
Unit: I	Social Marketing			06
Marketing: Concept, Meaning, Definition, Scope, Nature and Importance of Marketing and Social Marketing: Concept, Meaning, Definition, Nature and Importance of Social Marketing, History of Social Marketing, Social Marketing and Social Change: Strategies and Tools For Improving Health, Well-Being, and the Environment.				
Unit: II	Models for Social Marketing			06
Theoretical and Conceptual Models for Social Marketing – Diffusion of Innovations, Social Cognitive Theory, Health Belief Model, Theory of Reasoned Action (TRA) and Social Cognitive Theory (SCT). Stages of Change: precontemplation, contemplation, preparation, action, and maintenance, Social Determinants and Social Capital.				
Unit: III	Social Market Promotion			06
Social Market Promotion: Meaning, Definition, Planning for Social Market Promotion: 5Ps in Social Planning Social Marketing: Product, Price, Promotion, Place And People. Connecting Market & Services, Marketing Insights. Marketing Communications: Advertisement, Promotions, Events, and Public Relations.				
Unit: IV	Types of Social Marketing			06
Types of Social Marketing: content marketing/content creating, advertising/sponsorship, influencer marketing, social media management/community management, paid media, building your following, contributing to forums, reviews, Corporate Social Responsibility, Socially Responsible Marketing. Cause related Marketing				
Unit: V	Application of Social Marketing			06

Application of Social Marketing : Meaning, definition: Application on social problems Family Planning, Health, Nutrition, Education, Child Labour, HIV/ AIDS, Cancer, Tobacco Use, Energy and Water Consumption, Environment Protection.

Total Lecture Hours **30 Hrs**

Books for Study:

Philip Kotler, Ned Roberto, Nancy Lee, 2002, Social Marketing, Sage Publications, New Delhi.
 Robert J. Donovan, Nadine Henley, 2003, Social Marketing – Principles and Practice IP Communications limited.
 Walter Wymer Jr. Patricia Knowles, Roger Gomes, 2006, Non Profit Marketing: Marketing Management for Charitable and Non Governmental Organization , Sage Publications, New Delhi.

Books for References:

1. Young, Ben, Sarah Lewis, Srinivasa Vittal Katikireddi, Linda Bauld, Martine Stead, Kathryn Angus, Mhairi Campbell et al. Effectiveness of mass media campaigns to reduce alcohol consumption and harm: a systematic review. 2018. <https://academic.oup.com/alcalc/article-abstract/53/3/302/4796878>
2. Petrescu, Dodu Gheorghe, Laura Carina Tribus, Raluca Raducu, and Victor Lorin Purcarea. Social marketing and behavioral change. 2021.
3. The Essential Social Media Marketing Handbook: A New Roadmap for Maximizing Your Brand, Influence and Credibility
 by Gail Z. Martin | 20 June 2018

Web Resources:

1. <https://www.iedunote.com/societal-marketing-concept>
2. <https://www.wallstreetmojo.com/social-marketing/>
3. https://socialmarketing.blogs.com/publications/theoretical_models_in_social_marketing.pdf
4. <https://www.yourarticlelibrary.com/marketing/social-marketing-meaning-applications-and-advantages-of-social-marketing/32328>

Course Outcomes

K Level

On successful completion of the course the students will be able to

CO1:	To understand basic history of social marketing and how it has affected culture	Up to k2
CO2:	To Illustrate marketing and communication strategies using data, psychology, and visual cues in images and video	Up to k3
CO3:	To Test social marketing and other internet tools used in marketing	Up to k2
CO4:	To provide knowledge on theoretical and conceptual models of social marketing	Up to k3
CO5:	To Setup the application of social marketing in various areas	Up to k2

CO & PO Mappings:

COS	PO 1	PO 2	PO 3	PO 4	PO 5	PO 6
CO 1	3	2	2	1	2	2
CO 2	3	2	3	2	3	3
CO 3	3	3	3	2	2	2
CO 4	3	3	3	1	3	2
CO 5	3	2	3	1	2	3

*3 – Advanced Application; 2 – Intermediate Development; 1 - Introductory Level

LESSON PLAN

Unit	Social Marketing	Hrs	Pedagogy
I	Marketing: Concept, Meaning, Definition, Scope, Nature and Importance of Marketing and Social Marketing: Concept, Meaning, Definition, Nature and Importance of Social Marketing, History of Social Marketing, Social Marketing and Social Change: Strategies and Tools For Improving Health, Well-Being, and the Environment.	06	Chalk and talk, PPT, Lecture
II	Theoretical and Conceptual Models for Social Marketing – Diffusion of Innovations, Social Cognitive Theory, Health Belief Model, Theory of Reasoned Action (TRA) and Social Cognitive Theory (SCT). Stages of Change: precontemplation, contemplation, preparation, action, and maintenance, Social Determinants and Social Capital.	06	Chalk and talk, PPT, Group discussion
III	Social Market Promotion: Meaning, Definition, Planning for Social Market Promotion: 5Ps in Social Planning Social Marketing: Product, Price, Promotion, Place And People. Connecting Market & Services, Marketing Insights. Marketing Communications: Advertisement, Promotions, Events, and Public Relations.	06	Chalk and talk, PPT, Assignment
IV	Types of Social Marketing: content marketing/content creating, advertising/sponsorship, influencer marketing, social media management/community management, paid media, building your following, contributing to forums, reviews, Corporate Social Responsibility, Socially Responsible Marketing. Cause related Marketing	06	Chalk and talk, PPT, Assignment

V	Application of Social Marketing : Meaning, definition: Application on social problems Family Planning, Health, Nutrition, Education, Child Labour, HIV/ AIDS, Cancer, Tobacco Use, Energy and Water Consumption, Environment Protection.	06	Guest lecture, PPT
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Course Designed by:

M.REVATHI, MSW, M.Phil.NET,

Learning Outcome Based Education & Assessment (LOBE)								
Formative Examination - Blue Print								
Articulation Mapping – K Levels with Course Outcomes (COs)								
Internal	Cos	K Level	Section A		Section B		Section C Either or Choice	Section D Open Choice
			MCQs		Short Answers			
			No. of Questions	K – Level	No. of Questions	K - Level		
CI	CO1	Up to K2	2	K1 & K2	1	K1	2(k2 & k2)	1(K2)
AI	CO2	Up to K3	2	K1 & K2	2	K2	2(k3 & k3)	1(K3)
CI	CO3	Up to K2	2	K1 & K2	1	K2	2(k2 & k2)	1(K2)
AI	CO4	Up to K3	2	K1 & K2	2	K2	2(k3 & k3)	1(K3)
Question Pattern CIA I & II		No. of Questions to be asked	4		3		4	2
		No. of Questions to be answered	4		3		2	1
		Marks for each question	1		2		5	10
		Total Marks for each section	4		6		10	10

Distribution of Marks with K Level CIA I & CIA II								
	K Level	Section A (Multiple Choice Questions)	Section B (Short Answer Questions)	Section C (Either / Or Choice)	Section D (Open Choice)	Total Marks	% of (Marks without choice)	Consolidate of %
CIA I	K1	2	2			4	8	60
	K2	2	4	10	10	26	52	
	K3			10	10	20	40	40
	K4							
	Marks	4	6	20	20	50	100	100
CIA II	K1	2	2			4	8	60
	K2	2	4	10	10	26	52	
	K3			10	10	20	40	40
	K4							
	Marks	4	6	20	30	50	100	100

K1- Remembering and recalling facts with specific answers

K2- Basic understanding of facts and stating main ideas with general answers

K3- Application oriented- Solving Problems

K4- Examining, analyzing, presentation and make inferences with evidences

CO5 will be allotted for individual Assignment which carries five marks as part of CIA component.

Summative Examination – Blue Print Articulation Mapping – K Level with Course Outcomes (COs)								
S. No	COs	K - Level	MCQs		Short Answers		Section C (Either / or Choice)	Section D (Open Choice)
			No. of Questions	K – Level	No. of Question	K – Level		
1	CO 1	Up to K2	2	K1&K2	1	K1	2(K2&K2)	1(K2)
2	CO 2	Up to K3	2	K1&K2	1	K1	2(K3&K3)	1(K3)
3	CO 3	Up to K2	2	K1&K2	1	K2	2(K2&K2)	1(K2)
4	CO 4	Up to K3	2	K1&K2	1	K2	2(K3&K3)	1(K3)
5	CO 5	Up to K2	2	K1&K2	1	K2	2(K2&K2)	1(K2)
No. of Questions to be Asked			10		5		10	5
No. of Questions to be answered			10		5		5	3
Marks for each question			1		2		5	10
Total Marks for each section			10		10		25	30
(Figures in parenthesis denotes, questions should be asked with the given K level)								

Distribution of Marks with K Level							
K Level	Section A (Multiple Choice Questions)	Section B (Short Answer Questions)	Section C (Either/ or Choice)	Section D (Open Choice)	Total Marks	% of (Marks without choice)	Consolidated %
K1	5	4			9	7.5	67
K2	5	6	30	30	71	59.1	
K3			20	20	40	33.3	33
K4							
Marks	10	10	50	50	120		100
NB: Higher level of performance of the students is to be assessed by attempting higher level of K levels.							

Summative Examinations - Question Paper – Format

Section A (Multiple Choice Questions)			
Answer All Questions			(10x1=10 marks)
Q. No	CO	K Level	Questions
1	CO1	K1	
2	CO1	K2	
3	CO2	K1	
4	CO2	K2	
5	CO3	K1	
6	CO3	K2	
7	CO4	K1	
8	CO4	K2	
9	CO5	K1	
10	CO5	K2	
Section B (Short Answers)			
Answer All Questions			(5x2=10 marks)
Q. No	CO	K Level	Questions
11	CO1	K1	
12	CO2	K1	
13	CO3	K2	
14	CO4	K2	
15	CO5	K2	
Section C (Either/Or Type)			
Answer All Questions			(5 x 5 = 25 marks)
Q. No	CO	K Level	Questions
16) a	CO 1	K2	
16) b	CO 1	K2	
17) a	CO 2	K3	
17) b	CO 2	K3	
18) a	CO 3	K2	
18) b	CO 3	K2	
19) a	CO 4	K3	
19) b	CO 4	K3	
20) a	CO 5	K2	
20) b	CO 5	K2	
NB: Higher level of performance of the students is to be assessed by attempting higher level of K levels			
Section D (Open Choice)			
Answer Any Three questions			(3x10=30 marks)
Q. No	CO	K Level	Questions
21	CO1	K2	
22	CO2	K3	
23	CO3	K2	
24	CO4	K3	
25	CO5	K2	



MANNAR THIRUMALAI NAICKER COLLEGE (AUTONOMOUS)
DEPARTMENT OF BSW
(For those who joined in 2021-2022 and after)

Course Name	EMPATHY & EMOTIONAL INTELLIGENCE AT WORKPLACE				
Course Code	21USWE65	L	P	C	
Category	Elective	5	-	5	
Nature of course:	EMPLOYABILITY	SKILL ORIENTED	✓	ENTREPRENURSHIP	✓
Course Objectives:					
1 : To Acquire the knowledge of Empathy as a Skill.					
2 : To Understand the concept of empathy & Emotional Intelligence at Workplace					
3 : To describe Workplace Empathy					
4 : To demonstrate Emotional Intelligence at Workplace					
5 : To gain knowledge about the role of Empathy in Social Work Practice					
Unit: I	Empathy				15
Definition, Meaning and Concept of Empathy, Importance of Empathy, Types of Empathy, Empathy and Compassion, Difference between Empathy and Sympathy, Describe Cognitive Empathy.					
Unit: II	Emotional Intelligence				15
Definition, Meaning and Concepts of Emotional Intelligence. Characteristics of Emotional Intelligence. Components of Emotional Intelligence. Types of Emotional Intelligence. Skills need for Emotional Intelligence.					
Unit: III	Work Place Empathy				15
Workplace Empathy- Definition, Steps to creating empathy in the workplace. How organizations encourage empathy in the workplace. Empathetic Leadership. Practical examples of empathy in the workplace.					
Unit: IV	Importance of emotional Intelligence				15
Importance of Emotional Intelligence at the workplace. Methods of emotional Intelligence. Strategies to improve Emotional Intelligence at the workplace. Benefits of Emotional Intelligence in the workplace. Ways to build empathy and emotional intelligence skill.					
Unit: V	Scope of Emotional Intelligence				15
Scope of Emotional Intelligence and Empathy. Roles and functions of Empathy and Emotional Intelligence in the field of social work.					
Total Lecture Hours					75 Hrs
Books for Study:					
1. Emotional Intelligence by S. K. Mangal Shubhra Mangal.					
2. Improve Communication Skills: 21 Practices: Develop Conversational Intelligence, Work on Social Skills, Increase Empathy and learn the Art of Persuasion to Achieve Successful Relationships by Marshall Patterson 4 September 2019					
3. Emotional Intelligence: Improve Self-Awareness, Self-Regulation, Emotional Agility, with Empathy: Improve Self-Awareness, Self-Regulation, Emotional Agility, with Empathy by Rhonda Swan					
4. Empathy: A Primer (Building Blocks of Emotional Intelligence Book					
Books for References:					
1. Emotional Intelligence by Daniel Goleman.					

2. Empathy (Philosophical and Psychological Perspectives) by Amy Coplan and Peter Goldie.

Web Resources:

1. <https://www.helpguide.org/articles/mental-health/emotional-intelligence-eq.htm#:~:text=What%20is%20emotional%20intelligence%20or,overcome%20challenges%20and%20defuse%20conflict.>

2. [https://www.valamis.com/hub/emotional-intelligence-in-the-workplace#:~:text=Emotional%20intelligence%20\(%20EI%20\)%20describes%20a,multiple%20disciplines%2C%20including%20the%20workplace.](https://www.valamis.com/hub/emotional-intelligence-in-the-workplace#:~:text=Emotional%20intelligence%20(%20EI%20)%20describes%20a,multiple%20disciplines%2C%20including%20the%20workplace.)

Course Outcomes		K Level
On successful completion of the course the students will be able to		
CO1	Acquire the knowledge of workplace emotional intelligence	Up to k2
CO2	Apply empathy in practical workplace culture to overcome the challenges	Up to k3
CO3	Understand the organizational culture and human resource in an empathetic approach	Up to k2
CO4	Emphasize the benefits of empathy in the workplace and to act as better social workers.	Up to k3
CO5	Evaluate the need for empathy in recent scenario in various organization	Up to k2

CO & PO Mappings:

COS	PO 1	PO 2	PO 3	PO 4	PO 5	PO 6
CO 1	3	2	2	1	2	2
CO 2	3	2	3	2	3	3
CO 3	3	3	3	2	2	2
CO 4	3	3	3	1	3	2
CO 5	3	2	3	1	2	3

*3 – Advanced Application; 2 – Intermediate Development; 1 - Introductory Level

LESSON PLAN

Unit	Empathy and Emotional Intelligence	Hrs	Pedagogy
I	Definition, Meaning and Concept of Empathy, Importance of Empathy, Types of Empathy, Empathy and Compassion, Difference between Empathy and Sympathy, Describe Cognitive Empathy.	15	Chalk and talk, PPT, Lecture
II	Definition, Meaning and Concepts of Emotional Intelligence. Characteristics of Emotional Intelligence. Components of Emotional Intelligence. Types of Emotional Intelligence. Skills need for Emotional Intelligence.	15	Chalk and talk, PPT, Group discussion
III	Workplace Empathy- Definition, Steps to creating empathy in the workplace. How organizations encourage empathy in the workplace. Empathetic Leadership. Practical examples of empathy in the workplace.	15	Chalk and talk, PPT, Assignment
IV	Importance of Emotional Intelligence at the workplace. Methods of emotional Intelligence. Strategies to improve Emotional Intelligence at the workplace. Benefits of Emotional Intelligence in the workplace. Ways to build empathy and emotional intelligence skill.	15	Chalk and talk, PPT, Assignment
V	Scope of Emotional Intelligence and Empathy. Roles and functions of Empathy and Emotional Intelligence in the field of social work.	15	Guest lecture, PPT

Course Designed by:

MRS.J.DYANA VINCILLA., MSW, MPHIL

S. SILAMBARASAN, MSW, M.Phil.,

**Learning Outcome Based Education & Assessment (LOBE)
Formative Examination - Blue Print
Articulation Mapping – K Levels with Course Outcomes (COs)**

Internal	Cos	K Level	Section A		Section B		Section C Either or Choice	Section D Open Choice
			MCQs		Short Answers			
			No. of. Questions	K – Level	No. of. Questions	K - Level		
CI	CO1	Up to K2	2	K1 & K2	1	K1	2(k2 & k2)	1(K2)
AI	CO2	Up to K3	2	K1 & K2	2	K2	2(k3 & k3)	1(K3)
CI	CO3	Up to K2	2	K1 & K2	1	K2	2(k2 & k2)	1(K2)
AII	CO4	Up to K3	2	K1 & K2	2	K2	2(k3 & k3)	1(K3)
Question Pattern CIA I & II		No. of Questions to be asked	4		3		4	2
		No. of Questions to be answered	4		3		2	1
		Marks for each question	1		2		5	10
		Total Marks for each section	4		6		10	10

Distribution of Marks with K Level CIA I & CIA II								
	K Level	Section A (Multiple Choice Questions)	Section B (Short Answer Questions)	Section C (Either / Or Choice)	Section D (Open Choice)	Total Marks	% of (Marks without choice)	Consolidate of %
CIA I	K1	2	2			4	8	60
	K2	2	4	10	10	26	52	
	K3			10	10	20	40	40
	K4							
	Marks	4	6	20	20	50	100	100
CIA II	K1	2	2			4	8	60
	K2	2	4	10	10	26	52	
	K3			10	10	20	40	40
	K4							
	Marks	4	6	20	30	50	100	100

K1- Remembering and recalling facts with specific answers

K2- Basic understanding of facts and stating main ideas with general answers

K3- Application oriented- Solving Problems

K4- Examining, analyzing, presentation and make inferences with evidences

CO5 will be allotted for individual Assignment which carries five marks as part of CIA component.

Summative Examination – Blue Print Articulation Mapping – K Level with Course Outcomes (COs)								
S.No	COs	K - Level	MCQs		Short Answers		Section C (Either / or Choice)	Section D (Open Choice)
			No. of Questions	K – Level	No. of Question	K – Level		
1	CO 1	Up to K2	2	K1&K2	1	K1	2(K2&K2)	1(K2)
2	CO 2	Up to K3	2	K1&K2	1	K1	2(K3&K3)	1(K3)
3	CO 3	Up to K2	2	K1&K2	1	K2	2(K2&K2)	1(K2)
4	CO 4	Up to K3	2	K1&K2	1	K2	2(K3&K3)	1(K3)
5	CO 5	Up to K2	2	K1&K2	1	K2	2(K2&K2)	1(K2)
No. of Questions to be Asked			10		5		10	5
No. of Questions to be answered			10		5		5	3
Marks for each question			1		2		5	10
Total Marks for each section			10		10		25	30
(Figures in parenthesis denotes, questions should be asked with the given K level)								

Distribution of Marks with K Level							
K Level	Section A (Multiple Choice Questions)	Section B (Short Answer Questions)	Section C (Either/ or Choice)	Section D (Open Choice)	Total Marks	% of (Marks without choice)	Consolidated %
K1	5	4			9	7.5	67
K2	5	6	30	30	71	59.1	
K3			20	20	40	33.3	33
K4							
Marks	10	10	50	50	120		100
NB: Higher level of performance of the students is to be assessed by attempting higher level of K levels.							

Summative Examinations - Question Paper – Format

Section A (Multiple Choice Questions)			
Answer All Questions			(10x1=10 marks)
Q. No	CO	K Level	Questions
1	CO1	K1	
2	CO1	K2	
3	CO2	K1	
4	CO2	K2	
5	CO3	K1	
6	CO3	K2	
7	CO4	K1	
8	CO4	K2	
9	CO5	K1	
10	CO5	K2	
Section B (Short Answers)			
Answer All Questions			(5x2=10 marks)
Q. No	CO	K Level	Questions
11	CO1	K1	
12	CO2	K1	
13	CO3	K2	
14	CO4	K2	
15	CO5	K2	
Section C (Either/Or Type)			
Answer All Questions			(5 x 5 = 25 marks)
Q. No	CO	K Level	Questions
16) a	CO 1	K2	
16) b	CO 1	K2	
17) a	CO 2	K3	
17) b	CO 2	K3	
18) a	CO 3	K2	
18) b	CO 3	K2	
19) a	CO 4	K3	
19) b	CO 4	K3	
20) a	CO 5	K2	
20) b	CO 5	K2	
NB: Higher level of performance of the students is to be assessed by attempting higher level of K levels			
Section D (Open Choice)			
Answer Any Three questions			(3x10=30 marks)
Q. No	CO	K Level	Questions
21	CO1	K2	
22	CO2	K3	
23	CO3	K2	
24	CO4	K3	
25	CO5	K2	



MANNAR THIRUMALAI NAICKER COLLEGE (AUTONOMOUS)
DEPARTMENT OF BSW
(For those who joined in 2021-2022 and after)

Course Name	GENDER AND DEVELOPMENT IN SOCIAL WORK			
Course Code	21USWE66	L	P	C
Category	Elective	5	-	5
NATURE OF COURSE:	EMPLOYBILITY	SKILL ORIENTED	ENTREPRENURSHIP	
COURSE OBJECTIVES:				
1: To recall the basic concepts of gender 2: To understand the status of women 3: To identify the gender associated challenges and remedy. 4: To apply the knowledge of social workers to deal with gender challenge. 5: To examine the women and children programmes offered by central and state				
Unit: I	Gender Basics			17
Gender – Definition and related concepts : Sex and Gender, Gender Stereotypes, Gender discrimination, Gender Division of Labour, Gender Needs, gender equality and equity, Gender mainstreaming, Gender training Women Empowerment, Women Studies Gender and Development(GAD), Women in Development (WID).				
Unit: II	Status of Women			18
Status & Role of women- Women & Family, Women & Religion, Women & Education, Women & Economy, Women & Media, Women & Environment, Women & Health Changing role & status of women in India & Tamilnadu.				
Unit: III	Gender challenges			10
Gender challenge & legislation for women- problems of destitute, widows, unwed mothers, single women, girl children, working women. Domestic violence, dowry death, sexual harassment, female infanticide and foeticide				
Unit: IV	Implications of women in different sectors			10
Women & Tamilnadu society- Tamilnadu model of development- Implications for women in family, education, employment, economy, politics, and environment, Impact of Globalization on women				
Unit: V	Central and State welfare programmes			20
Programmes for the development of women- Programmes of Central & State Governments. National & State Commission for Women. Role of NGOs in the empowerment of women Role of social work in working with women.				
Total Lecture Hours				75

Books for Study:

1. Anne Cranny Francis, Vandy Waring, Pan Stavropoulos, Gender Studies, Palgrave Mcmilan
2. Andal N, Women and Indian Society : Options and Constraints,Rawat,2002

Books for References:

1. Maya Majundar, Social Status of Women in India,WisdomPress,2012
2. Mary E John ed. Women’s Studies in India, A Reader, PenguinBooks,2008
3. Gender, Development and Care (Working in Gender & Development)
by Deepta Chopra and Caroline Sweetman | 30 July 2018
4. Contemporary Feminisms in Social Work Practice (Routledge Advances in Social Work)
by Sarah Wendt and Nicole Moulding | 22 January 2018
5. Gender & Development in India: Dimensions & Strategies
by Himashu Sekhar Rout and Prasant Kumar Panda | 1 January 2008
6. Social Work in a Glocalised World (Routledge Advances in Social Work)
by Mona Livholts and Lia Bryant | 10 April 2017

Web Resources:

1. <https://www.ncbi.nlm.nih.gov/pmc/articles/PMC4509879/>
2. <https://www.iiste.org/Journals/index.php/RHSS/article/viewFile/14325/14633>
3. https://uogqueensmcf.com/wp-content/uploads/2020/BA%20Modules/Social%20Work/Year%202/First_Year/Second_sem/gender%20and%20diversity%20in%20social%20work/Chapter%201.pdf
4. <https://egyankosh.ac.in/bitstream/123456789/17213/1/Unit-8.pdf>

Course Outcomes		K Level
The students will be able to		
CO1:	Describe the basic concepts of gender	K2
CO2:	Illustrate the condition of women, family	K3
CO3:	Sketch the appropriate measures to tackle the gender issues.	K2
CO4:	Implement the central and state government programmes.	K3
CO5:	Analyze the social worker roles in working with women.	K2

CO & PO Mapping:

CO's	PO 1	PO 2	PO 3	PO 4	PO 5	PO 6
CO 1	3	2	3	2	3	3
CO 2	3	2	3	2	3	3
CO 3	3	2	3	3	3	3
CO 4	3	3	3	3	3	3
CO 5	3	3	3	2	3	3

***3 – Advanced Application; 2 – Intermediate Development; 1 - Introductory Level**

LESSON PLAN

UNIT	GENDER AND DEVELOPMENT IN SOCIAL WORK	Hrs	Mode
I	Gender – Definition and related concepts : Sex and Gender, Gender Stereotypes, Gender discrimination, Gender Division of Labour, Gender Needs, gender equality and equity, Gender mainstreaming, Gender training Women Empowerment, Women Studies Gender and Development(GAD), Women in Development (WID).	17	Lecture, talk and chalk
II	Status & Role of women- Women &Family, Women & Religion, Women & Education, Women &Economy, Women & Media, Women & Environment, Women & Health Changing role & status of women in India & Tamilnadu.	18	Lecture, Ppt,
III	Gender issues & legislation for women- problems of destitute, widows, unwed mothers, single women, girl children, working women. Domestic violence, dowry death, sexual harassment, female infanticide and foeticide	10	Lecture, Ppt
IV	Women & Tamilnadu society- Tamilnadu model of development- Implications for women in family, education, employment, economy, politics, and environment, Impact of Globalization on women	10	talk and chalk
V	Programmes for the development of women- Programmes of Central & State Governments. National & State Commission for Women. Role of NGOs in the empowerment of women Role of social work in working with women.	20	Lecture, Ppt

Course Designed by:

Mr.R.Ramachandran, MSW.,M.Phil (NET) Head and Assistant Professor.

Mrs.N.Harini MSW, PGDPM, German A1

**Learning Outcome Based Education & Assessment (LOBE)
Formative Examination - Blue Print
Articulation Mapping – K Levels with Course Outcomes (COs)**

Internal	Cos	K Level	Section A		Section B		Section C Either or Choice	Section D Open Choice
			MCQs		Short Answers			
			No. of Questions	K - Level	No. of Questions	K - Level		
CI	CO1	Up to K2	2	K1 & K2	1	K1	2(k2 & k2)	1(K2)
AI	CO2	Up to K2	2	K1& K2	2	K2	2(k3 & k3)	1(K2)
CI	CO3	Up to K3	2	K1& K2	1	K2	2(k2 & k2)	1(K2)
AI	CO4	Up to K3	2	K1& K2	2	K2	2(k3 & k3)	1(K3)
Question Pattern CIA I & II		No. of Questions to be asked	4		3		4	2
		No. of Questions to be answered	4		3		2	1
		Marks for each question	1		2		5	10
		Total Marks for each section	4		6		10	10

Distribution of Marks with K Level CIA I & CIA II

	K Level	Section A (Multiple Choice Questions)	Section B (Short Answer Questions)	Section C (Either / Or Choice)	Section D (Open Choice)	Total Marks	% of (Marks without choice)	Consolidate of %
CIA I	K1	2	2			4	8	60
	K2	2	4	10	10	26	52	
	K3			10	10	20	40	40
	K4							
	Marks	4	6	20	20	50	100	100
CIA II	K1	2				2	4	60
	K2	2	6	10	10	28	56	
	K3			10	10	20	40	40
	K4							
	Marks	4	6	20	20	50	100	100

K1- Remembering and recalling facts with specific answers

K2- Basic understanding of facts and stating main ideas with general answers

K3- Application oriented- Solving Problems

K4- Examining, analyzing, presentation and make inferences with evidences

CO5 will be allotted for individual Assignment which carries five marks as part of CIA component.

Summative Examination – Blue Print Articulation Mapping – K Level with Course Outcomes (COs)								
S.No	COs	K - Level	MCQs		Short Answers		Section C (Either / or Choice)	Section D (Open Choice)
			No. of Questions	K – Level	No. of Question	K – Level		
1	CO 1	Up to K2	2	K1&K2	1	K1	2(K2&K2)	1(K2)
2	CO 2	Up to K3	2	K1&K2	1	K1	2(K3&K3)	1(K3)
3	CO 3	Up to K2	2	K1&K2	1	K2	2(K2&K2)	1(K2)
4	CO 4	Up to K3	2	K1&K2	1	K2	2(K3&K3)	1(K3)
5	CO 5	Up to K2	2	K1&K2	1	K2	2(K2&K2)	1(K2)
No. of Questions to be Asked			10		5		10	5
No. of Questions to be answered			10		5		5	3
Marks for each question			1		2		5	10
Total Marks for each section			10		10		25	30
(Figures in parenthesis denotes, questions should be asked with the given K level)								

Distribution of Marks with K Level							
K Level	Section A (Multiple Choice Questions)	Section B (Short Answer Questions)	Section C (Either/ or Choice)	Section D (Open Choice)	Total Marks	% of (Marks without choice)	Consolidated %
K1	5	4			9	7.5	67
K2	5	6	30	30	71	59.1	
K3			20	20	40	33.3	33
K4							
Marks	10	10	50	50	120		100
NB: Higher level of performance of the students is to be assessed by attempting higher level of K levels.							

Summative Examinations - Question Paper – Format

Section A (Multiple Choice Questions)			
Answer All Questions			(10x1=10 marks)
Q. No	CO	K Level	Questions
1	CO1	K1	
2	CO1	K2	
3	CO2	K1	
4	CO2	K2	
5	CO3	K1	
6	CO3	K2	
7	CO4	K1	
8	CO4	K2	
9	CO5	K1	
10	CO5	K2	
Section B (Short Answers)			
Answer All Questions			(5x2=10 marks)
Q. No	CO	K Level	Questions
11	CO1	K1	
12	CO2	K1	
13	CO3	K2	
14	CO4	K2	
15	CO5	K2	
Section C (Either/Or Type)			
Answer All Questions			(5 x 5 = 25 marks)
Q. No	CO	K Level	Questions
16) a	CO 1	K2	
16) b	CO 1	K2	
17) a	CO 2	K3	
17) b	CO 2	K3	
18) a	CO 3	K2	
18) b	CO 3	K2	
19) a	CO 4	K3	
19) b	CO 4	K3	
20) a	CO 5	K2	
20) b	CO 5	K2	
NB: Higher level of performance of the students is to be assessed by attempting higher level of K levels			
Section D (Open Choice)			
Answer Any Three questions			(3x10=30 marks)
Q. No	CO	K Level	Questions
21	CO1	K2	
22	CO2	K3	
23	CO3	K2	
24	CO4	K3	
25	CO5	K2	



MANNAR THIRUMALAI NAICKER COLLEGE (AUTONOMOUS)
DEPARTMENT OF BSW
(For those who joined in 2021-2022 and after)

Course Name	Participatory Rural Appraisal			
Course Code	21USWS61	L	P	C
Category	Skill	2	-	2
Nature of course:	EMPLOYABILITY ✓	SKILL ORIENTED	ENTREPRENEURSHIP	
Course Objectives:				
<p>1: To develop an understanding of basic concepts of PRA. And RRA. 2: To explain the Features of the Community. 3: To summarize the essentials of PRA Tools. 4 : To detail the components of PRA 5 : To Describe the Different Purpose of PRA</p>				
Unit: I	Participatory Methodologies			15
Participatory Methodologies - Concept, Definition, Origin, Meaning and Importance, Meaning of Rapid Rural Appraisal (RRA) / Participatory Rural Appraisal(PRA) / Participatory Learning Action and Community Asset Mapping. Difference between Rapid Rural Appraisal and Participatory Rural Appraisal. Advantages and Disadvantages of PRA.				
Unit: II	Tools of PRA			15
Tools of PRA - Nature and Classification of PRA Tools. Transect Walk, Visuals - Social Mapping, Wealth Ranking, Venn Diagram, Seasonal Mapping Diagram, Resource Mapping Diagram. Transect Walk, Matrices - Problem / Opportunity Matrix, Problem /Solution Matrix, Pairwise Diagram. Observation, Semi Structured Interview, Stakeholder Analysis Workshops and Meetings, Triangulation etc.				
Unit: III	Community Asset Mapping			15
Community Asset Mapping Definition, Concept and Importance – Locating Community, Defining Geographic, Demographic Characteristics and Boundaries, Classification of Assets - Individual (People) as Assets, Institutional Assets, Governmental (National, State and Local) Assets, Physical and Land Assets, Cultural Assets. Focused Group Discussion, Importance of FGD in PRA Process.				
Unit: IV	PRA Planning and Preparing			15
Planning and Preparing for PRA / CAM - The Team, Exter, Staff Member, Manpower, Community Volunteers, Composition, Purpose, Community Contact, Checklist for Information and Materials Needed - PRA kits , List of PRA Tools, Classification of Tools, Does and Don'ts during the PRA. Importance of Planning and Preparation.				
Unit: V	Different Purposes of PRA			15
Using PRA & CAM for Different Purposes – Planning, Monitoring and Evaluation. PRA with Different Groups – Children, Youth, Women etc. Preparation of Community Profile & Presentation and Report Writing.				
Total Lecture Hours				75 Hrs
Books for Study:				
<p>1. Andrea Cornwall &Garett Pratt, (2003), Pathways to Participation – Reflections on PRA. London Intermediate Technology Publications. 2.Participatory Rural Appraisal : Methods And Applications In Rural Planning (Essays In Honour Of Robert Chambers) Secend Revised E</p>				

by Amitava Mukherjee | 1 January 2004
 Participatory Rural Appraisal for Community Development
 by Alok Kumar Kashyap | 11 December 2012
 4. Participatory Rural Appraisal: Principles, Methods and Application: 0
 by N. Narayanasamy | 24 November 2008
 5. Participatory Rural Appraisal : Methods And Applications In Rural Planning (Essays In Honour Of Robert Chambers) Secend Revised E

Books for References:

1. Robert Chambers, (1977) Participatory Rural Appraisal (PRA) Challenges, Potential and Paradigms, Sussex, Institute of development Studies
2. Neela Mukherjee, (1944), Participatory Rural Appraisal – Methodology & applications, New Delhi, Concept Publishing Company
3. Lionel J. Beaulieu, Mapping the Assets of Your Community: A Key Component for Building Local Capacity Southern Rural Development Center.

Web Resources:

- 1.<https://participedia.net/method/4907>
- 2.<https://www.fao.org/3/w2352e/w2352e03.htm>
- 3.<http://www.mcrhrdi.gov.in/92fc/week9/GM-PRA%20-methods%20-final.pdf>
- 4.https://www.innovatingjustice.org/sites/default/files/documents/asset_mapping.pdf
- 5.<https://old.amu.ac.in/emp/studym/100012919.pdf>

Course Outcomes		K Level
On successful completion of the course the students will be able to		
CO1	Acknowledge the Participatory Methodologies	Up to k2
CO2	Remember Community Asset Mapping	Up to k3
CO3	Apply the Tools of PRA	Up to k2
CO4	Demonstrate PRA Planning & Preparing	Up to k2
CO5	Analyze the different purpose of PRA	Up to k4

CO & PO Mapping:

COS	PO 1	PO 2	PO 3	PO 4	PO 5	PO 6
CO 1	3	2	2	2	3	3
CO 2	3	3	2	2	3	2
CO 3	3	2	2	2	3	3
CO 4	3	3	2	3	3	2
CO 5	3	2	3	3	3	3

*3 – Advanced Application; 2 – Intermediate Development; 1 - Introductory Level

LESSON PLAN

Unit	SOCIAL WELFARE ADMINISTRATION AND SOCIAL LEGISLATION	Hrs	Pedagogy
I	Participatory Methodologies - Concept, Definition, Origin, Meaning and Importance, Meaning of Rapid Rural Appraisal (RRA) / Participatory Rural Appraisal (PRA) / Participatory Learning Action and Community Asset Mapping. Difference between Rapid Rural Appraisal and Participatory Rural Appraisal. Advantages and Disadvantages of PRA.	15	Chalk and talk, PPT, Lecture
II	. Tools of PRA - Nature and Classification of PRA Tools. Visuals - Social Mapping, Wealth Ranking, Venn Diagram, Seasonal Mapping Diagram, Resource Mapping Diagram. Transect Walk, Matrices - Problem / Opportunity Matrix, Problem / Solution Matrix, Pairwise Diagram. Observation, Semi Structured Interview, Stakeholder Analysis Workshops and Meetings, Triangulation etc	15	Chalk and talk, PPT, Group discussion
III	. Community Asset Mapping Definition, Concept and Importance – Locating Community, Defining Geographic, Demographic Characteristics and Boundaries, Classification of Assets - Individual (People) as Assets, Institutional Assets, Governmental (National, State and Local) Assets, Physical and Land Assets, Cultural Assets. Focused Group Discussion, Importance of FGD in PRA Process	15	Chalk and talk, PPT, Assignment
IV	Planning and Preparing for PRA / CAM - The Team, Exter, Staff Member, Manpower, Community Volunteers, Composition, Purpose, Community Contact, Checklist for Information and Materials Needed - PRA kits, List of PRA Tools, Classification of Tools, Do's and Don'ts during the PRA. Importance of Planning and Preparation.	15	Chalk and talk, PPT, Assignment
V	Using PRA & CAM for Different Purposes – Planning, Monitoring and Evaluation. PRA with Different Groups – Children, Youth, Women etc. Preparation of Community Profile & Presentation and Report Writing.	15	Guest lecture, PPT

Course Designed by:

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